



## WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT  
WILL COUNTY EXECUTIVE

KEVIN LYNN  
DIRECTOR

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County Office Building  
302 N. Chicago Street  
Joliet, IL 60432

May 28, 2024

To Whom It May Concern:

You are invited to submit your proposal to the Request for Qualifications (RFQ) for the Preparation of the U.S. Department of Housing and Urban Development (HUD) 2025–2029 Consolidated Plan.

RFQ responses will be received in the Purchasing Department, Will County Office Building, 302 North Chicago Street, 2nd floor, Joliet, IL 60432, **not later than 4:00 p.m., “as so indicated by the time stamp clock of Will County”, Thursday, June 27, 2024**

The respondent acknowledges the right of the County of Will to reject any or all proposals and to waive non-material informality or irregularity in any statement of qualifications received in whole or part as may be specified in the solicitation.

Should you have any questions regarding this RFQ, please contact Kevin Lynn, Purchasing Director, via email at [klynn@willcounty.gov](mailto:klynn@willcounty.gov)

We welcome your proposal.

Sincerely,

*Kevin Lynn*

Kevin Lynn  
Purchasing Director

**ADVERTISEMENT OF REQUEST FOR QUALIFICATIONS  
HUD CONSORTIUM CONSOLIDATED PLAN**

SEALED PROPOSALS TO THE REQUEST FOR QUALIFICATIONS (RFQ) PREPARATION OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) 2025–2029 CONSOLIDATED PLAN WILL BE RECEIVED AT THE WILL COUNTY PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, UNTIL THE HOUR OF 4:00 P.M., THURSDAY, JUNE 27, 2024.

SPECIFICATIONS AND CONDITIONS OF THE RFQ ARE AVAILABLE AT [www.demandstar.com](http://www.demandstar.com) OR [www.willcounty.gov](http://www.willcounty.gov) OR FROM THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, AND [purchasing@willcounty.gov](mailto:purchasing@willcounty.gov).

THE TENDERING OF A PROPOSAL TO THE COUNTY SHALL BE CONSTRUED AS ACCEPTANCE OF THE SPECIFICATIONS. THE BIDDER ACKNOWLEDGES THE RIGHT OF THE COUNTY OF WILL TO REJECT ANY OR ALL PROPOSALS AND TO WAIVE NON-MATERIAL INFORMALITY OR IRREGULARITY IN ANY RFQ RECEIVED IN WHOLE OR IN PART, AS SPECIFIED IN THE SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT.

## INSTRUCTIONS TO VENDORS

### **GENERAL SPECIFICATIONS:**

You are invited to submit your proposal to the Request for Qualifications (RFQ) for the Preparation of the U.S. Department of Housing and Urban Development (HUD) 2025-2029 Consolidated Plan.

### **PROPOSALS:**

Sealed statements of qualification will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **not later than Thursday, June 27, 2024 by 4:00 p.m. "as so indicated by the time stamp clock of Will County"**. **STATEMENTS OF QUALIFICATION RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Sealed statements of qualification must be made in accordance with the instructions contained herein. All specifications and terms as attached hereto shall be used to form the Contract for the work to be performed.

Statements of qualification shall be submitted to the County of Will in a sealed package marked with the vendor's name and address and the notation:

**SEALED PROPOSAL: 2024-71 HUD 2025-2029 Consortium Consolidated Plan**

**PROPOSALS DUE: June 27, 2024- 4:00 P.M.**

Sealed statements of qualification shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432.

### **SIGNATURE OF PROPOSALS:**

The signature on statement of qualification documents shall be that of an authorized representative of vendor. An officer or agent of the offering vendor who is empowered to bind the vendor in a contract shall sign the statements of qualification and any clarifications thereto. Will County bears no responsibility in determining the authority of the signer and is entitled to rely on the representation of authority.

Each vendor, by making and signing his/her statement of qualification, represents that he/she has read and understands the solicitation documents. **Any statement of qualification not containing said signed documents shall be non-conforming and shall be rejected.**

### **BID BOND/PERFORMANCE BOND:**

No Bid Bond or Performance Bond is required.

### **PROCEDURES:**

1. The statement of qualifications must be prepared as requested in the "Response to RFQ" section and one (1) original, five (5) copies and one (1) digital copy as a searchable PDF on a USB smart drive of all materials.

2. A statement of qualifications is invalid if it has not been deposited at the designated location prior to the time and date for receipt of RFQ indicated in the Advertisement for RFQ or prior to any extension thereof issued to the vendors.
3. Each vendor shall carefully examine all documents and all addenda thereto, and shall thoroughly familiarize itself with the detailed requirements thereof prior to submitting a statement of qualifications. Should a vendor find discrepancies, ambiguities or omissions in documents, or should it be in doubt as to their meaning, it shall at once, and in any event not later than seven (7) days prior to RFQ due date, notify the County of Will. The County, if necessary, will send a written addendum to all vendors. The County of Will is not responsible for any oral instructions. All inquiries shall be directed to Kevin Lynn in writing at [klynn@willcounty.gov](mailto:klynn@willcounty.gov). After RFQ's are received, the vendor will make no allowance for oversight.

**REJECTION OF RFQ'S:**

The vendor acknowledges the right of the County of Will to reject any or all statements of qualification, to waive any non-material informality or irregularity in any statements of qualification received, and to accept the statement of qualifications deemed most favorable to the interest of the County of Will after all have been examined and evaluated. In addition, the vendor recognizes the right of the County of Will to reject a statement of qualification if it is in any way incomplete or irregular.

**CONTRACT COMMENCEMENT:**

The contract is expected to commence on or after July 1, 2024

**NON-DISCRIMINATION:**

The Contractor shall at all times observe and comply with any applicable laws, statutes, regulations or the like relating in any way to civil rights including but not limited to the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq.

**DEFAULT:**

In case of default by the successful vendor, the County of Will may procure the articles or services from other sources and may deduct from the unpaid balance due the successful vendor any of its costs resulting from the default, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

**HOLD HARMLESS CLAUSE:**

The vendor will save and hold harmless the County of Will from and against all causes of action, liabilities, claims, demands and damages of whatsoever kind or nature arising out of or connected with the performance of services by the vendor, whether such injury, death, loss or damage shall have been occasioned by the negligence of the vendor, or a subcontractor of the vendor, or their employees, or otherwise. The vendor will defend at its own expense any actions based thereon and shall pay all charges of reasonable attorneys, all costs, damages and other expenses arising therefrom. All obligations arising from this clause shall survive termination of the agreement resulting from award of this proposal.

**TAX EXEMPTION:**

The County of Will is exempt from Federal, State and Municipal Taxes.

**AWARDING OF QUALIFIED VENDOR:**

The vendor acknowledges the right of the County of Will to reject any statements of qualification not in compliance with the RFQ and the right to reject all statements of qualification and the right to waive any non-material informalities or irregularities for any statements of qualification received, and to accept the most responsible, responsive statements of qualification after all responses have been examined and evaluated.

**TERMINATION:**

Either party hereto may, at any time during the term hereof, terminate the contract, with or without cause, upon thirty (30) days written notice to the other party of such termination. At the end of said thirty (30) days' notice period, the contract shall be terminated.

Immediately upon the termination of the contract for any reason, all debts, obligations and liabilities theretofore accrued between the vendor and Will County will be paid, performed and discharged except for the provisions of the Hold Harmless Clause which shall survive any termination of the Agreement resulting from the award of this proposal.

**COMPLIANCE WITH APPLICABLE LAW:**

In all aspects relative to the performance of their respective obligations under this contract, the vendor and Will County shall conduct their respective businesses in accordance with all applicable federal, state and local laws.

**CHOICE OF LAW**

The response to this RFQ and any agreement connected herewith shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions.

**VENUE**

Venue for any cause of action related to this RFQ and any agreement connected herewith shall be in the Twelfth Judicial Circuit, Will County, Illinois.

**ILLINOIS FREEDOM OF INFORMATION ACT**

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to

FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA.

5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the timeframes of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

#### **SUBMITTAL REQUIREMENTS:**

Each of the following items shall be submitted by the time mentioned herein in order that the bid will be considered:

1. Complete bound original and five (5) complete, bound copies, clearly marked, and one digital copy on an electronic storage device
2. Signed Copy of RFQ Form
3. Signed Copy of Addenda Form
4. Signed Prime Contractor Certification Form
5. Completed Reference Form

Request for Qualifications for the Development of  
HUD 2025-2029 Consortium Consolidated Plan  
Will County, Illinois

**Request for Qualifications**

Will County Illinois is seeking professional services for the preparation of the U.S. Department of Housing and Urban Development (HUD) 2025–2029 Consolidated Plan and Year One Action Plan.

**PROPOSED PROJECT**

Will County is soliciting a Request for Qualifications for consulting services from individuals or firms with expertise and understanding of the U.S. Department of Housing and Urban Development (HUD) as it relates to the Community Development Block Grant Program (CDBG) and Home Investment Partnership Grant Program (HOME) for the development of a five-year Consolidated Plan (Con Plan) as required by HUD. The County is an entitlement jurisdiction and receives an annual CDBG allocation directly from HUD. The County is the Lead Agency for the HOME Consortium which includes the City of Joliet and the Village of Bolingbrook a has a joint agreement for CDBG funds with the Village of Bolingbrook. The response will highlight the consultant's capability to develop a five-year Con Plan that will establish goals and strategies for housing and community development in Will County and the City of Joliet as it relates to the proposed use of Home Investment Partnership (HOME) Grant funds for 2025-2029. The County's Program Year begins October 1, 2025. The Consolidated Plan and Year One Action Plan target dates:

Data collection/public participation/consultations/assessments – July- Oct 2024  
Draft Consolidated Plan for public comment – January 2025  
Advisory Board/public hearing- February  
Advisory Board/public hearing/ Draft Action Plan for public comment – May/June  
County Board approval – July  
Con Pla/Action Plan submittal to HUD - August

A copy of the County's 2020-2024 Current Consortium Con Plan and associated documents including Analysis of Impediments to Fair Housing Choice is available at: <https://willcounty.gov/County-Offices/Economic-Development/Will-County-Land-Use-Department/Community-Development-Division/Grant-Administration/Planning-and-Reporting>

The target start date and term for the proposed services is July 2024 through August 2025, subject to negotiation of a final agreement.

**SCOPE OF SERVICES**

Development of a 5-Year Consolidated Plan and Year One Action Plan for Will County according to the requirements and with utilization of tools available through HUD at: <https://www.hudexchange.info/programs/consolidated-plan/>

The Consultant will review and tabulate data and information supplied by the County/Consortium, HUD, the U.S. Census Bureau, sub-grantees, the Will County Continuum of Care, including Joliet, Grundy and Kendall Counties, and input from citizens to complete the required Con Plan components per the HUD regulations including all required charts, tables, maps and final input into IDIS.

The products must be provided in a digitized pdf format for posting on the County's website for required public comment periods.

Key deliverables include:

- Perform consultation and citizen participation, including the facilitation and coordination of a minimum of four public meetings throughout the county, including one for eligible municipalities, not for profit agencies and the citizens at large;
- Conduct assessments according to Con Plan requirements;
- Review of Consolidated Plan and Action Plan drafts with staff.
- Provide monthly progress reports.
- Complete a 5-year Consolidated Plan based on HUD requirements;
- Complete a PY 2025 Action Plan based on HUD requirements;

### **Qualification Requirements**

The following lists the minimum qualification requirements of the consultant(s):

- At least 5 years of experience providing similar consulting services
- At least 3 references of clients currently/previously served;
- Experience with digital technology such as Word, Excel, Power Point, Surveys, etc.
- Experience with facilitating public participation
- Demonstrated experience preparing Consolidated Plans for cities/counties/.

Knowledge of:

- CDBG and HOME Regulations
- Consolidated Plan Regulations
- Urban planning principles
- Methods of data collection, analysis and summarization (in narrative and graphic formats)
- Various housing and community development resources and governmental agencies

### **Response to Qualifications must include:**

- Cover Letter, signed by the person authorized to bind the firm into an agreement
- Complete legal name, address, telephone number, email address
- DUNS number, and Tax Identification Number
- Business organization including the date established, number of employees, and brief history of the firm
- A description of the approach the Consultant will employ in carrying out the work described in the Scope of Services
- Proposed time schedule including milestones that will meet the identified target dates
- At least three (3) references of past clients with similar Scope of Services conducted and the period that was involved to complete the client's projects. Include entity name, address, contact name, and phone number
- Proposed budget for complete project and hourly rate for staff person(s) (by staff position/title)

### **Evaluation Criteria**

The selection criteria for project selection are as indicated below:

1. Technical Approach (40%). Project understanding and the entity's approach to perform planning services and related items that are required for successful project completion. The Technical Approach should also focus on any differentiators the firm and personnel may have, as well as any project specific issues and challenges.
2. Firm Experience (20%). The entity's general experience, stability, and specific experience on planning projects similar to the one under consideration. Please note any specialized expertise in relation to the project's funding and scope of services.



3. Staff Capabilities (prime and subconsultants, 20%). The education, experience, and expertise of the entity's key employees as they relate to the proposed scope of services.
4. Schedule (20%). Quality of the schedule, proposed milestones and target dates.

**PRIME CONTRACTOR CERTIFICATION:**

The undersigned hereby certifies that \_\_\_\_\_

Company Name

Is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

**33E-3. Bid-rigging.** A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a Contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

**33E-4 Bid rotating.** A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 Contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same Contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.



# WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

## RFQ Form

**HUD Consortium Consolidated Plan**

**#2024-71**

Name \_\_\_\_\_ F.E.I.N> # \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_ Phone \_\_\_\_\_  
Email Address \_\_\_\_\_

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**Will County Agency Name: Will County Land Use**

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For additional information contact Kevin Lynn Purchasing Director [klynn@willcounty.gov](mailto:klynn@willcounty.gov)

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Submittal Requirement Checklist: Each of the following items must be submitted for the response to be considered.

- \_\_\_\_\_ A. Original, 5 copies clearly marked, and one digital copy on an electronic storage device.
- \_\_\_\_\_ B. Signed Copy of RFQ Form.
- \_\_\_\_\_ C. Signed Receipt of Addenda Form.
- \_\_\_\_\_ D. Signed Prime Contractor Certification Form.
- \_\_\_\_\_ E. Completed Reference Form.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

Representative of Company



# WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

## Addendum Form

HUD Consortium Consolidated Plan

#2024-71

Name \_\_\_\_\_ F.E.I.N> # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**THIS IS NOT AN ORDER**

**Will County Agency Name:**

For additional information contact Kevin Lynn Purchasing Director [klynn@willcountyillinois.com](mailto:klynn@willcountyillinois.com)

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_



# WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

## Reference Form

**HUD Consortium Consolidated Plan**

**#2024-71**

Please list three (3) references, other than the County of Will, that you have done similar work, service or supplied similar products to:

Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

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Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

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Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

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# WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

## No Bid Form

**Please note: This form is only required if you are not bidding.**

Solicitation Name/Number: HUD Consortium Consolidated Plan #2024-71

Reason for not bidding:

- |  |  |
|--|--|
| <input type="checkbox"/> Not enough time to respond          | <input type="checkbox"/> Unable to compete                 |
| <input type="checkbox"/> Not Applicable to company           | <input type="checkbox"/> No time to complete work          |
| <input type="checkbox"/> Unable to obtain required insurance | <input type="checkbox"/> Unable to meet specs/requirements |
| <input type="checkbox"/> Unable to obtain required bonding   |  |
| <input type="checkbox"/> Other (please detail below)         |  |

Suggestions:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Please retain our information for future solicitations: Yes  No

**LATE RFQ'S CANNOT BE ACCEPTED!**

<b><u>Vendor Return Address:</u></b>	
<b><u>RFQ #:</u></b>	<b>2024-71 HUD CONSORTIUM CONSOLIDATED PLAN</b>
<b><u>DUE DATE:</u></b>	<b>06-27-2024</b>
<b><u>DUE:</u></b>	<b>4:00 P.M.</b>
<b>DATED MATERIAL-DELIVER IMMEDIATELY</b>	
<b>WILL COUNTY PURCHASING DEPARTMENT 302 N. CHICAGO ST., 2<sup>ND</sup> FLOOR JOLIET, IL 60432</b>	

PLEASE  
CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO  
THE OUTERMOST PACKAGE OF YOUR SEALED RESPONSE  
TO HELP ENSURE PROPER DELIVERY!

**LATE RFQ'S CANNOT BE ACCEPTED!**