



OFFICE OF WILL COUNTY EXECUTIVE
LAWRENCE M. WALSH

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

Kevin Lynn
Purchasing Director

(815) 740-4712
Fax (815) 740-4604
klynn@willcountyillinois.com

August 14, 2019

To Whom It May Concern:

Addendum #1:

1. Exterior windows for the Sheriff area of the public safety complex should only be cleaned on first floor. See attached updated bubble on sheet. The other areas noted are only on first floor.
2. See revised pricing sheet. Work Force Services should be priced per day. This has been moved below the Total since different pricing method. There are usually 22 working days in the month.
3. New Courthouse should be priced for the first year for three (3) months since it opens September 2020. The 2nd and 3rd option year would be for the 12 month period.
4. The existing Health Department should be priced for the first year for eight (8) months.
5. The new Health Department should be priced for the first year for four (4) months. The 2nd and 3rd option year would be for the 12 month period.
6. The new TB Clinic should be priced for the first year for four (4) months. The 2nd and 3rd option year would be for the 12 month period.

Question #1: Would you be able to provide the sign in sheet from last Wednesday's pre-bid meeting?

Answer #1: Please see attached pre-bid sign in sheet

Question #2: If we are awarded the contract, will we be able to interview and hire individuals who are currently working at your respective sites?

Answer #2: Yes, you can.

Question #3: Do you need cleaning on Sundays at any locations?

Answer #3: Please see notes for facilities. Public Safety Complex has two areas that are 24 hour operations. 911 and the Sheriff traffic division.

Question #4: What form do you need filled out in order for us to prove our Green Cleaning Certification?

Answer #4: Please provide your Green Cleaning Certification.

Public Safety Complex and SWAT Radio Lab

Square footage:

Office Areas/Lobby/Hallways	37,495 sq.ft.	
Bathrooms	2,140 sq.ft.	
<u>Break Rooms</u>	<u>2,525 sq.ft.</u>	
Subtotal:	42,160 sq.ft.	-2 Floors and SWAT bldg. behind- 1 st Floor

Employees	135	
Bathrooms	15	(23 Toilets/4 Urinal Total)
Break rooms	6	

Notes: The area "Not in Contract" is cleaned by two in house Sheriff custodial staff members. The cleaning crew shall work hand-in-hand with the Sheriff employees.

Task	911 Dispatch	ETSB	Sheriff	Radio Area in SWAT
Space Cleaning				
Emptying Waste Containers/Cigarettes boxes (exterior included)	D	W	D	W
Emptying Recycling Containers (exterior if any)	D	W	D	W
Restrooms/Shower	D	D	D	W
Employee Break Room	D	D	D	N/A
Entrance Cleaning to include doors	D	W	D	W
Drinking Fountains Cleaning	D	N/A	D	N/A
Low Area Cleaning	4Y	4Y	4Y	Y
High Area Cleaning	Y	Y	Y	Y
Interior Window Cleaning	2Y	2Y	2Y	Y
Exterior Window Cleaning	2Y	2Y	2Y-First Floor	Y
Window Blinds Cleaning	Y	Y	Y	Y
Floor				
Sweeping and Dust Mopping	D	D	D	W
Damp Mopping	D	D	D	W
Vacuum Carpets and Rugs	W	W	W	M
Sweeping Data Center and mechanical rooms	2M	N/A	2M	N/A
Cleaning Walk-off Mats	2W	2W	D	M
Key				
Daily	D	Two times per month	2M	
One time per week	W	One time per year	Y	
Two times per week	2W	Two times per year	2Y	
One time per month	M	Four times per year	4Y	

Date Mailed:
Due: 8-21-19, 10:00 A.M.
Open: 8-21-19, 10:10 A.M.

**SUBMIT BID FORM TO
PURCHASING DEPARTMENT
COUNTY OF WILL
302 N. CHICAGO ST.
JOLIET, IL. 60432**

ONE-YEAR CONTRACT FOR: COUNTY CLEANING OF VARIOUS BUILDINGS

2020-13 Will County Various Building Cleaning

The bidder proposes to provide the Products and/or services in accordance with the specifications attached herein.

COMPANY NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
CONTACT _____ E-MAIL _____
PHONE _____ FAX _____ FEIN # _____

THIS IS NOT AN ORDER

DELIVERY ADDRESS: 302 N. Chicago St, Joliet, IL 60432
FOR ADDITIONAL INFORMATION CONTACT: Kevin Lynn, PURCHASING DIRECTOR,
Klynn@willcountyillinois.com

SQ FT	DESCRIPTION		1 ST YEAR SQ/FT COST & TOTAL	2 ND YEAR SQ/FT COST & TOTAL	3 RD YEAR SQ/FT COST & TOTAL
1,800	County Morgue	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
5,300	Records Archives -Offices	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
8,550	Record Archives - Storage Vaults	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
54,000	County Office Building	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
5,330	Child Advocacy Center	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
10,000	Recorder of Deeds/Coroner	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
18,200	Executive Center	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
5,570	NEW Regional office of Education (Open Dec 2020)	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
71,765	Court Annex	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
7,000	Specialty Court Services (Moving Fall 2020)	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
280,900	NEW Courthouse (Open Sept 2020)	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$

2,580	Veterans Assistance Commission	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
42,160	Public Safety Complex/ Radio lab	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
4,450	NEW Animal Control (Open Dec 2019)	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
1,800	NEW EMA Storage Facility (Open Dec 2019)	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
3,850	Health: East Branch Office	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
8,455	Health: North Branch Office	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
25,000	Community Health Center	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
60,000	Existing Health Department (Closed July 2020)	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
2,500	NEW TB Clinic (Open July 2020)	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
	TOTAL	Total Cost Per Months Total Cost Per 12 Months Cost Per SQ FT X 12 Mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
9,000	Work Force Services	Cost Per SQ FT SQ FT Cost Per Day Cost Per SQ FT X 22 Days	\$ \$ \$	\$ \$ \$	\$ \$ \$
60,000	NEW Health Department (Open July 2020)	Cost Per SQ FT SQ FT Cost Per Mo. Cost Per SQ FT X12 mths	\$ \$ \$	\$ \$ \$	\$ \$ \$
	Strip and wax hard surface floors	Cost Per SQ FT	\$	\$	\$
	Carpet Cleaning	Cost Per SQ FT	\$	\$	\$
	Square footage multiplier for addition/subtract	Cost Per SQ FT	\$	\$	\$
	ALT: Provide supplies as noted on page 9	Cost	\$	\$	\$

TOTAL CONTRACT AMOUNT WRITTEN IN WORDS, IN CASE OF DISCREPANCY, THE AMOUNT IN WORDS SHALL GOVERN.

1ST YEAR _____

2ND YEAR _____

3RD YEAR _____

SIGNED BY: _____ TITLE: _____



PRE-BID ATTENDANCE SHEET

DEPARTMENT: 2020-13 CLEANING BID – WILL COUNTY
 DATE: WEDNESDAY, AUGUST 7, 2019 - 9:00 A.M.

COMPANY NAME REPRESENTED BY	EMAIL ADDRESS	PHONE NUMBER
VRC Management LLC Sozet Caushi	jozef@vrcmanagement llc.com	312-320-3838
ADA S. McKinley Comm. Services Inc Robert Kelly	rkelly@adasmckinley org	773-420-7109
UNI MAX MANAGEMENT	UNIMAXCORP24HOURS.COM	773-858-2276
Eco Clean Maintenance, Inc	dmeyer@ecocleanmaintenance. com	773-616-9009
ABM Industries Luke Clarkson, Martin Espino	luke.clarkson@abm.com	847-224-3037
ALPHA BLDG MAINT.	taylor.timothy88@ gmail.com	708-878-0353
Multr Cleaning Service	admin@multr-cleaning-service.com	630-235-2568
BRAW SERVICES, INC.	slowcin@comcast.net	(773) 524 9447
MULTISYSTEM MANAGEMENT	MACIEKCUJERTNA@GMAIL.COM	312 834 9862

Also Present: Will County: Joel Van Essen, Kevin Lynn, Nancy Ruettiger



PRE-BID ATTENDANCE SHEET

DEPARTMENT: 2020-13 CLEANING BID – WILL COUNTY
DATE: WEDNESDAY, AUGUST 7, 2019 - 9:00 A.M.

COMPANY NAME REPRESENTED BY	EMAIL ADDRESS	PHONE NUMBER
Emeric facility services Michael Ramirez	mramirez@ emericservices .com	847-623-6912
Vega Building maintenance	mbmon15@yaho.com	630-865-8551

Also Present: Will County: Joel Van Essen, Kevin Lynn, Nancy Ruettiger