

**WILL COUNTY COMMUNITY MENTAL HEALTH BOARD
302 N. CHICAGO ST. COUNTY BOARD ROOM
FEBRUARY 28, 2023 @ 2:30 PM**

I. Call to Order and Declaration of Quorum

Executive Bertino-Tarrant called the meeting to order at 2:30 pm. Deputy Chief of Staff Elaine Bottomley took roll call to declare quorum.

Result:	Approved [Unanimous]
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Parks
Not Present:	Searing

With six (6) of seven (7) members present declaring a quorum.

II. Pledge of Allegiance

Executive Bertino-Tarrant led the Pledge of Allegiance.

III. Approval of Minutes

No minutes to approve at this time

IV. Swearing In

Six (6) present members sworn in as a group; oath administered by County Executive Jennifer Bertino-Tarrant.

V. New Business

A. Mental Health Board Bylaws

Matt Guzman, from the Will County States Attorney's office, explained the Community Mental Health Board Bylaws are drafted from Illinois Compiled State Statutes. Communication regarding amendments to the bylaws should be sent to Elaine Bottomley through email. Will County State's Attorney's Office will review any recommended bylaw amendments and bring forth to the full board for discussion and adoption. Attendance policy, term length, filling vacancies, and officer elections were discussed. Mike Flanagan recommended expending Officers to include a Secretary, Vice President, Secretary of Budget, and Finance Secretary. Deputy Chief of Staff provided clarity on Article II. Sec. 5 of the bylaws addressing compensation per Elynalyn Costa's request. Amendment to bylaws to include additional officers was postponed until next meeting to provide staff time to prepare summary of responsibilities and gauge interest from members.

Motion to approve bylaws as presented:

Result:	Approved [Unanimous]
Mover:	King
Second:	Jones
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Parks
Not Present:	Searing

Motion to expand the Will County Community Mental Health Board from seven (7) to nine (9) members:

Result:	Approved [Unanimous]
Mover:	King
Second:	Parks
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Parks
Not Present:	Searing

**WILL COUNTY COMMUNITY MENTAL HEALTH BOARD
302 N. CHICAGO ST. COUNTY BOARD ROOM
FEBRUARY 28, 2023 @ 2:30 PM**

B. Officer Selection

Katrina Jones expressed interest in serving as President with provided background on her experience in the field. Michael Flanagan communicated interest in serving as either the President or Secretary and shared qualifications. Orlando DeYoung voiced confidence in Elynalyn Costa serving as President, if interested. Members discussed qualifications and responsibilities of both officer positions. Katrina Jones was nominated for President and Michael Flanagan was nominated for Secretary.

Motion to approve Katrina Jones as President.

Result:	Approved [Unanimous]
Mover:	King
Second:	Costa
Ayes:	Costa, Flanagan, Jones, King, Parks
Abstain:	DeYoung
Not Present:	Searing

Motion to approve Michael Flanagan as Secretary.

Result:	Approved [Unanimous]
Mover:	King
Second:	Jones
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Parks
Not Present:	Searing

C. Future Meeting Dates

Mr. Guzman recommended monthly meetings by echoed State Statute requires quarterly meetings a minimum. In consideration for additional two (2) members voted on earlier in meeting, members determined scheduling March and April meetings individually and then setting the years calendar for future meetings after additional members are appointed and seated. Brief conversation of members regarding frequency and preferred time for meetings as well availability for March meeting The next meeting date scheduled will be March 23, 2023 at 10 am. Elynalyn Co.sta recommended consideration for new members be drawn from existing applicant pool. Ms. Bottomley shared appointment process information and communicated the deadline for March County Board Meeting has passed; earliest new appointments can be made would be April 20, 2023.

VI. Old Business

No Old Business at this time

VII. Public Participation

No public participation

VIII. Announcements

A. President

Nothing to report

B. Board Members

Ms. Costa voiced appreciation for creation of the board by referendum and value in purpose. Jessica Parks requested information regarding purpose and responsibilities of members. Mica Freeman, County Board Member, spoke regarding need for collaboration of Will County Health Department to avoid

**WILL COUNTY COMMUNITY MENTAL HEALTH BOARD
302 N. CHICAGO ST. COUNTY BOARD ROOM
FEBRUARY 28, 2023 @ 2:30 PM**

duplication of services.

C. Other

Terri King addressed Dr. Joseph Troiani, Will County Health Department, regarding staffing and existing programs with a request to present at a future meeting.

IX. Executive Session

No Executive Session

X. Adjournment

Result:	Approved [Unanimous]
Mover:	King
Seconder:	Parks
Ayes:	Costa, DeYoung, Flanagan, Jones, King, Parks
Not Present:	Searing

XI. Next Meeting Date

The next meeting of the Will County Mental Health Board is scheduled for March 23, 2023 at 10:00 am.