



## WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT  
WILL COUNTY EXECUTIVE

KEVIN LYNN  
DIRECTOR

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County Office Building  
302 N. Chicago Street  
Joliet, IL 60432

October 27, 2022

To Whom It May Concern:

You are invited to submit your proposal for Consulting Services for the Will County Electric Vehicle (EV) Readiness Plan.

Responses to this solicitation will be received by the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432, **NOT LATER THAN 1:00 PM, on Thursday, December 1, 2022.**

Responses to this Request for Proposal (RFP) will be reviewed by the RFP Review Team who reserves the right to accept or reject any or all responses received as a result of this solicitation.

Should you have any questions regarding this RFP, please submit them in writing to Kevin Lynn, Purchasing Director, at [klynn@willcountyillinois.com](mailto:klynn@willcountyillinois.com).

We welcome your response.

Sincerely,

*Kevin Lynn*

**REQUEST FOR PROPOSAL (RFP) FOR CONSULTING SERVICES FOR THE WILL COUNTY ELECTRIC VEHICLE (EV) READINESS PLAN.**

RESPONSES TO THIS REQUEST FOR PROPOSAL (RFP) FOR CONSULTING SERVICES FOR THE WILL COUNTY ELECTRIC VEHICLE (EV) READINESS PLAN WILL BE RECEIVED AT THE PURCHASING DEPARTMENT, 2ND FLOOR OF THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST. JOLIET, IL 60432, UNTIL THE HOUR OF 1:00 PM, ON THURSDAY, DECEMBER 1, 2022.

RESPONSES TO THIS RFP WILL BE REVIEWED BY THE COUNTY EXECUTIVE OR HER REPRESENTATIVE TEAM WHO RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL RESPONSES RECEIVED AS A RESULT OF THIS SOLICITATION.

THIS RFP IS AVAILABLE IN ELECTRONIC FORMAT AT [www.willcountyillinois.com](http://www.willcountyillinois.com), AND [www.demandstar.com](http://www.demandstar.com), AS WELL AS THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, (815) 740-4712 OR BY EMAIL [purchasing@willcountyillinois.com](mailto:purchasing@willcountyillinois.com).

RESPONSES TO THIS RFP SHALL BE CONSTRUED AS ACCEPTANCE OF THE TERMS AND CONDITIONS INCLUDED WITHIN THIS SOLICITATION. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL RESPONSES RECEIVED AS A RESULT OF THIS SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT.

**INSTRUCTIONS TO RESPONDENTS  
REQUEST FOR PROPOSAL (RFP) FOR CONSULTING SERVICES FOR THE WILL COUNTY  
ELECTRIC VEHICLE READINESS PLAN.**

You are invited to submit your proposal for Consulting Services for the Will County Electric Vehicle Readiness Plan.

**A. SEALED RESPONSES:**

Sealed responses will be received in the Purchasing Department, 2nd floor of the Will County Office Building located at 302 N. Chicago Street, Joliet, IL, 60432, **not later than 1:00 PM, Thursday, December 1, 2022.** **RESPONSES RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Responses must be made in accordance with the instructions contained herein.

Responses to this RFP must contain one (1) clearly marked original plus four (4) copies and one (1) electronic copy on an electronic storage device. The **RESPONSES WHICH FAIL TO INCLUDE ONE (1) CLEARLY MARKED ORIGINAL, FOUR (4) COPIES AND ONE (1) ELECTRONIC COPY ON AN ELECTRONIC STORAGE DEVICE WILL BE REJECTED, WILL BE NON-CONFORMING, AND WILL NOT BE ACCEPTED.**

Responses shall be submitted in the format prescribed by the County of Will in a sealed package, plainly marked, with the Respondent's name, address, and the notation:

**REQUEST FOR PROPOSAL (RFP) FOR CONSULTING SERVICES FOR THE WILL COUNTY  
ELECTRIC VEHICLE READINESS PLAN.**

**RESPONSES DUE: THURSDAY, DECEMBER 1, 2022 - 1:00 PM**

Responses shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432.

**B. SIGNATURES:**

The **signature on all documents must** be that of an authorized representative of the Respondent. An officer of or agent of the offering respondent who is empowered to bind the firm in a contract shall sign all documents and any clarifications therein.

Each respondent represents that he has read and understands the RFP Submittal Requirements. **Responses not containing said signed documents shall be deemed non-conforming and will be rejected.**

**C. PRIME CONTRACTOR CERTIFICATION:**

Included in this RFP is a prime Contractor certification form. This form must be filled out and returned with your sealed response or it **will not be accepted and shall be deemed non-conforming.**

#### **D. SUBMITTAL REQUIREMENTS:**

The information submitted for review shall include:

1. Cover Letter, signed by firm's principal, describing project team and approach.
2. Business organization including the date established, number of employees, and brief history of the firm
3. Statement of qualifications including a description of the approach the Consultant will employ in carrying out the work described in the Scope of Services
4. At least three (3) references of past clients with similar Scope of Services conducted and the period that was involved to complete the client's projects. Include company name, address, contact name, and phone number
5. Completion of Prime Contractor Certification.
6. Completion of Bid Form.
7. Completion of Receipt of Addenda Form (if addenda are issued).

#### **E. PROJECT PROPOSED TIMELINE:**

10/27/2022 - RFP Released

11/18/2022 - Questions/Clarification Requests Due

12/1/2022 - RFP Responses Due by 1 pm

12/7/2022 - Notice to respondents to set up demonstration/interview meetings

12/12/2022 - Demonstration/interview meetings

12/23/2022 - Selection of recommended vendor presented for Board agenda setting

1/19/2023 - Consultant awarded at County Board meeting

4/1/2024 - Project Completion

#### **F. TAX EXEMPTION:**

The County of Will is exempt from Federal, State and Municipal Taxes.

#### **G. REJECTION OF RESPONSES:**

The respondent acknowledges the right of the County of Will to accept and/or reject any and all responses received as a result of this solicitation.

#### **H. NON-DISCRIMINATION:**

The successful respondent shall observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to 775 ILCS 10/1.

#### **I. EQUAL EMPLOYMENT OPPORTUNITY:**

The successful respondent shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750

#### **J. DEFAULT:**

In case of default by the successful respondent, the County of Will may procure the services from other sources and may deduct from the unpaid balance due the successful respondent any of its costs resulting from the default, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

#### **K. HOLD HARMLESS CLAUSE:**

The successful respondent will save and hold harmless the County of Will from and against all causes of action, liabilities, claims, demands and damages of whatsoever kind or nature arising out of or connected with the performance of services by the successful respondent, whether such injury, death, loss or damage shall have been occasioned by the negligence of the successful respondent, or a sub-consultant of the successful respondent, or their employees, or otherwise. The successful respondent will defend at its own expense any actions based thereon and shall pay all charges of reasonable attorneys, all costs, damages and other expenses arising therefrom. All obligations arising from this clause shall survive termination of the agreement resulting from award of a contract derived from this RFP.

#### **L. TERMINATION:**

The County may, at any time during the term hereof, terminate the contract, with or without cause, upon thirty (30) days written notice to the other party of such termination. At the end of said thirty (30) days' notice period, the contract shall be terminated.

The successful respondent may only terminate the contract for cause. In the event of a breach by the County, the successful respondent shall give written notice to the County and the County shall have thirty (30) days to cure such breach. If within the thirty (30) days to cure the breach, the County serves written notice to the successful respondent that County disputes the breach, the Parties shall negotiate in good faith to resolve the dispute. If after thirty (30) days the parties are unable to resolve the dispute suit may be filed in the Twelfth Judicial Circuit of Will County, Illinois.

Immediately upon the termination of the contract for any reason, all debts, obligations and liabilities theretofore accrued between the successful respondent and Will County will be paid, performed and discharged except for the provisions of the Hold Harmless Clause which shall survive any termination of the Agreement resulting from the award of this proposal.

#### **M. COMPLIANCE WITH APPLICABLE LAW:**

In all aspects relative to the performance of their respective obligations under this contract, the successful respondent and County of Will shall conduct their respective businesses in accordance with all applicable federal, state and local laws.

#### **N. CHOICE OF LAW**

Responses to this RFP and any agreement connected herewith shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions.

#### **O. VENUE**

Venue for any cause of action related to this RFP and any agreement connected herewith shall be filed with the Illinois Twelfth Judicial Circuit, Will County, Illinois.

#### **P. ILLINOIS FREEDOM OF INFORMATION ACT**

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. **Responses will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your response that we treat certain information as exempt. We will not honor requests to exempt entire responses. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the response with exempt information deleted.** This copy must tell the general nature of the material removed and shall retain as much of the response

as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to the respondent, as soon as practicable. Regardless, the respondent will be responsible for any costs or damages associated with defending any request for exempt treatment. Furthermore, respondent warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your response is accepted by the County of Will and a contract between the respondent and County of Will results for subsequent negotiations, all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to the respondent, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to the respondent as soon as practicable; and, within the period available under FOIA, respondent may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, respondent will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, respondent will warrant that County of Will's responses to requests for a document relating to the respondent, its provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please also be advised that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA (5 ILCS 140/7(2)). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the respondent shall provide to the County of Will at no cost and within the timeframes of FOIA, a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, the respondent may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, the respondent will be responsible for any costs or damages associated with defending the request for exempt treatment.

# Will County Illinois Electric Vehicle (EV) Readiness Plan Request for Proposal

Will County is home to a new Lion Electric manufacturing facility where electric buses and medium duty trucks are expected to be produced. The County lies just 90 miles north of the Rivian EV plant in Normal and is at the heart of a growing EV production supply chain in the Midwest. In addition, Interstate 80 is a designated Alternative Fuel Corridor by USDOT. As of October 15, 2022 there were 3,363 EVs registered with the Illinois Secretary of State in Will County, which is a 58.6% increase over October 2021. The demand for EVs will continue to increase as fuel prices climb to the highest levels ever seen. In addition, Will County is home to an extensive multijurisdictional highway system and is at the cross roads of key north-south and east-west corridors. As EV's are deployed more widely in the near future, the County and its partners recognize the need to be prepared to support the growing demand for charging infrastructure for personal, commercial and freight vehicles.

<https://ilsos.gov/departments/vehicles/statistics/electric/home.html> ]

In an effort to support the expected increase in demand and prepare for evolving technology for EVs and plug-in Hybrid Electric vehicles (PHEVs), the County is commissioning an EV Readiness Plan (EVRP). The EVRP will be a multidisciplinary approach to addressing the needs and issues of expanded EV/PHEV use by County residents, businesses, visitors and travelers.

Will County's EVRP will be developed to identify public locations for electric vehicle charging infrastructure. The Plan should also identify potential locations for publicly available charging locations, large employers that could make workplace charging available and multi-unit dwelling owners who could offer charging to tenants. Potential Alternative Fuel Vehicle (AFV) corridors will be identified through the planning process and the process to officially designate those corridors clearly outlined.

To inform infrastructure siting recommendations, the Plan will include a technical analysis driven by electrification trends and forecasts. The analysis will include a data-driven assessment of barriers to transportation electrification, an evaluation of expected EV adoption, expected emissions reductions, types of chargers recommended for specific sites and readiness of these locations, policies, and magnitude of cost for implementation of a robust and equitable charging network within the County. The EVRP will be developed with active stakeholder participation and a strong commitment to community education and engagement to ensure that recommendations appropriately capture local priorities, ultimately leading to increase EV adoption.

The EVRP will support infrastructure investment decisions for the County, area municipalities and other potential partners. The Plan will analyze current conditions including a background on Plug-In Electric Vehicles (PEVs) and charging infrastructure, existing utility capacity, vehicle-generated emissions, and offer community engagement strategies and an evaluation of EV adoption in the region. Using state of the art forecasting tools and methods, the Plan will include a forecast for PEV adoption, grid demand and potential emissions benefits.

There are many barriers that can hinder communities from developing local plug-in electric or PHEV charging networks. As such, the EVRP will include information to supplement the technical analysis and provide a holistic lens of implementation considerations. This includes best practices regarding local policies, zoning, planning, and permitting considerations, inspection and safety plans, new construction, fleet leadership, partner and community engagement and education, and a funding matrix to determine eligibility and funding opportunities to support implementation.

The EVRP will consider residents in the County that may face greater barriers to PEV adoption, including lower mean household incomes, lower levels of home ownership and gaps in charging infrastructure in disadvantaged communities and rural areas. Health challenges can result from

emissions and poor air quality in these areas, as a result the EVRP is intended to include a baseline of air quality metrics that can be used to track impacts of equitable deployment of PEVs. A gap analysis will be done to address current needs and proactively identify strategies and implementable actions to prepare for future demand. Tools recommended in the Infrastructure Investment and Jobs Act of 2021 will be used for the baseline analysis, equity considerations, and gap analysis. In addition, Argonne National Laboratory's Alternative Fuel Life-Cycle Environmental and Economic Transportation tool (AFLEET) will be used to estimate the emissions benefits of charging infrastructure, as well as costs and emissions benefits for County fleets if replaced with electric vehicles using current replacement schedules.

The Plan will result in a public EV infrastructure deployment strategy that considers public and private charging solution options, location options, access to corridors and their development, charging infrastructure costs, cost recovery models for publicly provided charging options, investments, and partner and community engagement and education needed to implement alternative solutions.

There will be an assessment of workforce and training needs to meet infrastructure, EV/PHEV and grid demands. The estimated jobs impact of EVSE installations and operations will be conducted with Argonne's JOBS EVSE tool.

Although the Plan will be area-specific, it will be consistent with the overarching goals of the state and Federal government regarding PEV adoption and infrastructure deployment. The EVRP will be data-driven and rooted in robust stakeholder and community engagement serving as a model for other regions in Illinois.

## **Task 1: Project Management Plan**

The consultant will develop a Project Management Plan (PMP). A draft PMP will be delivered to the County one week before the Project kick-off meeting and the final plan will be submitted two weeks after the kick-off meeting. The PMP serves as a single convenient reference document for matters governing the administration and conduct of the plan from start to finish. It is intended as a useful resource for both the County and consultant staff. The plan is a living document and may be subject to revision as the plan proceeds. The plan is to include the following:

- Communication protocols including:
  - Conference calls / web meetings with the appropriate information;
  - Monthly progress calls;
  - In-person or virtual meetings, depending on COVID protocols, that will include the kick-off meeting, 3 stakeholder meetings, one public open house and others as requested by the County;
  - E-mail communication protocols; and,
  - Meeting minutes or summaries These will be circulated to keep everyone informed of key issues, decisions and other necessary information.
- Key project contact information for the project manager and key project team members
- A quality management plan that outlines a quality assurance and quality control plan
- Detailed work plan and deliverables
- Project schedule
- Invoicing protocols
- Project closeout and implementation plan

### **Deliverable(s)**

- Project Management Plan
- Project Schedule

## **Task 2: Stakeholder Engagement and Public Involvement**

The consultant team will develop a stakeholder engagement and public involvement (SEPI) plan with a draft to be delivered with the PMP one week before the kick-off meeting with a final due two



weeks after the kick-off meeting. Stakeholder input is critical to the successful implementation of the Plan and to achieve the desired outcomes that underly the purpose of the study. At a minimum, the stakeholders that should be invited to participate include municipalities, ComEd, education partners, IDOT and the Federal Highway Administration.

The SEPI Plan should include the following:

- Clearly stated goal of stakeholder engagement and public involvement;
- Approach to be used (focus group meetings, presentations, virtual meetings, plan website, etc.);
- Outreach Strategies;
- Stakeholder and public engagement schedule including timing and purpose of the meetings;
- Key messages that will guide communications; and,
- Plan results / evaluation process on how input will be vetted with the client and incorporated into the final study.

Deliverable(s)

- Stakeholder and Public Engagement Plan

### **Task 3: Current Conditions Assessment**

The consultant will analyze current conditions including:

- General County characteristics;
- Background on PEVs and charging infrastructure;
- Existing EV deployment in region;
- Existing EV deployment in the County's vehicle fleet;
- Existing EV charging infrastructure;
- Existing Alternative Fuel Corridors (AFC) designated through USDOT as AFC-Ready or AFC-Pending;
- Barriers to EV deployment;
- Existing utility capacity;
- Baseline of vehicle-generated emissions; and,
- Training programs to support EV, EV infrastructure and grid upgrades and maintenance.

Deliverable(s)

- Existing conditions report

### **Task 4: EV Trends and Forecasts**

To inform infrastructure siting recommendations, the consultant will conduct a technical analysis driven by electrification trends and forecasts. The analysis will include:

- A data-driven PEV adoption forecast;
- A review of Will County's fleet replacement plan to identify potential operational savings from EV adoption;
- Forecasted changes in emissions based on vehicle adoption rates;
- Regulatory framework for equitable implementation;
- Grid requirements to meet future demand;
- Siting analysis; and,
- Review of emerging technologies that will impact EV implementation and charging infrastructure including new battery technologies, in-pavement charge in motion options, clean energy charging infrastructure, etc.

Deliverables

- Future conditions report
- Map of future sites
- Zero emission fleet transition plan for Will County

### **Task 5: Additional Alternative Fuels Assessment**

The consultant will prepare an evaluation of additional alternative fuel options. The evaluation will consider current as well as emerging alternative fuel options. The analysis will include at a minimum:

- Identification of additional alternative fuels;
- Regulatory framework and feasibility analysis;
- Current level of deployment of AFVs by fuel type;
- Projection of future deployment of AFVs by fuel type;
- Infrastructure needed to support AFVs; and,
- Review of emerging alternative fuel technologies.

#### Deliverables

- Alternative fuel comparison matrix
- Alternative fuel technical memo

### **Task 6: Needs Assessment and Gaps Analysis**

The consultant will prepare a gap analysis to assess current needs and proactively identify strategies and implementable actions to prepare for future demand. The gaps analysis should include at a minimum:

- Tools recommended in the Infrastructure Investment and Jobs Act of 2021 will be used for the baseline analysis, equity considerations, and gap analysis;
- Gaps in the AFC network in Will County;
- Argonne National Laboratory’s Alternative Fuel Life-Cycle Environmental and Economic Transportation tool (AFLEET) or something similar will be used to estimate the emissions benefits of charging infrastructure, as well as costs and emissions benefits for County fleets if replaced with electric vehicles using current replacement schedules; and,
- Training needs for EV related workforce demands, estimated jobs impact of EVSE installations and operations will be conducted with Argonne’s JOBS EVSE tool.

#### Deliverable(s)

- Technical memo

### **Task 7: Best Practices Review**

The consultant will conduct a review of best practices in local policy and regulation. The Plan will include a funding matrix for implementing recommendations to prepare the County and its partners for growing demand for PEV charging infrastructure. The best practices reviewed should include:

- Permitting;
- Zoning;
- Building codes; and,
- Workforce development and training.

#### Deliverable(s)

- Best practices matrix and report

### **Task 8: Racial Equity and Environmental Justice Analysis**

Using the latest tools available (e.g., EJSCREEN), an analysis will be done to ensure that there are not any charging deserts based on income, race, age or other factors that would limit access to EV ownership and equitable deployment. The analysis should also include:

- EV deployment scenarios and impacts on emissions in EJ communities.

#### Deliverable(s)

- Racial Equity and Environmental Justice Analysis

### **Task 9: Deployment Strategy and Recommendations**

Based on the findings in Task 2 – 8, the consultant will prepare a deployment strategy for Will County to consider that includes:

- Reducing barriers to EV vehicle deployment;

- Public infrastructure options and solutions;
  - Charging infrastructure costs
  - A cost recovery model for publicly provided EV charging
- Siting priorities (within 1 year, within 5 years, long-term);
- Recommendations to expand the existing AFC network in Will County to nominate as an AFC through FHWA;
- Public-private partnerships to facilitate deployment including with electric utility providers, large County employers, multi-unit housing facilities, etc.; and,
- Funding matrix identifying grant programs to support infrastructure planning and deployment.

#### Deliverable(s)

- Presentation on deployment strategies and recommendations to the County Board and County Executive
- Deployment strategy report

## **Task 10: Final Report**

The consultant will prepare a final report that includes:

- An executive summary;
- Deliverables from Tasks 2 – 8;
- A presentation of the final report highlighting the deployment strategy and recommendations; and,
- Updateable mapping tool for EV Charging infrastructure locations to be available on the County website.

**PRIME CONTRACTOR CERTIFICATION:**

The undersigned hereby certifies that \_\_\_\_\_

Company Name

Is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

**33E-3. Bid-rigging.** A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a Contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

**33E-4 Bid rotating.** A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 Contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same Contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

Date Released: October 27, 2022  
Due: Dec 1, 2022, 1:00 P.M.

**BID FORM  
SUBMIT TO:**  
WILL COUNTY  
PURCHASING DEPARTMENT  
302 N. CHICAGO STREET  
JOLIET, IL 60432

**EV Readiness Plan  
2023-63**

COMPANY NAME \_\_\_\_\_ FEIN # \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CONTACT \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

***THIS IS NOT AN ORDER***

**Agency Name and Delivery Address:** Will County Office Building  
302 North Chicago Street, Joliet, IL 60432  
**For additional information contact:** Kevin Lynn, Purchasing Director [klynn@willcountyillinois.com](mailto:klynn@willcountyillinois.com)

DESCRIPTION	
Estimated Total Cost	\$
<b>TOTAL CONTRACT AMOUNT WRITTEN IN, IN CASE OF DISCREPANCY, THE AMOUNT IN WORDS SHALL GOVERN.</b> _____	

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_  
Authorized Representative of Company

Date Released: October 27, 2022  
Due: Dec 1, 2022, 1:00 P.M.

**ADDENDA FORM  
SUBMIT TO:**  
WILL COUNTY  
PURCHASING DEPARTMENT  
302 N. CHICAGO STREET  
JOLIET, IL 60432

**EV Readiness Plan  
2023-63**

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SOC. SEC. or F.E.I.N. # \_\_\_\_\_

CONTACT \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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**LATE RESPONSES CANNOT BE ACCEPTED!**

**Respondents Return Address:**

**RFP #: 2023-63 EV Readiness Consulting Services**

**DUE DATE: 12/1/22**

**DUE: 1:00 P.M.**

**DATED MATERIAL-DELIVER IMMEDIATELY**

**WILL COUNTY PURCHASING DEPARTMENT  
302 N. CHICAGO ST., 2<sup>ND</sup> FLOOR  
JOLIET, IL 60432**

PLEASE  
CUT OUT AND AFFIX THIS LABEL (ABOVE) TO  
THE OUTERMOST PACKAGE OF YOUR SEALED RESPONSE  
TO HELP ENSURE PROPER DELIVERY!

**LATE RESPONSES CANNOT BE ACCEPTED!**