



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT
WILL COUNTY EXECUTIVE

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County Office Building
302 N. Chicago Street
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2023-50 Brokerage Services

Addendum #1, 10-25-22

We received the following questions regarding this RFP:

Question #1: Do you mind sharing why the County is out to bid at this point in time?

Answer #1: The County's contract with the current vendor expired and had been renewed on a single year basis. The County desires to engage in the RFP process. The process of RFP is a recommended best practice to ensure the best return on the County's investment and transparency in the process.

Question #2: Does the County have a preferred compensation model (fee or commission) they would like to see in our response?

Answer #2: Please provide both flat fee and percentage.

Question #3: Contract Period – Can you please confirm contract being awarded is for the 20 month time period of 05/01/23-12/31/24.

Answer #3: The County anticipates a 3year contract, with option to renew.

Question #4: Life AD&D Employer Sponsored Coverage – Can you please confirm total number of employees/retirees currently enrolled.

Answer #4: Total number is 2,075

Question #5: Medical Coverage – Can you please confirm the medical plans offered and total employees/retirees enrolled per plan. Appears the below 3 plans at minimum are currently offered.

- PPO Plan
- HMO plan
- HDHP PPO plan



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Answer #5:

- PPO Plan – as of today, 1,363
- HMO plan – as of today, 657
- HDHP PPO plan – as of today, 147

Question #6: Alight Benefit Portal

- RFP request is to oversee this portal or to replace

Answer #6: Compare with other available portals and potentially replace.

Question #7: Confirm functionality – benefits website and/or employee benefits online enrollment system

Answer #7: Employee benefits online enrollment system (Alight). County would like to see options.

Question #8: Confirm if functionality includes file feeds of enrollment detail to the insurance carriers

Answer #8: Yes, file feeds are currently being sent with enrollment information.

Question #9: Confirm financials - portal paid for by County or Broker

Answer #9: Broker third party agreement. County would like to see options.

Question #10: Additional Policies – Can you please confirm if any of the below policies are in-force and will be included in the scope of broker services:

- COBRA Administration

Answer: Healthcare Service Corporation. Not included.

- FSA/Dependent Care Administration

Answer: Wages Works. Not included.

- Voluntary plans aka Accident, Critical Illness, Hospital Indemnity

Answer: Aflac, Dearborn. Not included.



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- Telemedicine

Answer: Blue Cross and Blue Shield of Illinois. Included.

Question #11: Can you clarify what is needed, if anything, from a communication materials perspective.

Answer #11: The County is open to various communication materials for the purposes of transparency and commercial teaching.

Question #12: • 2) The RFP indicates a wet signature is required. We have the capability to insert our written signature as a picture, is that acceptable? Or, would you like us to sign it with ink and make copies?

Answer #12: An actual signature is required