

WILL COUNTY COMMUNITY MENTAL HEALTH BOARD
302 N. CHICAGO ST. COUNTY BOARD ROOM
4th April 2023 @ 5:30 PM

I. Call to Order and Declaration of Quorum

Katrina Jones called the meeting to order at 5:30 pm.
Michael Flanagan took roll call to declare quorum.

<u>Name</u>	<u>Title</u>	<u>Status</u>
Katrina Jones	President	Present
Michael Flanagan	Secretary	Present
Elnalyn Costa		Present
Terri King		Present
Orlando DeYoung		Present
Jessica Parks		Absent
Ashley Searing		Present

With six (6) of seven (7) members present declaring a quorum.

Also present were Elaine Bottomley, Will County Executive Deputy Chief of Staff, Judy Ogalla, Chair of Will County Board. Kim Fladhammer, Will County Board Chief of Staff, Sherry Williams, Will County Board Dist. 5, Dr. Trioni, Will County Board of Health.

No representative was present from the Will County State's Attorney's Office

II. Pledge of Allegiance

Katrina Jones led the Pledge of Allegiance.

III. Approval of Minutes

1. Will County Community Mental Health Board, Regular Meeting, 23rd March 2023,

Motion passed unanimously 6– 0 with no additions or corrections.

Result:	Approved (Unanimous)
Mover:	Costa
Secunder:	DeYoung
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Searing
Nays:	
Not Present:	Parks

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IV. Old Business

A. Budget Update

Michael Flanagan presented an updated draft Operational Budget in the amount of \$106,600.00. The line items were reviewed and discussed by the board. Judy Ogalla was recognized to offer input on the proposed budget. Ogalla stated that the Will County Board may be more inclined to offer lower amounts of funding more often rather than the full amount as proposed in this draft. Ogalla asked that the Will County States Attorney offer an opinion on the line items in the draft budget. The Will County Executive, Jennifer Bertino-Tarrant, also addressed the board with insight into some of the budget line items.

Michael Flanagan also advised the board that we may want to consider asking the Will County Board to fund the Needs Analysis that the board will need in order to work on the 3-year plan. These documents will be needed in order to draft a proposal for the levy.

After a short discussion, the board decided to continue working on the draft Operational Budget for further consideration at the next meeting. Katrina Jones was to contact the Will County States Attorney to review.

V. Proposed Staff Member Job Description

Elnalyn Costa presented a draft job description for a staff position. The job description was discussed and accepted by the board as presented.

A vote was tabled until more information could be assembled on the amount of funding and method of payment for this position.

VI. New Business

A. Join ACMHAI

Terri King proposed joining the Association of Community Mental Health Authorities of Illinois (ACMHAI). ACMHAI offered to allow Will County Mental Health Board join and pay the \$500.00 dues in December. After a short discussion, the board voted unanimously to join. Katrina Jones will complete the registration.

Approved: April 17, 2023

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Motion to join ACMHAI:

Result:	Approved [Unanimous]
Mover:	Flanagan
Second:	DeYoung
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Searing
Not Present:	Parks

B. Future Meeting Dates.

Michael Flanagan asked to revisit the discussion on setting regular monthly meeting dates for 2023. Following a review of the board members schedules and consideration for the Will County monthly meeting calendar a vote was taken to meet on the 2nd Wednesday of each month at 3:30 pm.

Motion to meet on the 2nd Wednesday of each month:

Result:	Approved [Unanimous]
Mover:	Flanagan
Second:	King
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Searing
Not Present:	Parks

The board further decided to meet again on the 17th April 2023 at 3:30 pm to continue working on the draft budget in hopes on getting it presented to the Will County Board Finance Committee.

Motion for next meeting on the 17th April 2023 at 3:30 pm

Result:	Approved [Unanimous]
Mover:	Flanagan
Second:	King
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Searing
Not Present:	Parks

VII. Public Participation

Kim Fladhammer, Will County Board Chief of Staff, addressed the board to comment on the efficiency of the meetings and offer some input on making the meeting flow better.

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VIII. Announcements

A. President

Nothing to report

B. Board Members

Nothing to report

C. Other

Nothing to report

IX. Executive Session

No Executive Session

X. Adjournment

Motion to adjourn

Result:	Approved [Unanimous]
Mover:	Flanagan
Seconder:	King
Ayes:	DeYoung, Flanagan, Jones, King, Costa, Searing
Not Present:	Parks

XI. Next Meeting Date

The next meeting of the Will County Mental Health Board is scheduled for 17th April, 2023 at 3:30 pm.