



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT
WILL COUNTY EXECUTIVE

KEVIN LYNN
DIRECTOR

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County Office Building
302 N. Chicago Street
Joliet, IL 60432

October 10, 2023

To Whom It May Concern:

You are invited to submit your sealed bid for the purchase of various toner cartridges & printer maintenance contract for the Will County Purchasing Department. The contract will commence December 1, 2023 through November 30, 2024, with two (2) one (1) year optional renewals.

Complete bid specifications are included, **which will act as the contract and must be filled out and returned as such.**

A 10% Bid Bond or Cashiers Check made payable to the Will County Treasurer MUST accompany your bid, or it will not be considered. Money Orders or Company checks will not be accepted.

Sealed bids will be received in the purchasing department, 2nd floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **DUE NOT LATER THAN 10:00 A.M., "AS SO INDICATED BY THE TIME STAMP CLOCK OF WILL COUNTY", WEDNESDAY, NOVEMBER 1, 2023.**

Bids will be publicly opened and read by the Will County Executive or her Representative at **10:05 A.M., WEDNESDAY, NOVEMBER 1, 2023**, at the Will County Office Building, 302 N. Chicago Street, 2nd Floor, Joliet, IL. 60432. You are welcome to attend the meeting.

The vendor acknowledges the right of the County of Will to reject any or all bids and to waive non-material informality or irregularity in any Bid received in whole or part as may be specified in the solicitation.

Should you have any questions regarding this bid, please contact Kevin Lynn in writing at klynn@willcountyillinois.com.

We welcome your bid.

Sincerely,

Kevin Lynn

Kevin Lynn
Purchasing Director

**ADVERTISEMENT OF BID
FOR THE PURCHASE OF
TONER CARTRIDGES & PRINTER MAINTENANCE**

SEALED BIDS WILL BE ACCEPTED FOR THE PURCHASE OF VARIOUS TONER CARTRIDGES & PRINTER MAINTENANCE, FOR THE COUNTY OF WILL PURCHASING DEPARTMENT, JOLIET, ILLINOIS. BIDS WILL BE RECEIVED AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO STREET, 2ND FLOOR PURCHASING DEPARTMENT, JOLIET, IL. 60432, UNTIL THE HOUR OF 10:00 A.M., ON **WEDNESDAY, NOVEMBER 1, 2023**.

SEALED BIDS WILL BE PUBLICLY OPENED AND READ BY THE WILL COUNTY EXECUTIVE OR HER REPRESENTATIVE AT 10:10 A.M., **WEDNESDAY, NOVEMBER 1, 2023** AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO STREET, 2ND FLOOR, JOLIET, IL. 60432.

SPECIFICATIONS AND CONDITIONS OF THE BID ARE AVAILABLE AT www.demandstar.com AND www.willcountyillinois.com AS WELL AS THE PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., 2ND FLOOR, JOLIET, IL 60432, OR FROM purchasing@willcountyillinois.com.

THE TENDERING OF A BID TO THE COUNTY SHALL BE CONSTRUED AS ACCEPTANCE OF THE SPECIFICATIONS. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS OR PROPOSALS RECEIVED IN WHOLE OR IN PART.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT

**INSTRUCTIONS TO BIDDERS
FOR RE-MANUFACTURED AND OEM
TONER CARTRIDGES AND PRINTER MAINTENANCE**

You are invited to submit your sealed bid for the purchase of various toner cartridges & printer maintenance for the Will County Purchasing Department. The contract is a twelve (12) month period beginning December 1, 2023 through November 30, 2024, with two (2) one year optional renewals.

SEALED BIDS:

Sealed bids will be received in the Purchasing Department, 2nd floor of the Will County Office Building located at 302 N. Chicago Street, Joliet, IL. 60432, **not later than 10:00 A.M., WEDNESDAY, NOVEMBER 1, 2023.** BIDS RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.

Sealed bids will be publicly opened and read aloud by the Will County Executive or her representative at **10:05 AM, WEDNESDAY, NOVEMBER 1, 2023** at the Will County Office Building, 302 N. Chicago Street, 2nd Floor, Joliet, IL. 60432.

Bids must be made in accordance with the instructions contained herein.

Bid forms shall be completely filled out either typewritten or in ink and shall not be detached from this binding. The **complete set of Contract Documents shall be submitted** with the proposal, in triplicate with **ONE ORIGINAL (CLEARLY MARKED), ONE COPY (CLEARLY MARKED) AND ONE ELECTRONIC COPY (CD OR FLASH DRIVE).**

Bids shall be submitted on the forms furnished by the County of Will in a sealed package, plainly marked, with the bidder's name, address, and the notation:

SEALED BID: **2024-22 VARIOUS TONER CARTRIDGES AND PRINTER
MAINTENANCE CONTRACT**

BIDS DUE: **WEDNESDAY, NOVEMBER 1, 2023 - 10:00 A.M.**

Bids shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago Street, Joliet, IL. 60432.

SPECIFICATIONS:

Specifications are attached hereto and incorporated herein.

TAX EXEMPTION:

The County of Will is exempt from Federal, State and Municipal Taxes.

SIGNATURE OF BIDS:

The **signature on bid documents** shall be that of an authorized representative of bidder. An officer of or agent of the offering bidder who is empowered to bind the bidder in a Contract shall sign the proposal and any clarifications to that proposal.

Each bidder, by making its bid, represents that it has read and understands the bidding documents. **Any bid not containing said signed documents shall be non-conforming and shall be rejected.**

BIDDING PROCEDURES:

1. All bids must be prepared on the forms provided by the County and submitted in triplicate, with **ONE ORIGINAL (CLEARLY MARKED), ONE COPY (CLEARLY MARKED) AND ONE ELECTRONIC COPY ON AN ELECTRONIC STORAGE DEVICE**, in accordance with the Instructions to bidders.
2. A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for bids or prior to any extension thereof issued to the bidders.
3. Unless otherwise provided in any supplement to the Instructions to bidders, no bidder shall modify, withdraw or cancel its bid or any part thereof for sixty (60) days after the time designated for the receipt of bids in the Advertisement for bids.
4. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such cases a written addendum describing the change or correction will be issued by the County of Will to all bidders recorded by the County of Will as having received the bidding documents and will be available for inspection wherever issued. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.
5. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than seven (7) days prior to bid due date, notify the County of Will, who will, if necessary, send written addendum to all bidders. The County of Will will not be responsible for any oral instructions. All inquiries shall be directed to the Purchasing Director. After sealed bids are received, the bidder will make no allowance for oversight.

SUBSTITUTIONS:

1. Each bidder represents that their bid is based upon the materials and equipment described in the bidding documents.
2. Each bidder should enclose literature with their bid for a more accurate evaluation of the bid and these specifications. Brand names that may be mentioned in the specifications are used only as a reference to the type and quality of materials or equipment desired. Any dealer bidding on equal product must specify the brand name, model number, and supply specifications of product. The Will County Purchasing department shall judge whether an article shall be deemed to be equal. The bidder must list the company's part number in place of the HP item number listed on the bid form. If the cartridge is not available as a remanufactured you should bid on a generic and/or OEM brand. The County requires the brand name, model number, yield and cost for each remanufactured, generic and OEM cartridge that bidder is bidding on, based on 5% page coverage. **THE COUNTY WILL ONLY ACCEPT OEM CARTRIDGES FOR ANY AND ALL INK/DESK OR OFFICE JET PRINTERS.**
3. Bids will be considered on equipment or material complying substantially with specifications provided each deviation is stated and the substitution is described, including technical date when applicable, in a letter attached to the bid.

REJECTION OF BIDS:

The bidder acknowledges the right of the County of Will to reject any and all Bids for cause and to waive non-material informality or irregularity in any bid received.

BID SECURITY:

A 10% Bid Bond or Cashier's Check made payable to the Will County Treasurer shall accompany each bid, attached to the front cover, as a guarantee that if the bid is accepted, a Contract will be entered into. **Money Orders or Company checks will not be accepted.** The Bid bond or cashier's check will be returned to the unsuccessful bidder(s) after award of the contract has been made. The bid bond or cashier's check of the successful bidder **shall be retained** by the County of Will as a performance bond until completion of the contract, (the Bid Bond is held for the entire length of the contract. If the county chooses to renew for a second and/ or third year, we will retain the bond until the contract expires) after which it will be returned.

CONTRACT DURATION:

The Contract is to commence December 1, 2023 and extend through November 30, 2024, with two (2) one-year renewal options, if the County so chooses.

CHOICE OF LAW AND VENUE:

The bid and this agreement shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions. Venue for any cause of action related to this bid or agreement shall be the Twelfth Judicial Circuit, Will County, Illinois.

ILLINOIS FREEDOM OF INFORMATION ACT:

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA. 5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the time frames of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

DEFAULT:

In case of default by the successful bidder, the County of Will may procure the articles or services from other sources and may deduct from any unpaid balance due the successful bidder any increase in cost to the county as a result of said default, or may collect against the bond or surety for excess costs so paid, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

Will County reserves the right to cancel the contract if the bidder fails to perform the work required in the bid specifications after efforts to resolve any problems have been unsuccessful.

NON-DISCRIMINATION:

The bidder shall at all times observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to 775 ILCS 10/1.

PRICES:

Prices shall remain firm for the length of the contract award December 1, 2023 through November 30, 2024. Quantities are based on last year's usage and are approximate figures. Quantities may vary.

If The County extends the optional renewal for year(s) two and/or three, and no percent of increase has been listed on the bid form, the original first year rates shall apply.

REFERENCES:

Submit with your bid a minimum of three (3) references you've done business with in the past five (5) years. They must be references equivalent to the size of Will County who have or are currently using the equipment specified in your bid. They will be contacted and interviewed with regard to their overall satisfaction of product and your company's performance.

PRODUCT TESTING & SAMPLES:

You may be required to submit samples of your remanufactured or recycled product for better evaluation.
WE WILL ONLY ACCEPT OEM CARTRIDGES FOR ANY AND ALL INK/ DESK OR OFFICE JET PRINTERS.

PAYMENT:

The County prefers to pay for toner via Procurement card. If a vendor accepts credit card payment, any additional fees/charges must be incorporated into your prices listed on the bid form. Will County will not allow for adjustments in pricing once bids have been received. If a vendor does not accept credit card payment, the County will offer the option of payment by check or Direct Deposit/ ACH, at vendor's choice.

The County shall pay all invoices Net 30, pursuant to 50 ILCS 505, "Local Government Prompt Payment Act". Payment will not be made on invoices submitted later than six-months (180 days) after delivery of goods and any statute of limitations to the contrary is hereby waived.

WORDS AND FIGURES:

Where amounts are given in both words and figures, the words shall govern. If the amount is not written in words the unit cost will take precedence over the extended price in case of a discrepancy in the multiplication.

PRIME CONTRACTOR CERTIFICATION:

Included in this bid package is a prime Contractor certification form. This form must be filled out and returned with your sealed bid package or it will not be accepted.

QUALIFIED CONTRACTOR:

Each bidder must meet the following criteria:

1. Have been in business for a minimum for five (5) years
2. Sold or been in the toner cartridge re-manufacturing business a minimum of three (3) years
3. Sold, serviced and cleaned printers for a minimum of three (3) years and employ technicians who will be responsible to handle all maintenance/repairs to printers
4. Have online order placement, approval and tracking (see ordering)
5. Have a dedicated account rep assigned to Will County with at least three (3) years of experience in the field

ORDERS AND ORDER PROCESSING:

The County of Will **requires** the ability to place orders via the Internet rather than paper Purchase Orders.

In order to be considered for the toner contract, your company must be able to meet or exceed several minimum requirements:

Orders:

1. Have internet ordering capabilities, by Will County specific shopping list
2. Have tiered order approval
3. Have all users order history and approvals tied to Super user(s)
4. Have the ability to track orders from the website by ship to location, order number and order date
5. Have the ability to offer budgeting by department/county
6. Have the ability to view/ print invoices and statements from the website
7. Have a link to customer service through website

Order Processing:

1. **Process** orders received via website until 5:00 P.M.
2. Require no minimum order
3. Ability to maintain multiple ship to locations that must be included in our account, order and billing set-up

4. Orders are expected to be delivered the next day or 2-Day, unless the delay is due to a manufacturing problem beyond your control (notice of any such delay must be reported to the Purchasing Department immediately. It is the vendor's responsibility to reorder the product from proper reorder point to ensure timely delivery.)

SHIPMENT/ DELIVERY:

Orders will be delivered to each department/ship to directly. Deliveries to all offices must be made during the hours of 8:30 A.M. until 3:30 P.M. No exceptions for the Next Day or 2-Day delivery will be made for "Attempted Delivery" after the 3:30 P.M. cutoff.

All shipments must be **freight pre-paid**; if deliveries are made via Common Carrier and the bill is marked for Collect Shipment it will be REFUSED. If this should occur and if any additional charges are incurred due to a Collect shipment, it will be the responsibility of the Dealer to resolve any differences with the Freight Company.

AWARDING OF BID:

The bidder acknowledges the right of the County of Will to accept that bid, in whole or part, deemed to be the lowest responsible, responsive bid after all bids have been examined and evaluated. The bid is expected to be approved after November 16th, 2023.

SUBMITTAL REQUIREMENTS:

Each of the following Products shall be submitted by the bid time mentioned herein in order that the bid will be considered:

1. Bid Bond or Cashier's Check
2. Signed Copy of Prime Contractor Certification
3. References (equivalent to the size of Will County)
4. Signed and completed Bid Form

BID SPECIFICATIONS ON TONER CARTRIDGES

Toner cartridges for laser printers that are remanufactured and/or recycled **must** contain the minimum characteristics as listed below:

- Long life drums.
- Cartridges are sealed with special seal to avoid messy toner leakage during transit.
- Each cartridge must be factory-certified and print tested for reliability.
- 1-Year manufacturer's warranty against defects in materials and workmanship: **will not damage or void the printer warranty.**
- If the cartridge is not available as a remanufactured you should bid on a generic and/or OEM brand. We will need the brand name, model number, yield and cost for each remanufactured, generic and OEM cartridge that you are bidding on, based on 5% page coverage.
- Any cartridge that has a computer chip in it and/or has an expiration date must be sold to Will County with no less than one year for expiration to occur and be so stated on the package.
- Due to manufacturing and quality issues with many previous toners, recycled cartridges must be manufactured domestically, preferably in Illinois.
- For reliability purposes, we require that each cartridge be manufactured individually, not assembly line, and factory certified/print tested.

WE WILL ONLY ACCEPT OEM CARTRIDGES FOR ANY AND ALL INK/ DESK OR OFFICE JET PRINTERS.

Quantities are estimated based on our current year's usage. When there is an asterisk (*) next to the quantity, it represents that usage has not yet been established. It is either a new item that we are adding to our inventory or that we are not sure at this time what the usage will be for this item. Therefore, the quantity will be one (1).

The successful bidder agrees to add new products as needed by Will County, at comparable contract price, and to delete products no longer needed by Will County from contract price, with no penalty.

The successful bidder must recycle our used cartridges. Vendor **must pick them up** from the various County locations a minimum of once every two (2) weeks. The used cartridges will always be in one location at each office. Do not expect to receive an empty cartridge for every cartridge ordered.

Cartridges that are returned will be empty, unless defective. Once notified of a defective cartridge, vendor must send replacement immediately **at no charge** and defective cartridges will be returned. The box will be boldly marked "**DEFECTIVE**".

BID SPECIFICATIONS FOR PRINTER MAINTENANCE

With the purchase of printer cartridges, Will County will get unlimited service calls, labor and all parts to keep printers in top working order. The printers will be cleaned and checked once during the 12 month contract period. Listed below are the service requirements the successful vendor must comply to:

- Vendor will provide maintenance by their own company employees, not third party company.
- Vendor will inventory all printer equipment for departments using their cartridges **within the first 6 months of the contract and supply the Purchasing Department with that inventory.**
- All printers will get extended lifetime warranty for their equipment at no additional cost.
- The price of the cartridges includes unlimited service calls, labor and all parts to keep printer in top working condition.
- All service calls **must be** made within 24 hours of initial call. Normal hours for most offices are 8:30AM to 3:30PM.
- A maintenance checkup on each of the printers will be conducted within the first 6 months of the initial contract award. The check up will consist of a thorough cleaning and maintenance check to assure that all parts, wheels, gears, belts and/or other operable parts are in good working condition. Maintenance checks and cleanings during renewal periods can be completed during service calls.
- The only parts the vendor is not responsible for on the printers are the drum(s) and any computerized electronic parts (chips, boards and sensor), memory and/ or maintenance kits. Any parts with a billable cost must be **pre-approved by each department prior to ordering and/or installation.** (The maintenance kits are considered a consumable supply and billed directly to each department. The cost of these kits is not considered part of the maintenance portion of the bid.)

PRIME CONTRACTOR CERTIFICATION

The undersigned hereby certifies that _____

Name of Company

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Representative Title _____

Signature Date _____

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of **Section 5-4 of this Code.**

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

NAME _____ F.E.I.N. # _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

CONTACT _____

PHONE _____ FAX _____ EMAIL _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

NAME _____ F.E.I.N. # _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

CONTACT _____

PHONE _____ FAX _____ EMAIL _____

AUTHORIZED SIGNATURE: _____

THIS IS NOT AN ORDER

**Agency Name and
Delivery Address:**

**COUNTY OF WILL,
VARIOUS LOCATIONS**

**For additional
Information contact:**

**KEVIN LYNN, PURCHASING DIRECTOR
klynn@willcountyillinois.com**

***YOU MUST BID ON EVERY ITEM LISTED AND INCLUDE YIELD FOR EACH
NO RECYCLED CARTRIDGE ACCEPTED IF AREA IS SHADED***

EST QTY	Toner Description	PART #	YIELD	RECYCLED UNIT COST	EXTENDED COST RECYCLED	YIELD	OEM BRAND UNIT COST	EXTENDED COST FOR OEM BRAND
1	Reman HP 201A Cyan Toner Cartridge	CF401AC						
1	Reman HP 201X Black Toner Cartridge	CF400XB						
7	Reman HP 202x Black Toner Cartridge	CF500XB						
6	Reman HP 202X Cyan Toner Cartridge	CF501XC						
3	Reman HP 202X MagentaToner Cartridge	CF503XM						
3	Reman HP 202X Yellow Toner Cartridge	CF502XY						
2	Reman HP 312A MagentaToner Cartridge	CF383aM						
5	Reman HP 410 X Black Toner Cartridge	CF411X						
20	Reman HP 410A Black Toner Cartridge	CF410A						
5	Reman HP 410A Cyan Toner Cartridge	CF411A						

6	Reman HP 410A Magenta Toner Cartridge	CF413AM						
9	Reman HP 410A Yellow Toner Cartridge	CF412AY						
14	Reman HP 410X Black Toner Cartridge	CF410X						
6	Reman HP 410x Magenta Toner Cartridge	CF413X						
7	Reman HP 410x yellow Toner Cartridge	CF412X						
2	Reman HP 655A Black Toner Cartridge	CF450AB						
1	Reman HP 655A Cyan Toner Cartridge	CF451AC						
1	Reman HP 655A Magenta Toner Cartridge	CF453AM						
1	Reman HP 655A Yellow Toner Cartridge	CF452AY						
1	Reman Brother TN221 HY Black Toner Cartridge	TN221 B						
	Reman Brother TN225 HY Cyan Toner Cartridge	TN225C						
2	Reman Brother TN225 HY Magenta Toner Cartridge	TN225M						
1	Reman Brother TN225 HY Yellow Toner Cartridge	TN225Y						
2	Reman Brother TN420 Black Toner Cartridge	TN420						
1	Reman Brother TN450 Black Toner Cartridge	TN450						
1	Reman Brother TN660 Black Toner Cartridge	TN660						
19	Reman Brother TN760 Black Toner Cartridge	TN760						
1	Reman Canon 052 Black Toner Cartridge	CANON 52B						
36	Reman Canon 054H Black Toner Cartridge	CANON 054B						

30	Reman Canon 054H Cyan Toner Cartridge	CANON 054C						
27	Reman Canon 054H Magenta Toner Cartridge	CANON 054M						
30	Reman Canon 054H Yellow Toner Cartridge	CANON 054Y						
1	Reman Canon 055H Cyan Toner Cartridge	CANON 55HC						
1	Reman Canon 055H HY Black Toner Cartridge	CANON 55HB						
1	Reman Canon 055H Magenta Toner Cartridge	CANON 55HM						
1	Reman Canon 055H Yellow Toner Cartridge	CANON 55HY						
	Reman Canon 119 BHY Toner Cartridge	CANON 119 B HY						
4	Reman Canon 119B Toner Cartridge	CANON 119B						
4	Reman Canon 120B Toner Cartridge	CANON 120						
5	Reman Canon 121B Toner Cartridge	CANON 121						
1	Reman Canon 128 Black Toner Cartridge	CANON 128						
1	Reman HP 05A (CE505A) Black Toner Cartridge	CE505A						
40	Reman HP 05A Black Toner Cartridge	CE505A						
3	Reman HP 05X Black Toner Cartridge	CE505X						
2	Reman HP 126A Black Toner Cartridge	CE310AB						
2	Reman HP 128A Cyan Toner Cartridge	CE321AC						
2	Reman HP 128A Magenta Toner Cartridge	CE323AM						
13	Reman HP 12A (Q2612A) Black Toner Cartridge	12A						
1	Reman HP 131a Cyan Toner Cartridge	CF211AC						
1	Reman HP 131A Magenta Toner Cartridge	CF213AM						

1	Reman HP 131A Yellow Toner Cartridge	CF212AY						
1	Reman HP 131X Black Toner Cartridge	CF210XB						
2	Reman HP 14A (CF214A) Black Toner Cartridge	CF214A						
1	Reman HP 15X (C7115X) Black Toner Cartridge	C 7115X						
1	Reman HP 17A (CF217A) Black Toner Cartridge	CF217A						
1	Reman HP 19A (CF219A) Imaging Drum Unit	CF219AB						
38	Reman HP 206X (W2110X) Black Toner Cartridge	W2110X B						
	Reman HP 206X (W2111X) Cyan Toner Cartridge	W2111X CYAN						
1	Reman HP 206X (W2112X) Yellow Toner Cartridge	W2112X YELLOW						
1	Reman HP 206X (W2113X) Magenta Toner Cartridge	W2113X MAGENTA						
10	Reman HP 26A (CF226A) Black Toner Cartridge	CF226A						
24	Reman HP 26X (CF226X) Black Toner Cartridge	CF226XB						
3	Reman HP 304A (CC530A) Black Toner Cartridge	CC530A						
3	Reman HP 304A (CC531A) Cyan Toner Cartridge	CC531A						
4	Reman HP 304A (CC532A) Yellow Toner Cartridge	CC532A						
3	Reman HP 304A (CC533A) Magenta Toner Cartridge	CC533A						

16	Reman HP 305 Cyan Toner Cartridge	CE411A						
13	Reman HP 305 Magenta Toner Cartridge	CE413A						
14	Reman HP 305 Yellow Toner Cartridge	CE412A						
17	Reman HP 305X Black Toner Cartridge	CE410X						
1	Reman HP 307A Black Toner Cartridge	CE740A						
2	Reman HP 30X (CF230X) Black Toner Cartridge	CF230X						
2	Reman HP 312A (CF380A)Cyan Toner Cartridge	CF381AC						
2	Reman HP 312A Yellow Toner Cartridge	CF382AY						
9	Reman HP 312X (CF380X) Black Toner Cartridge	CF380XB						
1	Reman HP 35A (CB435A) Black Toner Cartridge	CB435A						
2	Reman HP 36A (CB436A) Black Toner Cartridge	CB436AB						
41	Reman HP 37A (CF237A) Black Toner Cartridge	CF37A						
1	Reman HP 38A (Q1338A) Black Toner Cartridge	Q1338A						
60	Reman HP 414X (W2020X) Black Toner Cartridge	W2020X						
46	Reman HP 414X (W2021X) Cyan Toner Cartridge	W2021X						
46	Reman HP 414X (W2022X) Yellow Toner Cartridge	W2022X						
	Reman HP 414X (W2023X) Magenta Toner Cartridge	W2023X						
1	Reman HP 48A (CF248A) Black Toner Cartridge	CF248A						

4	Reman HP 49A (Q5949A) Black Toner Cartridge	Q5949A						
1	Reman HP 507A (CE401A) Cyan Toner Cartridge	CE401AC						
2	Reman HP 507A (CE402A) Yellow Toner Cartridge	CE402AY						
1	Reman HP 507A (CE403A) Magenata Toner Cartridge	CE403AM						
5	Reman HP 507X (CE400X) Black Toner Cartridge	CE400XB						
2	Reman HP 507X (CE401X) Cyan Toner Cartridge	CE401XC						
3	Reman HP 508X (CF360X) Black Toner Cartridge	CF360XB						
4	Reman HP 508X (CF361X) Cyan Toner Cartridge	CF361XC						
5	Reman HP 508X (CF362X) Yellow Toner Cartridge	CF362XY						
1	Reman HP 508X (CF363X) Magenta Toner Cartridge	CF363XM						
1	Reman HP 53X (Q7553X) Black Toner Cartridge	Q7553X						
2	Reman HP 55A (CE255A) Black Toner Cartridge	CE255AB						
11	Reman HP 55X (CE255X) Black Toner Cartridge	CE255X						
52	Reman HP 58X (CF258X) Black Toner Cartridge	CF258XB						
1	Reman HP 641A (C9720A) Black Toner Cartridge	C 9720A						

1	Reman HP 641A (C9721A) Cyan Toner Cartridge	C 9721A						
1	Reman HP 641A (C9722A) Yellow Toner Cartridge	C 9722A						
1	Reman HP 641A (C9723A) Magenta Toner Cartridge	C 9723A						
1	Reman HP 643A (Q5950A) Black Toner Cartridge	Q5950AB						
1	Reman HP 643A (Q5951A) Cyan Toner Cartridge	Q5951AC						
1	Reman HP 643A (Q5952A) Yellow Toner Cartridge	Q5952AY						
1	Reman HP 643A (Q5953A) Magenata Toner Cartridge	Q5953AM						
6	Reman HP 64A (CC364A) Black Toner Cartridge	CC364A						
2	Reman HP 64X (CC364X) Black Toner Cartridge	CC364X						
9	Reman HP 78A (CE278A) Black Toner Cartridge	78AB						
1	Reman HP 78A Black Toner Cartridge	CE278A						
4	Reman HP 80X (CF280X) Black Toner Cartridge	CF280X						
2	Reman HP 80X (CF280X) Black Toner Cartridge	CF280XLB						
4	Reman HP 81A (CF281A) Black Toner Cartridge	CF281A						
16	Reman HP 81X (CF281X) Black Toner Cartridge	CF281X						
5	Reman HP 83A (CF283A) Black Toner Cartridge	CF283AB						

7	Reman HP 83X (CF283X) Black Toner Cartridge	CF283XB						
9	Reman HP 85A Black Toner Cartridge	CE285A						
1	Reman HP 87A (CF287A) Black Toner Cartridge	CF287A						
1	Reman HP 87A (CF287A) Black Toner Cartridge	CF287A						
38	Reman HP 89X (CF287X) Black Toner Cartridge	CF289XB						
5	Reman HP 90X Black Toner Cartridge	CE390AB						
1	Reman HP 94X (CF294X) Black Toner Cartridge	CF294X						
1	Reman HP Black Toner Cartridge	CE260X						
3	Reman Lexmark 521 Black High Yield Toner Cartridge	LEXMARK S710MS810B						
1	Reman Lexmark 64015 Black High Yield Toner Cartridge	LEXMARK 640642644						
1	Reman Lexmark E260A11A Black Toner Cartridge	LEXMARK E260						
11	Reman Xerox 6510/6515 (108R01420) Black Drum Unit	XEROX 108R01420						
3	Reman Xerox 6510B (106R03475) Yellow Toner Cartridge	XEROX 6510Y						
3	Reman Xerox 6510B (106R03477) Cyan Toner Cartridge	XEROX 6510C						
3	Reman Xerox 6510B (106R03478) Magenta Toner Cartridge	XEROX 6510M						
4	Reman Xerox 6510B (106R03480) Black Toner Cartridge	XEROX 6510B						

1	Canon Genuine CLI-226 Black Ink Cartridge	4546B001AA					
1	Canon Genuine PGI225/CLI226 Multi-Pack 4 (B,C,M,Y) Ink Cartridge	4530B008AA					
15	Epson Genuine 252 (T252120) Black Ink Cartridge	EPSON 252B					
13	Epson Genuine 252 (T252220) Cyan Ink Cartridge	EPSON 252C					
14	Epson Genuine 252 (T252320) Magenta Ink Cartridge	EPSON 252M					
13	Epson Genuine 252 (T252420) Yellow Ink Cartridge	EPSON 252Y					
5	Epson Genuine 410XL Black Ink Cartridge	EPSON 410XL B					
2	Epson Genuine 410XL Cyan Ink Cartridge	EPSON 410XL C					
2	Epson Genuine 410XL Magenta Ink Cartridge	EPSON 410XL M					
2	Epson Genuine 410XL PHOTO Black Ink Cartridge	EPSON 410XL PB					
2	Epson Genuine 410XL Yellow Ink Cartridge	EPSON 410XL Y					
2	Genuine HP 62XL Black Ink Cartridge.	HP62XLB					
3	Genuine HP 62XL TriColor Ink Cartridge	HP62XLTRI-COLOR					
1	Genuine Lexmark 58D1H00 Black Toner Cartridge	LEXMARK 58D1H00					
6	Genuine Lexmark C241 Black High Yield Toner Cartridge	LEXMARK C241XK0					
4	Genuine Lexmark C241 Cyan High Yield Toner Cartridge	LEXMARK C241XC					
4	Genuine Lexmark C241 Magenta High Yield Toner Cartridge	LEXMARK C241XM					
7	Genuine Lexmark C241 Yellow High Yield Toner Cartridge	LEXMARK C241XY					

2	Genuine Lexmark C3210K0 Black Toner Cartridge	LEXMARK C3210K0					
1	HP Genuine 138X (W1380X) Black High Yield Cartridge	W1380X					
1	HP Genuine 414A (W2023A) Magenta Toner Cartridge	W2023A					
2	HP Genuine 414A (W2020A) Black Toner Cartridge	W2020A					
1	HP Genuine 414A (W2021A) Cyan Toner Cartridge	W2021A					
1	HP Genuine 414A (W2022A) Yellow Toner Cartridge	W2022A					
6	HP Genuine 61XL Black Ink Cartridge	61XLB					
4	HP Genuine 61XL Tri-Color Ink Cartridge	61XLCOLOR					
4	HP Genuine 62XL Black Ink Cartridge	62XLB					
2	HP Genuine 652X (CF322X) Yellow Toner Cartridge	CF322X					
7	HP Genuine 65XL Black Ink Cartridge	65XL					
1	HP Genuine 65XL Black Ink Cartridge	65XL COLOR					
3	HP Genuine 902XL Black Ink Cartridge	902XLB					
1	HP Genuine 902XL Cyan Ink Cartridge	902XLC					
1	HP Genuine 902XL Magenta Ink Cartridge	902XLM					
1	HP Genuine 902XL Yellow Ink Cartridge	902XLY					
4	HP Genuine 934XL Black Ink Cartridge	934XLB					
2	HP Genuine 935XL Cyan Ink Cartridge	935XLC					
1	HP Genuine 935XL Magenta Ink Cartridge	935XLM					
1	HP Genuine 935XL Yellow Ink Cartridge	935XLY					

13	HP Genuine 950XL Black Ink Cartridge	950XLB					
2	HP Genuine 951XL (CN047AN) Magenta Ink Cartridge	951XLM					
2	HP Genuine 951XL (CN048AN) Yellow Ink Cartridge	951XLY					
2	HP Genuine 951XL Cyan Ink Cartridge	951XLC					
33	HP Genuine 952XL (F6U19AN) Black Ink Cartridge	952XLB					
25	HP Genuine 952XL (L0S61AN) Cyan Ink Cartridge	952XLC					
20	HP Genuine 952XL (L0S64AN) Magenta Ink Cartridge	952XLM					
21	HP Genuine 952XL (L0S67AN) Yellow Ink Cartridge	952XLY					
3	HP Genuine 956XL (F6U19AN) Black Ink Cartridge	956XLB					
1	HP Genuine 962XL (3JA00AN) Cyan Ink Cartridge	962XLC					
1	HP Genuine 962XL (3JA01AN) Magenta Ink Cartridge	962XLM					
4	HP Genuine 962XL (3JA03AN) Black Ink Cartridge	962XLB					
1	HP Genuine 962XL (3JA03AN) Black Ink Cartridge	962XLY					
5	HP Genuine 96XL (C9363WN#140) Black Ink Cartridge	96XLB					
3	HP Genuine 97XL (C9363WN#140) Tri-color Ink Cartridge	97XLCOLOR					
5	HP Genuine 98 (C9364WN#140) Black Ink Cartridge	98B					

5	HP Genuine 98XL (C9364WN#140) Black Ink Cartridge	98XLB					
1	HP Genuine B5L37A Toner Collection Unit	B5137A					

TOTAL COST REMANUFACTURED

TOTAL COST OEM

GRAND TOTAL FOR ONE YEAR \$

TOTAL CONTRACT AMOUNT WRITTEN IN WORDS. IN CASE OF DISCREPANCY, THE AMOUNT IN WORDS SHALL GOVERN.

Optional Year two (2) Percentage Increase _____

Optional Year three (3) Percentage Increase _____

References:

Have you included at least 3 references with your bid, equivalent to the size of Will County who have or are currently using the equipment specified in your bid?

Qualified Contractor (please answer each question):

How long in business?

How long in business w/ re-manufactured cartridges?

Do you use Domestic products for re-manufactured toner cartridges?

Where are your recycled cartridges manufactured?

Is each re-manufactured cartridge factory certified and print tested for reliability (not sample tested)?

Is each re-manufactured cartridge made individually, not assembly-line?

What is the value rate of your re-manufactured cartridges?

If awarded the contract, will you assign a dedicated account rep for Will County?

Are you willing to add new toners on contract at equal to or lower than competitive pricing?

Are you able to provide toner and service for all printers as listed above (i.e. Dell, Lexmark, Xerox)?

List printers not included for toner and service (i.e. Dell, Lexmark, Xerox)?

Employ technicians as your own employees, not sub-contracted?

Ordering/ Order Processing (please answer each question):

Do you offer internet ordering, tiered approval and tracking?

Does your website offer account order history?

Does your website offer ability to track orders by ship to, order # and date?

LATE BIDS CANNOT BE ACCEPTED!

<u>SEALED BID DOCUMENT</u>	
Vendor Return Address:	
BID #:	2024-22
DUE DATE:	11/1/23
DUE:	10:00 A.M.
	Toners & Printer Maintenance Bid
DATED MATERIAL-DELIVER IMMEDIATELY	
WILL COUNTY PURCHASING DEPARTMENT 302 N. CHICAGO ST., 2ND FLOOR JOLIET, IL 60432	

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO THE OUTERMOST ENVELOPE OF YOUR SEALED BID TO HELP ENSURE PROPER DELIVERY!

LATE BIDS CANNOT BE ACCEPTED!