



WILL COUNTY, ILLINOIS

JENNIFER BERTINO-TARRANT
WILL COUNTY EXECUTIVE

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Will County Office Building
302 N. Chicago Street
Joliet, IL 60432

November 17, 2023

Professional Medical & Surgical Supply, Inc.
1917 Garnet Ct.
New Lenox, IL 60451

Via Email: alanf@promedsupply.com

Attn: Alan Ferry

Re: Bid #2022-7 Disposable Washcloths – Sunny Hill Nursing Home

Dear Mr. Ferry,

The contract for Disposable Washcloths at the Sunny Hill Nursing Home in Will County is set to expire on November 30, 2023. Will County is in the position to exercise the second one (1) year renewal option as stated in the original solicitation documents.

The next contract period will begin December 1, 2023, through and including November 30, 2024. The contract pricing for the third year is subject to a 3% increase, as stated in your original solicitation response.

If you have any questions, please contact our Purchasing Director, Kevin Lynn at klynn@willcountyillinois.com

Sincerely,

Jennifer Bertino-Tarrant
Will County Executive

Nancy Ruettiger

From: Margaret McDowell
Sent: Monday, September 18, 2023 4:12 PM
To: Nancy Ruettiger
Cc: Dawn Green; Ana Marie Mendiola
Subject: RE: 2022-7 Disposable Washcloth renewal

Hi Nancy,

Yes, please proceed as indicated.

Maggie McDowell, LNHA, RN
Administrator
Sunny Hill Nursing Home of Will County
421 Doris Avenue
Joliet, IL 60433
Phone: 815-727-8650
Fax: 815-774-4379
Email: mmcdowell@willcountyillinois.com

Website: <https://sunnyhillnursinghome.com/>
[Sunny Hill Website](#)

“Nobody cares how much you know, until they know how much you care”. Theodore Roosevelt



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From: Nancy Ruettiger <nruettiger@willcountyillinois.com>
Sent: Monday, September 18, 2023 3:06 PM
To: Margaret McDowell <mmcdowell@willcountyillinois.com>
Subject: 2022-7 Disposable Washcloth renewal

Good afternoon Maggie,

The 2022-7 Disposable Washcloth bid is set to expire on November 30, 2023. We have one renewal left on the contract. The pricing will increase by 3%. Please let me know if you would like to renew with Professional Medical, New Lenox, IL.

Thank you,

Nancy Ruettiger
Will County Executive's Office
302 N.Chicago Street
Joliet, IL 60432
815-774-5892
nruettiger@willcountyillinois.com

**FROM THE DESK OF
KEVIN LYNN
PURCHASING DIRECTOR**

BID HISTORY

ITEM: 2022-7 DISPOSABLE WASHCLOTHS

DEPARTMENT: SUNNY HILL NURSING HOME

BID RELEASE: AUGUST 30, 2021

PUBLISHED NOTICE: SEPTEMBER 1, 2021, HERALD NEWS & INTERNET

FUNDING SOURCE: SUNNY HILL NURSING HOME BUDGET

BID OPENING: SEPTEMBER 21, 2021, 9:35 AM

LOCATION: WILL COUNTY OFFICE BUILDING
302 N. CHICAGO STREET
JOLIET, ILL. 60432

BIDDING RESULTS:

NUMBER RELEASED: 25 + INTERNET **NUMBER RETURNED** 3

BIDDER:
Professional Medical, New Lenox, IL

PRICE EACH: **1st YEAR PRICE:**
\$46,376.64

Medline Industries, Northfield, IL
Warehouse Direct, Des Plaines, IL

Disqualified – Arrived late
No Bid

Recommendation attached from Maggie McDowell, Sunny Hill Nursing Home Administrator, is to award bid to lowest, responsible bidder, **Professional Medical, New Lenox, IL**, for an approximate total one-year cost of **\$46,376.64** for disposable washcloths and cavicide disposable cloths.

The contract begins December 1, 2021 through November 30, 2022, with two (2) additional one (1) year renewal options, at the discretion of Will County. These costs are approximate, based on resident population and needs and includes consideration of 2nd and 3rd year increase in pricing, as allowed in the bid document.

Attachment: 2022-7 Renewal Docs (22-358 : Disp Washcloths - Bid Renewal)

BID TABULATION SHEET

BID TABULATION SHEET

DEPARTMENT: 2022-7 SHNH, DISPOSABLE WASHCLOTHS/WIPES
 DUE: 9-21-21, 9:30 A.M. OPENED: 9-21-21, 9:35 A.M.

| BIDDER | REQUIREMENTS | GRAND TOTAL - 1 YEAR |
|---|--|--|
| Professional Medical Inc New Lenox, IL | BID BOND/CK <u>10%</u> PRIME CERT <u>Y</u> or N ADDENDA (2) <u>Y</u> or N LEAD TIME <u>1 day</u> SAMPLES Y or N FORM SIGNED <u>Y</u> or N | \$ <u>46,376.64</u> YR 2 % <u>3%</u> YR 3 % <u>3%</u> % OF DISC <u>0</u> |
| Medline Industries Northfield, IL | BID BOND/CK PRIME CERT Y or N ADDENDA (2) Y or N LEAD TIME _____ SAMPLES Y or N FORM SIGNED Y or N | \$ YR 2 % <u>Disqualified</u> YR 3 % <u>Arrived</u> % OF DISC <u>LATE</u> |
| Warehouse Direct Des Plaines, IL | BID BOND/CK PRIME CERT Y or N ADDENDA (2) Y or N LEAD TIME _____ SAMPLES Y or N FORM SIGNED Y or N | \$ YR 2 % <u>No</u> YR 3 % <u>BID</u> % OF DISC |
| | BID BOND/CK PRIME CERT Y or N ADDENDA (2) Y or N LEAD TIME _____ SAMPLES Y or N FORM SIGNED Y or N | \$ YR 2 % YR 3 % % OF DISC |
| | BID BOND/CK PRIME CERT Y or N ADDENDA (2) Y or N LEAD TIME _____ SAMPLES Y or N FORM SIGNED Y or N | \$ YR 2 % YR 3 % % OF DISC |

Attachment: 2022-7 Renewal Docs (22-358 : Disp Washcloths - Bid Renewal)

ALSO PRESENT: Kevin Lynn, Nancy Ruettiger





NURSING HOME OF WILL COUNTY

JENNIFER BERTINO-TARRAN
WILL COUNTY EXECUTIVE

MARGARET MCDOWELL, LNHA, RN
ADMINISTRATOR

P. (815) 727-8710
F. (815) 727-8637
W. willcountyillinois.com/sunnyhill

Sunny Hill Nursing Home
421 Doris Avenue
Joliet, IL 60433

9-24-2021

Will County Board Members,

Regarding Disposable Washcloths/Wipes for Sunny Hill Nursing of Will County:

Only one bid was received on 09/21/2021, submitted by Professional Medical, Inc located in New Lenox, IL. The grand total of \$46,376.64 was submitted for Year 1 of the bid agreement. Year 2 reflects a 3% increase and Year 3 also reflects a 3% increase.

Therefore, I am recommending that the Disposable Washcloths/Wipes bid be awarded to Professional Medical, Inc, based on the fact, that only one bid was received, and the overall cost reflected for these necessary and required supplies for our residents.

Sincerely,

Maggie McDowell, LNHA, RN
Administrator

Attachment: 2022-7 Renewal Docs (22-358 : Disp Washcloths - Bid Renewal)