

**WILL COUNTY COMMUNITY MENTAL HEALTH BOARD  
302 N. CHICAGO ST. COUNTY BOARD ROOM**

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**12<sup>th</sup> June 2023 @ 3:30 PM**

**I. Call to Order and Declaration of Quorum**

Katrina Jones called the meeting to order at 3:30 pm.  
Ashley Searing took roll call to declare quorum.

<u>Name</u>	<u>Title</u>	<u>Status</u>
Katrina Jones	President	Present
Michael Flanagan	Secretary	Not Present
Elnalyn Costa		Present
Terri King		Present
Orlando DeYoung		Present
Jessica Parks		Present
Ashley Searing		Present

With six (6) of seven (7) members present declaring a quorum.

Also present were: Jennifer Bertino-Tarrant, Will County Executive, Elaine Bottomley, Will County Executive Deputy Chief of Staff, Dr. Burke, Will County Board of Health.

Matt Guzman was present from the Will County State's Attorney's Office

**II. Pledge of Allegiance**

Katrina Jones led the Pledge of Allegiance.

**III. Approval of Minutes**

**1. Will County Community Mental Health Board, Regular Meeting, 15<sup>th</sup> May 2023.**

Motion passed unanimously 6– 0 with one addition and one correction.

<b>Result:</b>	<b>Approved (Unanimous)</b>
<b>Mover:</b>	King
<b>Secunder:</b>	Parks
<b>Ayes:</b>	Costa, DeYoung, Jones, King, Parks, Searing.
<b>Nays:</b>	
<b>Not Present:</b>	Flanagan

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**IV. Special Business**

**New Board Members**

Patricia Meade and Juhie Faheem sworn in by Jennifer Bertino-Tarrant

**V. Old Business**

**A. Operational Budget.**

Jennifer Bertino-Tarrant, Will County Executive, updated the Board that the Operational Budget had been passed by the County Board.

**B. Proposed Staff Member Job Description**

A very limited number of applications had been submitted. Elnalyn Costa recommended extending the job posting from 12<sup>th</sup> June 2023 to 23<sup>rd</sup> June 2023.

Motion to extend application deadline:

<b>Result:</b>	Approved [Unanimous]
<b>Mover:</b>	Costa
<b>Seconder:</b>	King
<b>Ayes:</b>	Costa, DeYoung, Jones, King, Parks, Searing, Meade, Faheem
<b>Nays:</b>	
<b>Not Present</b>	Flanagan

**VI. New Business**

**A. Needs Analysis / Impact Study**

Jennifer Bertino-Tarrant advised the Board on the levy and county Board budget process. The Board discussed allocating funds in the budget for a Needs Analysis. The Board discussed the need to work with other agencies in the community to determine needs that have already been identified. The Board felt it would be more efficient to outsource the completion of the analysis. After discussion, it was agreed that working with a university would be optimal for best practices and expertise. The Board can reach out to these agencies and universities through the staff member. In the meantime, the Board asked that members submit their funding priorities to be discussed at the next meeting.

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Elnalyn Costa suggested that a Board member work with the staff member on the Needs Analysis and lead a Budget Committee. Costa made a motion for Teri King to be lead the Needs Analysis and Budget Committees

Motion for Teri King to lead the Needs Analysis and Budget Committees:

<b>Result:</b>	Approved [Unanimous]
<b>Mover:</b>	Costa
<b>Secunder:</b>	King
<b>Ayes:</b>	Costa, DeYoung, Jones, King, Parks, Searing, Meade, Faheem
<b>Nays:</b>	
<b>Not Present</b>	Flanagan

**VII. Public Participation**

Dr. Burke updated the Board about her new position. Dr. Burke suggested that the Board members go to MAPP on the Will County website to review and research data for the Needs Analysis.

**VIII. Announcements**

**A. President:** Notified the Board that Naperville had invited the Board to their Juneteenth event. The Board agreed to wait on going to events until they had more information and some materials to distribute.

**B. Board members**  
Nothing

**C. Other**  
Nothing

**IX. Executive Session**

No Executive Session

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**X. Adjournment**

Motion to adjourn @ 4:30 PM

<b>Result:</b>	Approved [Unanimous]
<b>Mover:</b>	Searing
<b>Seconder:</b>	King
<b>Ayes:</b>	DeYoung, Jones, King, Costa, Parks, Searing, Meade, Faheem
<b>Nays:</b>	
<b>Not Present:</b>	Flanagan

**XI. Next Meeting Date**

The next meeting of the Will County Mental Health Board is scheduled for the 10<sup>th</sup> of July 2023 at 3:30 pm.