RESOLUTION OF THE COUNTY BOARD
WILL COUNTY, ILLINOIS

Renewing Contract for Disposable Washcloths for Sunny Hill Nursing Home

WHEREAS, the current contract for disposable washcloths for Sunny Hill will expire on November 30, 2019, and

WHEREAS, the current contract with Medline Industries, Mundelein, IL, for disposable washcloths allowed for two (2), one (1) year renewal options, if the County desired to do so, and

WHEREAS, the Purchasing Director and Sunny Hill Administration have recommended, and the Public Health & Safety Committee has concurred, that the contract for disposable washcloths Medline Industries, Mundelein, IL, be renewed for an additional year, December 1, 2019 through November 30, 2020, pursuant to the terms of the original bid documents.

NOW, THEREFORE, BE IT RESOLVED, that the Will County Board hereby renews the contract for disposable washcloths for Sunny Hill Nursing Home with Medline Industries, Mundelein, IL, for disposable washcloths for an additional year, December 1, 2019 through November 30, 2020, pursuant to the terms of the original bid documents.

BE IT FURTHER RESOLVED, that such purchases shall be funded through the Sunny Hill Nursing Home Budget.

BE IT FURTHER RESOLVED, that the Preamble of this Resolution is hereby adopted as if fully set forth herein. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Adopted by the Will County Board this 19th day of September, 2019.

| AYES:     | Ogalla, Summers, Koch, Moustis, Rice, Tyson, Harris, Traynere, Fritz, Mueller, Gould, VanDuyne, Balich, Friclone, Brooks Jr., Winfrey, Parker, Ventura, Dollinger, Marcum, Berkowicz, Cowan, Weigel, Ferry |
| ABSENT:   | Tuminello, Kraulidis |

Result: Approved - [Unanimous]

Approved this 3rd day of October 2019.

Lauren Staley Ferry
(SEAL)
Will County Clerk

Lawrence M. Walsh
Will County Executive
August 14, 2019

Medline Industries, INC.
One Medline Place
Mundelein, IL 60060

Via Email: govbids@medline.com

Attn: Lucas McGovern

RE: BID #2019-7 Disposable Washcloths
    Sunny Hill Nursing Home

Dear Mr. McGovern,

The contract for Disposable Washcloths at the Sunny Hill Nursing Home of Will County will expire on Nov. 30, 2019. The next contract period will start December 1, 2019 through November 30, 2020.

We are in the position to exercise the first one (1) year renewal option, as stated in the original bid. The yearly contract amount will remain the same.

Please contact me in writing, via fax or email, within 10 business days, as this requires County Board approval.

If you have any questions, please call me at (815) 740-4712.

Sincerely,

Kevin Lynn

Kevin Lynn
Purchasing Director
Kevin Lynn

From: GovBids <GovBids@medline.com>
Sent: Wednesday, August 14, 2019 11:34 AM
To: Kevin Lynn; GovBids
Cc: Nancy Ruettiger
Subject: RE: 2019-7 Disposable Washcloths Bid renewal

Hello Kevin,

We are absolutely interested in renewing. Please let me know what you need from me.

Thanks,

Lucas

Lucas McGovern
Sales Business Analyst
Government Sales
Medline Industries, Inc.
www.medline.com
847-837-2820 (Phone)
847-949-2497 (Fax)
lmcgovern@medline.com

From: Kevin Lynn <klynn@willcountyillinois.com>
Sent: Wednesday, August 14, 2019 10:57 AM
To: GovBids <GovBids@medline.com>
Cc: Nancy Ruettiger <nuettiger@willcountyillinois.com>
Subject: 2019-7 Disposable Washcloths Bid renewal
Importance: High

Good morning,

Please see the letter attached regarding the renewal of the bid noted above, effective 12/1/19-11/30/20. Please reply via email, fax or USPS mail within 10 days with your renewal agreement.

Thank you,

Kevin Lynn
Purchasing Assistant
Office of the County Executive
Lawrence M. Walsh
302 N Chicago Street
Joliet, IL 60432
815-740-4712
fax 815-740-4604
klynn@willcountyillinois.com
Kevin Lynn

From: Debbie Stanko
Sent: Wednesday, August 14, 2019 10:27 AM
To: Kevin Lynn
Subject: RE: 2019-7 Disposable Washcloth Bid renewal

Yes renew

Debbie Stanko RN BS MHA
Director of Nursing
Sunny Hill Nursing Home
421 Doris Ave, Joliet IL 60433
(P) 815-727-8652
(F) 815-768-8461

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From: Kevin Lynn <klynn@willcountyillinois.com>
Sent: Wednesday, August 14, 2019 10:26 AM
To: Debbie Stanko <dstanko@willcountyillinois.com>; Rebecca Hurley <rhurley@willcountyillinois.com>; Becky Haldorson <bhaldorson@willcountyillinois.com>
Cc: Nancy Ruettiger <nruettiger@willcountyillinois.com>
Subject: RE: 2019-7 Disposable Washcloth Bid renewal

This bid expires 11-30-19. I apologize for the incorrect date.

Kevin Lynn
Purchasing Director
Office of the County Executive
Lawrence M. Walsh
302 N Chicago Street
Joliet, IL 60432
815-740-4712
fax 815-740-4604
klynn@willcountyillinois.com

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From: Kevin Lynn
Sent: Wednesday, August 14, 2019 10:23 AM
To: Debbie Stanko <dstanko@willcountyillinois.com>; Rebecca Hurley <rhurley@willcountyillinois.com>; Becky Haldorson <bhaldorson@willcountyillinois.com>
Cc: Nancy Ruettiger <nruettiger@willcountyillinois.com>
Subject: 2019-7 Disposable Washcloth Bid renewal

Good morning,

The 2019-7 Disposable Washcloth bid is set to expire on 11/3/19. We have 2 years of renewals available with Medline Industries, Mundelein, IL. The pricing will remain the same for this renewal. With your written approval I will begin the process of renewal for this bid.

Thanks

Kevin Lynn
Purchasing Director
Office of the County Executive
Lawrence M. Walsh
302 N Chicago Street
Joliet, IL 60432
815-740-4712
fax 815-740-4604
klynn@willcountyillinois.com

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FROM THE DESK OF
RITA WEISS
PURCHASING DIRECTOR

BID HISTORY

ITEM: 2019-7 DISPOSABLE WASHCLOTHS

DEPARTMENT: SUNNY HILL NURSING HOME

BID LETTING: OCTOBER 2, 2018

PUBLISHED NOTICE: OCTOBER 2, 2018, HERALD NEWS & INTERNET

FUNDING SOURCE: SUNNY HILL NURSING HOME BUDGET

BID OPENING: OCTOBER 16, 2018, 9:35 AM

LOCATION: WILL COUNTY OFFICE BUILDING
302 N. CHICAGO STREET
JOLIET, ILL. 60432

BIDDING RESULTS:

NUMBER RELEASED: 25 + INTERNET  NUMBER RETURNED 4

BIDDER:
Medline Industries, Mundelein, IL
Professional Medical, New Lenox, IL
McKesson Medical, Plymouth, MN
Warehouse Direct, Mt. Prospect, IL

PRICE EACH: 1ST YEAR PRICE:
See Bid Tabulation
See Bid Tabulation
Disqualified – Non Compliant Delivery Terms
No Bid

Recommendation attached from Debbie Stanko, Director of Nursing, Sunny Hill Nursing Home, is to award bid to lowest, responsible bidder, Medline Industries, Mundelein, IL, for an approximate total one-year cost of $14,499.84 for disposable washcloths and cavidine disposable cloths.

The contract begins December 1, 2018 through November 30, 2019, with two (2) additional one (1) year renewal options, at the discretion of Will County. These costs are approximate, based on resident population and needs and includes consideration of 2nd and 3rd year increase in pricing, as allowed in the bid document.
## BID TABULATION SHEET

**DEPARTMENT:** 2019-7 SHNH, DISPOSABLE WASHCLOTHS/WIPES  
**DUE:** 10-16-18, 9:30 A.M.  
**OPENED:** 10-16-18, 9:35 A.M.

<table>
<thead>
<tr>
<th>BIDDER</th>
<th>REQUIREMENTS</th>
<th>GRAND TOTAL - 1 YEAR</th>
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</table>
| Warehouse Direct      | BID BOND/CK  
PRIME CERT Y or N  
ADDENDA (1) Y or N  
LEAD TIME N/A  
SAMPLES Y or N  
FORM SIGNED Y or N | $ 0 NO BID  
YR 2%  
YR 3%  
% OF DISC |
| Professional Medical  | BID BOND/CK  
PRIME CERT Y or N  
ADDENDA (1) N/A  
LEAD TIME 2 DAYS  
SAMPLES Y or N  
FORM SIGNED Y or N | $23,237.54  
YR 2%  
YR 3%  
% OF DISC |
| New Lenox, IL         | BID BOND/CK  
PRIME CERT Y or N  
ADDENDA (1) N/A  
LEAD TIME 1-2 DAYS  
SAMPLES Y or N  
FORM SIGNED Y or N | $14,499.84  
YR 2%  
YR 3%  
% OF DISC |
| MEDLINE               | BID BOND/CK  
PRIME CERT Y or N  
ADDENDA (1) N/A  
LEAD TIME 1-2 DAYS  
SAMPLES Y or N  
FORM SIGNED Y or N | $ Disqualified  
Due to  
YR 2%  
YR 3% Delivery Terms  
% OF DISC  
Now Compliance |
| McKesson              | BID BOND/CK  
PRIME CERT Y or N  
ADDENDA (1) Y or N  
LEAD TIME N/A  
SAMPLES Y or N  
FORM SIGNED Y or N | $ 0 NO BID  
YR 2%  
YR 3%  
% OF DISC |
| PLYMOUTH, MN          | BID BOND/CK  
PRIME CERT Y or N  
ADDENDA (1) Y or N  
LEAD TIME N/A  
SAMPLES Y or N  
FORM SIGNED Y or N | $ 0 NO BID  
YR 2%  
YR 3%  
% OF DISC |

**ALSO PRESENT:** Rita Weiss, Kevin Lynn, Eddie Bradley, Debbie Stanko, Rebecca Hurley