



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT
WILL COUNTY EXECUTIVE

KEVIN LYNN
DIRECTOR

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County Office Building
302 N. Chicago Street
Joliet, IL 60432

February 23, 2024

To Whom It May Concern:

You are invited to submit your sealed bid for replacing boilers at Sunny Hill Nursing Home, 421 Doris Ave, Joliet, IL 60433.

Complete bid specifications are included, **which will act as the contract and must be filled out and returned as such.**

A site visit is scheduled for 2:00 P.M., on Wednesday, March 6, 2024, at Sunny Hill Nursing Home, 421 Doris Ave, Joliet, IL 60433.

A 10% Bid Bond or Cashier's Check made payable to the Will County Treasurer MUST accompany your bid, or it will not be considered. Money Orders or Company checks will not be accepted.

Sealed bids will be received in the purchasing department, 2nd floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **DUE NOT LATER THAN 11:00 A.M., "AS SO INDICATED BY THE TIME STAMP CLOCK OF WILL COUNTY", WEDNESDAY, MARCH 20, 2024.**

Bids will be publicly opened and read by the Will County Executive or her Representative at **11:05 A.M., WEDNESDAY, MARCH 20, 2024**, at the Will County Office Building, 302 N. Chicago Street, 2nd Floor, Joliet, IL. 60432. You are welcome to attend the meeting.

Should you have any questions regarding this bid, please contact Kevin Lynn in writing at klynn@willcounty.gov.

We welcome your bid.

Sincerely,

Kevin Lynn

Kevin Lynn
Purchasing Director

**ADVERTISEMENT OF BID
BOILER REPLACEMENT AT SUNNY HILL NURSING HOME**

SEALED BIDS FOR THE BOILER REPLACEMENT PROJECT AT SUNNY HILL NURSING HOME, 421 DORIS AVE, JOLIET, IL 60433, WILL BE RECEIVED AT THE PURCHASING DEPARTMENT, 2ND FLOOR OF THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, UNTIL THE HOUR OF **11:00 A.M., WEDNESDAY, MARCH 20, 2024.**

A SITE VISIT IS SCHEDULED FOR 2:00 P.M., WEDNESDAY, MARCH 5, 2024 AT 421 DORIS AVE, JOLIET, IL 60433

SEALED BIDS WILL BE PUBLICLY OPENED AND READ BY THE WILL COUNTY EXECUTIVE OR HER REPRESENTATIVE AT **11:05 A.M., WEDNESDAY, MARCH 20, 2024**, AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO STREET, COUNTY BOARD ROOM, JOLIET, IL, 60432.

SPECIFICATIONS AND CONDITIONS OF THE BID ARE AVAILABLE AT www.willcounty.gov, www.demandstar.com, AS WELL AS THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, (815) 740-4712 OR EMAIL purchasing@willcounty.gov.

THE TENDERING OF A BID SHALL BE CONSTRUED AS ACCEPTANCE OF THE PLANS AND SPECIFICATIONS. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS OR PROPOSALS RECEIVED.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT.

INSTRUCTIONS TO BIDDERS
BOILER REPLACEMENT AT SUNNY HILL NURSING HOME, 421 DORIS AVE, JOLIET, IL 60433

You are invited to submit your sealed bid for the:

BOILER REPLACEMENT PROJECT AT SUNNY HILL NURSING HOME, 421 DORIS AVE, JOLIET, IL 60433.

A. SEALED BIDS:

Sealed bids will be received in the Purchasing Department, 2nd floor of the Will County Office Building located at 302 N. Chicago Street, Joliet, IL, 60432, **not later than 11:00 A.M., Wednesday, March 20, 2024.** **BIDS RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Sealed bids will be publicly opened and read aloud by the Will County Executive or her representative at **11:05 A.M., Wednesday, March 20, 2024** at the Will County Office Building, 302 N. Chicago Street, 2nd Floor, Joliet, IL, 60432.

Bids must be made in accordance with the instructions contained herein.

Bid forms shall be completely filled out either typewritten or in ink. The **complete set of contract documents must be submitted** in triplicate with **ONE ORIGINAL AND TWO COPIES, CLEARLY MARKED. BIDS WHICH FAIL TO SUBMIT THE ENTIRE COMPLETED BID PACKAGE AND CONTRACT CLEARLY MARKED WILL BE REJECTED, WILL BE NON-CONFORMING, AND WILL NOT BE ACCEPTED.**

Bids shall be submitted on the forms furnished by the County of Will in a sealed package, plainly marked, with the bidder's name, address, and the notation:

SEALED BID: BOILER REPLACEMENT AT SUNNY HILL NURSING HOME, 421 DORIS AVE, JOLIET, IL 60433
BIDS DUE: WEDNESDAY, MARCH 20, 2024 – 11:00 A.M.

Bids shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432.

B. SIGNATURE OF BIDS:

The **signature on bid documents must** be that of an authorized representative of the bidder. An officer of or agent of the offering bidder who is empowered to bind the bidder in a contract shall sign the proposal and any clarifications to that proposal.

Each bidder, by making their bid, represents that he/she has read and understands the bidding documents. **Any bid not containing said signed documents shall be non-conforming and will be rejected.**

C. BID SECURITY:

A 10% Bid Bond or Cashier's Check made payable to the Will County Treasurer shall accompany each bid, attached to the front cover, as a guarantee that if the bid is accepted, a contract will be entered into. **Money Orders or Company Checks will not be accepted.** The bid bond should be based on 10% of bid. The unsuccessful bidders' checks will be returned after the County has awarded the contract. The bid bond or cashier's check of the successful bidder will be returned after being replaced with their performance bond.

D. PERFORMANCE BOND:

A Performance Bond for the amount of the Contract will be required from the successful bidder and shall be valid throughout the life of the Contract. The Performance Bond will be returned at the completion of the Contract. If it is difficult to acquire a Performance Bond by the time of the Contract is to commence, the Purchasing Director will accept a letter notarized by the Insurance Carrier showing that such Bond is being processed.

E. PRIME CONTRACTOR CERTIFICATION:

Included in this bid package is a prime Contractor certification form. This form must be filled out and returned with your sealed bid package or the bid package **will not be accepted, deemed non-conforming, and shall be rejected.**

F. BIDDING PROCEDURES:

1. All bids must be prepared on the forms provided by the County and submitted in triplicate, with **ONE ORIGINAL AND TWO COPIES OF THE ENTIRE COMPLETED BID PACKAGE AND CONTRACT, CLEARLY MARKED,** in accordance with the Instructions to bidders. **Any bid packages not containing ONE ORIGINAL AND TWO COPIES OF THE ENTIRE COMPLETED BID PACKAGE AND CONTRACT, CLEARLY MARKED shall be non-conforming and shall be rejected.** The entire bid package are the terms of the agreement.
2. A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for bids or prior to any extension thereof issued to the bidders.
3. Unless otherwise provided in any supplement to the Instructions to bidders, no bidder shall modify, withdraw or cancel his bid or any part thereof for sixty days (60) days after the time designated for the receipt of bids in the Advertisement for bids. This duration is in place in case selected contractor fails to perform in the first month following contract award.
4. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such cases a written addendum describing the change or correction will be issued by the County of Will to all bidders recorded by the County of Will as having attended the mandatory pre-bid meeting. Such addendum shall take precedence over that portion of the documents concerned and shall become part of the bid documents. Except in unusual cases, addenda will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids. **If the signed receipt of Addenda form is not included in the bid package and contract (EVEN IF NO ADDENDA ITEMS), the bid package and contract shall be non-conforming and shall be rejected.**
5. Each bidder shall carefully examine all bid documents and all addenda thereto and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than five (5) days prior to bid due date, notify the County of Will, who will, if necessary, send a written addendum to all bidders. The County of Will will not be responsible for any oral instructions. All inquiries shall be directed to the Purchasing Director in writing at klynn@willcounty.gov. After sealed bids are received, the bidder will make no allowance for oversight.

G. TAX EXEMPTION:

The County of Will is exempt from Federal, State and Municipal Taxes.

H. WORDS AND FIGURES:

Where amounts are given in both words and figures, the words shall govern. If the amount is not written in words the unit cost will take precedence over the extended price in case of a discrepancy in the multiplication.

I. CONTRACT DURATION:

The Contract is to commence on or before April 1, 2024.

J. REJECTION OF BIDS:

The bidder acknowledges the right of the County of Will to reject any and all bids received.

K. DEFAULT:

In case of default by the successful bidder, the County of Will may procure the articles or services from other sources and may deduct from any unpaid balance due the successful bidder any increase in cost to the county as a result of said default, or may collect against the bond or surety for excess costs so paid, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

L. NON-DISCRIMINATION:

The Contractor shall at all times observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to 775 ILCS 10/1.

M. EQUAL EMPLOYMENT OPPORTUNITY:

Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750

N. PAYMENT PERIOD:

Given the scope of the project, one (1) invoice will be submitted to the County of Will, Building Maintenance Department at time of project completion and upon acceptance of the repairs by the Will County Executive. Payment to the Contractor by the County shall be pursuant to the Local Government Prompt Payment Act.

O. RISK OF LOSS:

The Contractor shall assume all risks for loss or damages to materials whether stored on the site or elsewhere, or to tools or equipment owned or rented by the Contractor, and he shall maintain such insurance as he may deem necessary to protect himself against such loss or damage.

P. TYPES OF INSURANCE:

1. **Worker's compensation insurance.** The Contractor shall procure worker's compensation insurance as required by applicable state law for all of his employees who would be engaged in work on the project. In case any class of employees engaged in any work on the project under this Contract is not protected under the workmen's compensation statute, the Contractor shall provide adequate employer's liability insurance for the protection of such of his employees as are not otherwise protected. In addition, the Contractor will provide employer's liability (coverage B) in the amount of \$1,000,000.00.
2. **Contractor's comprehensive general liability and property damage insurance.** Contractor's comprehensive general and property damage insurance shall be in an amount not less than \$1,000,000.00 for injuries including accidental death to any one person and not less than \$1,000,000.00 combined single limit bodily injury and property damage.

3. **County's protective liability insurance.** The Contractor shall protect the County or its assignee, if any, from contingent responsibility arising from the work, project operation performed under this Contract by adding these parties as named insured as a rider to the general Contractor specified comprehensive general liability policy shall be: County of Will, 302 North Chicago Street, Joliet, Ill, 60432. All insurance policies shall contain a waiver of subrogation in favor of the County of Will.

Q. PROOF OF CARRIAGE OF INSURANCE:

1. The Contractor shall furnish the County at the time of bidding, with certificates showing the type, amount, class or operations covered, effective dates and dates or expiration of policies, which policies shall show compliance with the requirements of paragraph P. Such certificates shall also contain substantially the following statement: "The Insurance covered by this Certificate will not be canceled or materially altered except after 30 days written notice has been received by all named insured." **Any bid not containing said proof of insurance shall be nonconforming and shall be rejected.**
2. All policies shall substitute the word "Occurrence" for "accident" for both bodily and property damage. "Occurrence" shall be defined to mean an event or series of events or continuous or repeated exposure to conditions, which unexpectedly cause injury or damage during the policy period.
3. All insurance coverage shall be provided by Insurance Companies maintaining a financial strength and claims paying ability rating no lower than "A" minus "VIII" as rated by the 1999 or most current AM Best Insurance Guide.

R. TAXES:

The Contractor shall pay all applicable sales, use, service use, service occupation, social security, and other taxes, levies, assessments, and duties, and shall make income tax deductions, all as required by local, State and Federal law.

S. CHOICE OF LAW AND VENUE:

The bid and this agreement shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions. Venue for any cause of action related to this bid or agreement shall be the Twelfth Judicial Circuit, Will County, Illinois.

T. RIGHT OF THE COUNTY TO TERMINATE CONTRACT:

1. If any of the Provisions of the Contract are violated by the Contractor, or if the Contractor shall disregard applicable law, ordinances, rules or regulations or work requirements as spelled out in the bid specifications, or the Contractor shall be adjudged as bankrupt or make a general assignment for the benefit of creditors, or if a receiver should be appointed for the Contractor, or if at any time during the progress of the work the Contractor should allow any indebtedness to accrue for labor, material, or equipment, and should the Contractor fail to pay for labor, material, or equipment, and should the Contractor fail to pay and discharge the same within 5 days after demand made by the person or persons furnishing such labor, material or equipment, the County may serve written notice upon the Contractor and the Surety of its intention to terminate the Contract. Unless within 10 days after the serving of such notice upon the Contractor, such violation or other matter shall have been corrected or satisfactory arrangement for correction have been made, the Contractor shall, upon the expiration of said 10 days, at County's option, cease and terminate work. The Contract shall then be null and void.

2. In the event of any such termination, the County shall immediately serve notice thereof upon the Surety and the Contractor, and the Surety shall have the right to take over and perform the Contract; provided, however, that if the Surety does not commence performance thereof within 10 days from the date of the mailing of such Surety of notice of termination, the County may take over work and prosecute the same to completion by other Contract or by force. Contractor shall be liable to the County for any excess cost to the County occasioned thereby, and in such event the County may take possession of and utilize in completing the work, such material, equipment and the like as may be on the project site of the work and necessary, therefore.
3. Notwithstanding anything contained herein to the contrary, failure to comply with or perform the services required shall be cause for termination.
4. The County or its assign may terminate this agreement by giving the Contractor written notification of termination of this agreement by registered United States Mail, sufficient postage prepaid, return receipt requested, addressed to the Contractor at its address stated in the Contract, at least 14 days prior to termination, with service of such notice conclusively presumed to be received on date of dispatch. In such event, the Contractor shall only be entitled to receive a prorated payment for work actually and satisfactorily performed pursuant to the Contract through date of termination.
5. In the event that any of the Will County Offices should move to a different location, notice will be given a minimum of sixty (60) days prior to said move.

U. ILLINOIS FREEDOM OF INFORMATION ACT:

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140*et seq.*) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA. 5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the timeframes of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

V. ADVERTISEMENTS:

The bidder shall not place or maintain any signs, bills, posters, or other advertisements in or about the project sites and/or buildings, except by written permission of County of Will.

W. AWARDING OF BID:

The bid is expected to be awarded by April 1, 2024

The bidder acknowledges the following: (a) this advertisement for bids may be canceled for good cause when in the best interests of the County, (b) the County retains the right to reject any and all bids in whole or in part for good cause when in the best interests of the County, and (c) the County retains the right to reject any and all bids in whole or in part not in compliance with the advertisement for bids, to waive any non-material informalities or irregularities for any bid received, to accept the lowest responsible, responsive bid after all bids have been examined and evaluated, and to determine not to proceed to contract on any particular bid.

X. SITE VISIT:

A site visit is scheduled for **2:00 P.M., Wednesday, March 6, 2024** at **Sunny Hill Nursing Home, 421 Doris Ave, Joliet, IL 60433**, in order to examine site and building to satisfy yourself fully as to all the existing conditions under which you will be obliged to work. No allowance will be made subsequently, in this condition, on behalf of any Bidder for any error or negligence on bidder's part.

Y. SUBMITTAL SUMMARY REQUIREMENTS:

Each of the following items **must** be submitted by the bid time mentioned herein in order that the bid will be considered. **Any bid not containing items 1-6 below shall be non-conforming and shall be rejected:**

1. 10% Bid Bond or Cashier's Check
2. Certificates of Insurance
3. **Signed** Copy of Prime Contractor Certification
4. **Signed** Bid Form
5. **Signed** Receipt of Addenda Form
6. **Completed** Reference Form
7. One original and two copies of entire Bid Package.

WILL COUNTY

PROFESSIONAL SERVICES PROCUREMENT NOTICE

REQUEST FOR PROPOSAL BOILER REPLACEMENT

SUNNY HILL NURSING HOME

GENERAL INFORMATION

Background - Will County has identified a need for replacement boilers at Sunny Hill Nursing Home. Currently the nursing home has one boiler completely offline.

General Intent - It is the general intent of Will County to retain a qualified Mechanical Contractor to provide a turnkey replacement of the two existing hot water heating boilers, pumps, water heaters and associated appurtenances at Sunny Hill Nursing Home. The Proposal shall include provision of the two new boilers and replacement of domestic shell and tube bundle and all demolition and new construction work identified in the drawings and scope of work and shall comply with Terms and Conditions and other documents provided by Will County. It is expected that the selected firm's scope will include all necessary work through occupancy and project closeout.

In general, this Request for Proposal (RFP) seeks to replace the domestic hot water boilers, piping and other equipment as follows:

- Remove and replace existing Navien domestic hot water heaters and replace with two new firetube, high mass, high efficiency, natural gas fired, modulating, high turndown condensing hot water boilers and domestic shell and tube bundle. Basis of design is the Raypak XVers KÖR model H7-2007 or pre-approved equal. Pre-approval is required 10 working days before the bid date.
- Remove and replace vent and make-up air ducting to accommodate the new equipment as required. Use CENTROTERM POLYPRO or equal material that is UL listed. PVC vent piping is not acceptable.
- Remove existing domestic shell and tube bundle and associated domestic water piping and other appurtenances. Replace with a new double wall domestic shell and tube bundle to meet code as required.
- Remove existing heating hot water piping, valves trim and accessories as indicated. Incorporate the new boilers into the existing hot water loop piping. The intent is to use the new high efficiency boilers whenever possible and only use the existing Kewanee boilers for supplemental capacity or redundancy.
- Provide two (2) 2-way 3" flanged motorized isolation valves to allow isolation of the existing boilers during summer operation.
- Provide two (2) Condensate Neutralization Tanks with Limestone chips and install per manufacture requirements.
- Provide interface to the existing Energy Management System boiler room controller and network server as indicated with an integrated boiler cascade control system. Match existing network protocol.

- Provide electrical work as required.
- Provide general trades work as required (concrete, trench covers, etc.)
- Coordinate and interface to DOC temperature controls with Owner's contracted Energy Management & Controls Systems vendors (Environmental Systems Corp.)

Additional specific scope of work information and specifications follow in this RFP and the accompanying notes.

CONSIDERATIONS AND RESTRICTIONS

In compliance with the federal Build America, Buy America Act, the following is required as part of this project:

- (1) All iron and steel items permanently installed in the building must be produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) All manufactured products permanently installed in the building must be produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product.
- (3) All construction materials permanently installed in the building must be manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

An article, material, or supply should only be classified into one of the categories above.

The Contractor will enter into an agreement with Will County for all work including mechanical HVAC work, supporting electrical work, and any general trades work identified in the Scope of Work. The Contractor will be responsible for the complete execution of all work indicated in this RFP and in accordance with the Specifications. All subcontractors (Insulators, electricians, etc.) shall be under the control of the Contractor.

Within this RFP and other Contract Documents, where the term "Contractor" is used, it shall mean the Contractor submitting the Proposal and providing the overall execution, coordination and management of the Project.

Within this RFP and other Contract Documents, where the term "Owner's Engineering Consultant" is used, it shall mean the Owner's consultants preparing this RFP, the Drawings and the Specifications and providing consultation and review services throughout the Project to completion.

Within this RFP where the term owner" is used, it shall mean the agents and staff of Will County and/or their separately contracted vendors, subcontractors or agents.

Schedule of installation of systems during normal business hours and the use of multiple contracts/contractors, no interruption of services to the building will be allowed.

The successful respondent shall ensure the building and systems will comply with all applicable codes.

All drawings, reports, data, and other documents prepared by the Contractor according to this Agreement shall be submitted to the Owner for its review and approval.

Resulting work products of the Contractor pursuant to this solicitation shall become property of Will County.

No such approval shall in any way be construed to relieve the Contractor of responsibility for technical adequacy or operate as a waiver of any of the Counties rights under this Agreement. The Contractor shall remain liable to the County according to applicable laws and practices for all damages to the County caused by the Contractor's negligent performance of any of the services furnished under this Agreement.

The Contractor shall conduct regular meetings with the project team, at a location established by the County to review progress. The Contractor will provide written notes of each meeting to all attending parties before the next meeting. The Contractor will be responsible to attend public meetings associated with this project.

Consideration will be given to the type of design, building and delivery system proposed, the associated cost, and the impacts of construction, and sustainability and energy efficiency.

All Contractors bidding on this RFP shall be Mechanical Contractors firms regularly engaged in the construction, installation and servicing of Boilers and Heating systems.

SCOPE OF WORK

Scope of Work Is indicated in the Project Drawings and Specifications. Following is a brief Summary of the Work and includes, but Is not limited to:

- A. Provide shop drawing submittals of proposed boilers, water heaters, pumps, valves and controls and other items indicated in the specifications for engineer's and Owner's acceptance.
- B. Disconnect existing electric power and controls and make safe for unit removal. Prepare electrical for new replacement boilers, pumps and controls.
- C. Disconnect and remove indicated heating hot water piping inside boiler room at locations indicated, preparing pipe ends for extension to new boilers and equipment. Provide isolation valves for main HWS&R lines Inside boiler room.
- D. Remove existing water heaters. There is an exterior areaway with doors into the boiler room from outside.

- E. Remove the domestic heat exchanger bundle and other trim and accessories Indicated. Remove portions of the domestic HW piping as indicated.
- F. Clean the boiler room. Prepare the space, housekeeping pads, and other areas to accept the new equipment and work.
- G. Deliver, rig and install new heating boilers, water heaters, pumps, hydronic accessories and equipment.
- H. Provide new heating and domestic hot water piping, valves, trim, insulation and accessories as indicated.
- I. Remove existing water heater breechings and replace with new. Provide new boiler breechings for the new boiler.
- J. Remove natural gas piping to existing water heaters.
- K. Provide new boiler controller and interface to EMCS controls as indicated.
- L. Reconnect power to new boilers, water heaters, VFDs and pumps and reconfigure power to new control panels, water heaters and other items indicated.
- M. Start-up system, test and place into operation. Coordinate startup with Owner's EMCS Contractor and Will County Facilities & Maintenance personnel.
- N. Make provisions to protect work area, access route, the site and building conditions from damage and repair/restore to original condition if damaged during work. Provide suitable floor coverings in work and traffic areas.
- O. Refer to drawings, specifications and drawing notes for additional scope of work items.

WORK BY OTHERS

- A. The Owner will remove all loose equipment and stored materials in the boiler room.
- B. Coordinate work and ensure continuous boiler service during demolition and construction as may be required.

GENERAL

NOTE: The codes and standards - The Contractor shall at all times, work in accordance with the most current applicable versions and editions as may be in effect at the time of permit application and procurement.

- A. The Contractor shall clean up the project site daily, recognizing that the Nursing Home will be open or have nearby activities during construction. No materials, equipment tools or demolition debris shall be left in the open or outside.
- B. The Contractor shall provide their own dumpsters as required, located where acceptable to the Facilities Department.

C. The Contractor shall take precautions to prevent damage to the existing building, furnishings and site and make reparations whenever damage occurs at no cost to the Owner.

PROJECT SUBMITTALS

Proposals shall demonstrate that the firm has the resources and capabilities necessary to meet all project requirements. Firms will be responsible for budget and construction costs estimates including escalation, architectural/engineering fees, contingency, administrative costs, and grant reimbursement assistance for each type of system considered in the time frame required. This shall include sub-consultants, estimators and other resources as proposed.

A proposed schedule, including milestones and critical path tasks shall be included in the proposal.

The respondent shall be expected to be present at meetings which may need to be conducted with user groups, either at the County Office Building or, on site, or elsewhere. Specifics will be identified prior to start of work in conjunction with the Respondent.

TERM OF SERVICE/ TIME FOR COMPLETION

Coordinate working hours, access, parking, and logistics with Will County Facilities staff.

Domestic hot water will be required for the duration of project without interference throughout the project. Coordinate work related to domestic hot water to minimize shutdown time and maintain DHW service as much as possible, only at cut over of the new system.

Coordinate the proposed work schedule with the Owner's Representatives to determine the most advantageous time to perform all work. Normal working hours are anticipated.

Work on the project will commence immediately upon execution of the Contract. The contractor shall proceed expeditiously with adequate forces and ample supply of materials and equipment to assure completion of the project prior to April 30, 2024.

SELECTION PROCESS

A Selection Committee, appointed by the Director of Facilities, will evaluate all proposals received for completeness and the respondent's ability to meet all requirements as outlined in this RFP.

Additional technical information may be requested from any respondent for clarification purposes, but in no way changes the original qualification statement submitted.

All respondents are required to submit the information detailed below. **Responses shall be organized and presented in the order listed below to assist the County in reviewing and rating proposals.** Responses should be presented in appropriate detail to thoroughly respond to the requirements and expected services described herein.

- A. Table of Contents to include clear identification of the material provided by section and number.
- B. A letter of transmittal indicating the firm's interest in providing the service and any other information that would assist the County In making a selection. This letter must be signed by a person legally authorized to bind the firm to a contract.
- C. Name, email address and telephone number of person(s) to be contacted for further information or clarification.
- D. Copy of State of Illinois license to perform the work required and involved if required.
- E. Name and qualifications of assigned project manager and a list of staff members who would be involved with the project, including their assigned roles and a description of their background and experience.
- F. A background statement including a description of relevant experience of the firm/individual submitting the proposal.
- G. Respondent shall provide a list of 3 references and examples of previous similar projects successfully completed within the last five years with the contact name, address and telephone number of the owners' representative in each project.
- H. Schedule. Must be able to accommodate schedule, time is of the essence.
- I. A concluding statement as to why the respondent is best qualified to meet the needs of the County.

PRIME CONTRACTOR CERTIFICATION

The undersigned hereby certifies that _____

Name of Company

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Name of Representative

Title

Signature

Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of **Section 5-4 of this Code.**

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

Bid Form

Boiler Replacement at Sunny Hill Nursing Home

#2024-69

Name _____ F.E.I.N> # _____

Address _____

City _____ State _____ Zip _____

Contact Person _____ Phone _____

Email Address _____

THIS IS NOT AN ORDER

Will County Agency Name:

For additional information contact Kevin Lynn Purchasing Director klynn@willcounty.gov

The bidder proposes to provide the products and/or services in accordance with the specifications attached herein.

Submittal Requirement Checklist: Each of the following items must be submitted for the bid to be considered.

1. _____ 10% Bid Bond or Cashier's Check
2. _____ Certificates of Insurance
3. _____ **Signed** Copy of Prime Contractor Certification
4. _____ **Signed** Bid Form
5. _____ **Signed** Receipt of Addenda Form
6. _____ **Completed** Reference Form
7. _____ One original and two copies of entire Bid Package.

Bidders shall provide an all-inclusive lump sum amount below representing labor, materials, equipment, supervision, general conditions, overhead, profit, and all other costs associated with the successful delivery of the project.

DESCRIPTION	COST
LUMP SUM AMOUNT:	\$
TOTAL CONTRACT AMOUNT WRITTEN IN WORDS. IN CASE OF DISCREPANCY, THE AMOUNT IN WORDS SHALL GOVERN.	

Printed Name: _____

Signature: _____ **Title:** _____

Representative of Company



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

Reference Form

Boiler Replacement at Sunny Hill Nursing Home

#2024-69

Please list three (3) references, other than the County of Will, that you have done similar work, service or supplied similar products to:

Entity: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Email Address: _____

Entity: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Email Address: _____

Entity: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Email Address: _____



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

Addendum Form

Boiler Replacement at Sunny Hill Nursing Home

#2024-69

Name _____ F.E.I.N> # _____

Address _____

City _____ State _____ Zip _____

Contact Person _____ Phone _____

Email Address _____

THIS IS NOT AN ORDER

Will County Agency Name:

For additional information contact Kevin Lynn Purchasing Director klynn@willcounty.gov

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

LATE BIDS CANNOT BE ACCEPTED!

<u>SEALED BID DOCUMENT</u>	
<u>Vendor Return Address:</u> 	
BID #:	2024-69
DUE DATE:	3-20-2024
DUE:	11:00 A.M.
DESCRIPTION:	SHNH Boiler Replacement
DATED MATERIAL-DELIVER IMMEDIATELY	
WILL COUNTY PURCHASING DEPARTMENT	
302 N. CHICAGO ST., 2ND FLOOR	
JOLIET, IL 60432	

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO THE OUTERMOST ENVELOPE OF YOUR SEALED BID TO HELP ENSURE PROPER DELIVERY!

LATE BIDS CANNOT BE ACCEPTED!



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

No Bid Form

Please note: This form is only required if you are not bidding.

Solicitation Name/Number: _____

Reason for not bidding:

- | | |
|--|--|
| <input type="checkbox"/> Not enough time to respond | <input type="checkbox"/> Unable to compete |
| <input type="checkbox"/> Not Applicable to company | <input type="checkbox"/> No time to complete work |
| <input type="checkbox"/> Unable to obtain required insurance | <input type="checkbox"/> Unable to meet specs/requirements |
| <input type="checkbox"/> Unable to obtain required bonding | |
| <input type="checkbox"/> Other (please detail below) | |

Suggestions:

Company Name: _____

Contact Name: _____

Address: _____

Phone: _____

Email: _____

Date: _____

Please retain our information for future solicitations: Yes No