



OFFICE OF WILL COUNTY EXECUTIVE
JENNIFER BERTINO-TARRANT

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

Kevin Lynn
Purchasing Director

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Fax (815) 740-4604
klynn@willcountyillinois.com

April 9, 2021

To Whom It May Concern:

You are invited to submit your qualifications for Consulting Services for the Community-Wide Strategic Plan to Prevent, Divert & End Homelessness for the Will County Land Use Department.

Responses to this solicitation will be received by the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432, **NOT LATER THAN 4:00 PM, on Friday, May 7, 2021.**

Responses to this Request for Qualifications (RFQ) will be reviewed by the RFQ Review Team who reserves the right to accept or reject any or all responses received as a result of this solicitation.

Should you have any questions regarding this RFQ, please submit them in writing to Kevin Lynn, Purchasing Director, at klynn@willcountyillinois.com.

We welcome your response.

Sincerely,
Kevin Lynn

**REQUEST FOR QUALIFICATIONS (RFQ) FOR CONSULTING SERVICES FOR THE
COMMUNITY-WIDE STRATEGIC PLAN TO PREVENT, DIVERT & END HOMELESSNESS**

RESPONSES TO THIS REQUEST FOR QUALIFICATIONS (RFQ) FOR CONSULTING SERVICES FOR THE COMMUNITY-WIDE STRATEGIC PLAN TO PREVENT, DIVERT & END HOMELESSNESS WILL BE RECEIVED AT THE PURCHASING DEPARTMENT, 2ND FLOOR OF THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST. JOLIET, IL 60432, UNTIL THE HOUR OF 4:00 PM, ON FRIDAY, MAY 7, 2021.

RESPONSES TO THIS RFQ WILL BE REVIEWED BY THE RFQ REVIEW TEAM WHO RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL RESPONSES RECEIVED AS A RESULT OF THIS SOLICITATION.

THIS RFQ IS AVAILABLE IN ELECTRONIC FORMAT AT www.willcountyillinois.com, AND www.demandstar.com, AS WELL AS THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, (815) 740-4605 OR BY EMAIL purchasing@willcountyillinois.com.

RESPONSES TO THIS RFQ SHALL BE CONSTRUED AS ACCEPTANCE OF THE TERMS AND CONDITIONS INCLUDED WITHIN THIS SOLICITATION. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL RESPONSES RECEIVED AS A RESULT OF THIS SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT.

INSTRUCTIONS TO RESPONDENTS
REQUEST FOR QUALIFICATIONS (RFQ) FOR CONSULTING SERVICES FOR THE
COMMUNITY-WIDE STRATEGIC PLAN TO PREVENT, DIVERT & END HOMELESSNESS

You are invited to submit your qualifications for Consulting Services for the Community-Wide Strategic Plan to Prevent, Divert & End Homelessness

A. SEALED RESPONSES:

Sealed responses will be received in the Purchasing Department, 2nd floor of the Will County Office Building located at 302 N. Chicago Street, Joliet, IL, 60432, **not later than 4:00 PM, Friday, May 7, 2021.** **RESPONSES RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Responses must be made in accordance with the instructions contained herein.

Responses to this RFQ must contain one (1) clearly marked original plus four (4) copies and one (1) electronic copy. The **RESPONSES WHICH FAIL TO INCLUDE ONE (1) CLEARLY MARKED ORIGINAL, FOUR (4) COPIES AND ONE (1) ELECTRONIC COPY WILL BE REJECTED, WILL BE NON-CONFORMING, AND WILL NOT BE ACCEPTED.**

Responses shall be submitted in the format prescribed by the County of Will in a sealed package, plainly marked, with the Respondent's name, address, and the notation:

REQUEST FOR QUALIFICATIONS (RFQ) FOR CONSULTING SERVICES FOR THE
COMMUNITY-WIDE STRATEGIC PLAN TO PREVENT, DIVERT & END HOMELESSNESS

RESPONSES DUE: FRIDAY, MAY 7, 2021 - 4:00 PM

Responses shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432.

B. SIGNATURES:

The **signature on all documents must** be that of an authorized representative of the Respondent. An officer of or agent of the offering respondent who is empowered to bind the firm in a contract shall sign all documents and any clarifications therein.

Each respondent represents that he has read and understands the RFQ Submittal Requirements. **Responses not containing said signed documents shall be deemed non-conforming and will be rejected.**

C. PRIME CONTRACTOR CERTIFICATION:

Included in this RFQ is a prime Contractor certification form. This form must be filled out and returned with your sealed response or it **will not be accepted and shall be deemed non-conforming.**

D. SUBMITTAL REQUIREMENTS:

The information submitted for review shall include:

1. Cover Letter, signed by firm's principal, describing project team and approach.
2. Business organization including the date established, number of employees, and brief history of the firm
3. Statement of qualifications included a description of the approach the Consultant will employ in carrying out the work described in the Scope of Services
4. Proposed time schedule for the Strategic Plan, including target dates for public participation
5. At least three (3) references of past clients with similar Scope of Services conducted and the period that was involved to complete the client's projects. Include company name, address, contact name, and phone number
6. Proposed budget for complete project and hourly rate for staff person(s) (by staff position/title)
7. Completion of Prime Contractor Certification.
8. Completion of RFQ Form.
9. Completion of Receipt of Addenda Form (if addenda are issued).

E. TAX EXEMPTION:

The County of Will is exempt from Federal, State and Municipal Taxes.

F. REJECTION OF RESPONSES:

The respondent acknowledges the right of the County of Will to accept and/or reject any and all responses received as a result of this solicitation.

G. NON-DISCRIMINATION:

The successful respondent shall observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to 775 ILCS 10/1.

H. EQUAL EMPLOYMENT OPPORTUNITY:

The successful respondent shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750

I. DEFAULT:

In case of default by the successful respondent, the County of Will may procure the services from other sources and may deduct from the unpaid balance due the successful respondent any of its costs resulting from the default, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

J. HOLD HARMLESS CLAUSE:

The successful respondent will save and hold harmless the County of Will from and against all causes of action, liabilities, claims, demands and damages of whatsoever kind or nature arising out of or connected with the performance of services by the successful respondent, whether such injury, death, loss or damage shall have been occasioned by the negligence of the successful respondent, or a sub-consultant of the successful respondent, or their employees, or otherwise. The successful respondent will defend at its own expense any actions based thereon and shall pay all charges of reasonable attorneys, all costs, damages and other expenses arising therefrom. All obligations

arising from this clause shall survive termination of the agreement resulting from award of a contract derived from this RFQ.

K. TERMINATION:

The County may, at any time during the term hereof, terminate the contract, with or without cause, upon thirty (30) days written notice to the other party of such termination. At the end of said thirty (30) days' notice period, the contract shall be terminated.

The successful respondent may only terminate the contract for cause. In the event of a breach by the County, the successful respondent shall give written notice to the County and the County shall have thirty (30) days to cure such breach. If within the thirty (30) days to cure the breach, the County serves written notice to the successful respondent that County disputes the breach, the Parties shall negotiate in good faith to resolve the dispute. If after thirty (30) days the parties are unable to resolve the dispute suit may be filed in the Twelfth Judicial Circuit of Will County, Illinois.

Immediately upon the termination of the contract for any reason, all debts, obligations and liabilities theretofore accrued between the successful respondent and Will County will be paid, performed and discharged except for the provisions of the Hold Harmless Clause which shall survive any termination of the Agreement resulting from the award of this proposal.

L. COMPLIANCE WITH APPLICABLE LAW:

In all aspects relative to the performance of their respective obligations under this contract, the successful respondent and County of Will shall conduct their respective businesses in accordance with all applicable federal, state and local laws.

M. CHOICE OF LAW

Responses to this RFQ and any agreement connected herewith shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions.

N. VENUE

Venue for any cause of action related to this RFQ and any agreement connected herewith shall be filed with the Illinois Twelfth Judicial Circuit, Will County, Illinois.

O. ILLINOIS FREEDOM OF INFORMATION ACT

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. **Responses will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your response that we treat certain information as exempt. We will not honor requests to exempt entire responses. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the response with exempt information deleted.** This copy must tell the general nature of the material removed and shall retain as much of the response as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to the respondent, as soon as practicable. Regardless, the respondent will be responsible for any costs or damages associated with defending any request for exempt treatment. Furthermore, respondent warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your response is accepted by the County of Will and a contract between the respondent and County of Will results for subsequent negotiations, all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to the respondent, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to the respondent as soon as practicable; and, within the period available under FOIA, respondent may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, respondent will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, respondent will warrant that County of Will's responses to requests for a document relating to the respondent, its provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please also be advised that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA (5 ILCS 140/7(2)). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the respondent shall provide to the County of Will at no cost and within the timeframes of FOIA, a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, the respondent may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, the respondent will be responsible for any costs or damages associated with defending the request for exempt treatment.

**Request for Qualifications for Consulting Service for the
COMMUNITY-WIDE STRATEGIC PLAN
TO PREVENT, DIVERT & END HOMELESSNESS
2021**

PURPOSE

Through this RFQ, the Continuum of Care (CoC) Guidance Council (Will County and City of Joliet) seeks a professionally qualified consultant to assist with the process of developing a community-wide strategic plan to effectively work towards making homelessness rare, brief, and non-recurring in the Continuum of Care jurisdiction of Will, Grundy and Kendall Counties. The plan's duration will be 5 years.

TEAM

RFQ Review Team: Continuum of Care (CoC) Guidance Council, CoC Homeless Services Director, and funding partners – interview and choose the consultant

Leadership Team: Continuum of Care (CoC) Guidance Council - Direct contact with the consultant for facilitation and coordination of tasks and review of documents for feedback

Continuum of Care Serving Will, Grundy & Kendall Counties: Members adopt Community Wide Strategic Plan

Stakeholders: Varied, as determined by Leadership Team

PLAN TO PREVENT, DIVERT & END HOMELESSNESS

The community-wide Strategic Plan and action plan should have the following foundational effects:

- Strengthening governance to support community-driven decision processes and workgroups.
- Improving the use of data to ensure program and system-level performance and creating realistic, but ambitious performance benchmarks based on intervention type and population served through which to measure performance.
- Analyzing the stock of housing interventions available, the time households spend in those interventions as well as the social and macroeconomic trends that drive household's entrance into the system to understand the inventory of housing and level of service necessary to effectively end homelessness.
- Create meaningful connections to mainstream agencies to address gaps in service provision to individuals experiencing homelessness.
- Creating a system that prioritizes the needs of families and individuals who are at the most risk.
- Expanding private fundraising and leveraging public resources to increase community support.
- Identifying opportunities for partnerships with institutions that have a financial stake in ending homelessness (for instance medical providers or justice systems), researching similar already proven partnerships in other communities and making recommendations for necessary steps to build partnerships with the goal increasing funding for housing interventions.
- Improving community engagement and participation in the CoC.
- Implementing best practices and innovative solutions to prevent and end homelessness.
- Improving the use of marketing to ensure knowledge of programs is in the community.
- Ensuring that there is an effective infrastructure to support this work.

The community Strategic Plan and action plan must be based in and reference:

- The United States Interagency Council on Homelessness (USICH) Home, Together: Federal Strategy Plan to End Homelessness for goals and strategy;

- IL-506 Homeless Data; including Point In Time, Housing Inventory Count, System Performance Report, and Longitudinal System Analysis.
- CoC Collaborative Applications and HUD debriefing (NOFA), County funded TBRA, ESG, CDBG grants, United Way, and Emergency Shelters, i.e. Daybreak and Morning Star Mission. Also utilizing any other community grant applications available outside of the CoC funded partners.
- Research, an equity lens, evidence-based and best practices commonly available;
 - 1) Homeless Services Strategic Plan indicators defined in the HUD System Performance Measures; and
 - 2) The USICH Criteria and Benchmarks for ending veteran, chronic, youth, and family homelessness.

Success towards the goal of addressing homelessness is predicated on the community's ability to coordinate and work collaboratively across diverse stakeholder interests, including sharing:

- A common agenda and vision for preventing, diverting and ending homelessness;
- Formal partnerships that streamline resources available to resolving homelessness and prioritizing scarce resources to those most in need;
- Marketing and communication methods;
- And a measurement system, including clear data collection and reporting methodologies, that assess progress made towards ending homelessness.

SCOPE OF SERVICES:

Working with the Team, the consultant will:

1. Develop a community wide Strategic Plan.
2. Develop an action plan with recommendations regarding the plan's implementation and support structure.

I. Scope of Work

- The community wide Strategic Plan and action plan must include:
 - 1) A description of homelessness community-wide, including a discussion of the estimated number of residents experiencing homelessness or chronic homelessness among single adults, families, and unaccompanied youth, and the inventory of supportive / rent subsidized units to end their homelessness;
 - 2) To the extent possible, quantify homeless response system inflow, and characteristics of those entering homelessness, and those exiting the system. Provide recommendations on benchmarks to address reducing inflow, critical factors that might increase or decrease inflow, increase exits to permanent housing, and preventing returns to homelessness;
 - 3) An outline of partners in ending homelessness and their formal and informal connections to the homeless response system;
 - 4) Available community-based resources and recommendations for how existing resources be maximized, streamlined, and targeted;

- 5) Identify opportunities for increasing participation of homeless services providers, persons with lived experience, and community stakeholders to coordinate efforts more effectively to prevent and end homelessness;
 - 6) Evaluate systems in place to collect the data, including any planning efforts and barriers to collecting data, paths for cross-system data sharing (Homeless Prevention, Domestic Violence, Healthcare, Justice, Child Welfare, and Education), and recommendations to improve data collection infrastructure;
 - 7) Identify community priorities on populations to serve and risks factors that define those at highest need for supportive housing, define a plan for integrating these priorities into coordinated entry assessment and referral process;
 - 8) Move components of the homeless response system toward adopting a Housing First and trauma-informed care approach with a housing focus and an emphasis on right-sizing the community's homelessness system to reduce reliance on emergency shelter and increase prevention, diversion and permanent housing resources;
 - 9) Evaluate infrastructure that supports this work, including the Governance Structure, Lead Agency, Collaborative Applicant, HMIS Lead, and Coordinated Entry System and provider actionable recommendations to implement a successful Homeless Response System.
 - 10) Identify additional resources necessary;
 - 11) Include the mission, vision, goals, objectives, and specific strategies/action steps that will guide the community for the next 5 years;
 - 12) Include the approaches Community will take to monitor its progress on achieving the goals outlined in the strategic plan.
- Key technical and functional requirements/tasks for the project.
 - 1) Prepare a report that will give guidance for effectively delivering services.
 - 2) Administer surveys and hold focus groups with various stakeholders and compile a summary of findings for the CoC Guidance Council;
 - i. Customers are Will, Kendall, and Grundy County homeless population
 - ii. Stakeholders to include low income service providers (to include but not limited to Non-Profits, Governmental Agencies).
 - iii. Stakeholders will also represent local business leaders, local governments, and the communities as a whole.
 - 3) Prepare the presentation of the plan to the Will County CoC Guidance Council.
 - 4) Develop a dashboard of initiatives, resources required, measures and timelines to achieve the goals and objectives developed within the Strategic Plan.
 - 5) All tasks should have measurable outcomes/results.

ANTICIPATED PROCESS FOR STRATEGIC PLAN DEVELOPMENT

With the support of the Leadership Team, create a work plan for the development of a Strategic Plan, including a communication plan for sharing the process and final product with the community to ensure transparency and inclusiveness. The consultant will work with a diverse group of community stakeholders to assess local homelessness trends and needs, and the system's capacity and resources to meet these needs, for the purpose of identifying the strengths and gaps of the system and recommending specific, measurable goals that include benchmarks and implementation strategies.

The Leadership Team seeks the consultant's recommendations regarding the best process to develop an actionable strategic plan and envisions the scope of work being conducted in stages.

Stage 1. Community Stakeholder Engagement

The consultant will be responsible for broad community stakeholder engagement, ensuring meaningful collaboration with relevant organizations and projects. Stakeholder outreach will be directed by the Leadership Team and should include the following groups:

- Members of the Will County Continuum of Care serving Will Grundy and Kendall Counties
- City/County representatives
- Experts from behavioral health, public health, probation/criminal justice, social services; and housing departments;
- Community, neighborhood and advocacy groups;
- Community clinics, hospitals, or health centers, and other health care providers, especially those implementing pilots or other programs that use non-MHSA funding to provide or enhance services or to improve tracking health outcomes in housing;
- Joliet Housing Authority;
- Homeless Services/Supportive Housing Providers; and
- Persons experiencing homelessness;

The consultant must plan for a variety of methods and forums to engage stakeholders throughout the process (listening and input; feedback on options and strategy, etc.) and throughout the County. The consultant may propose to use some existing stakeholder groups (e.g., regular meetings of CoC) in addition to other methods. The consultant must, with equity and inclusion in mind, use community engagement to develop a more robust plan and to enable development of a robust homeless response system that prevents, diverts and ends homelessness.

Stage 2. Vision and key goals

This stage includes consensus building among the stakeholders to:

- A. Facilitate visioning sessions with persons with lived experience, CoC partner representatives, CoC Guidance Council and CoC staff. This should be facilitated in small groups and a summary highlighted take away should be presented to Leadership Team.
- B. From the summary draft a suggested shared strategic vision that:
 - a. is clearly stated
 - b. is compelling and timely
 - c. describes a clear and present need
 - d. motivates people to act
- C. Identify three to five key goals.

Stage 3. Research.

- This stage includes the identification and analysis of information so that the community partners better understand the "status" of homeless services, the array of efforts targeted at addressing issues associated with homelessness, and opportunities for enhancing the homeless system in the CoC's jurisdiction.
- This stage includes analysis of data available from the CoC's most recent PIT Count, the CoC's HMIS system, and data sources to assess the current and future needs for supportive / rent subsidized housing in the Community

- This stage includes identification and analysis of components of the Will County CoC Homeless Response System, operating policies, programs that participate in the system, system performance, and the infrastructures that are meant to support this work and opportunities for enhancing the homeless response system in the CoC's jurisdiction.
- Among the key questions:
 - What is the current status of homeless services in the Will County CoC's geographic region (In total, stratified by population, stratified by geography, etc.)?
 - What efforts are underway?
 - What is working?
 - What changes are necessary (programs, cultural changes, etc.)?
 - What don't we know and what else do we want to know?
 - What is needed?
 - How does the community get there (coordination of programs, utilization of other sources of funding, implementation of programs, etc.)?
- This stage should produce the substantive documentation and solutions needed for informing the strategic planning process.

Stage 4. Write the Strategic Plan

Utilizing information from the first three stages, this stage will include the development of an actionable strategic plan that will serve as the overall blueprint for the Community's work. This plan should include:

- An Executive Summary
- A comprehensive, detailed plan that identifies:
 - Shared vision
 - Goals
 - Objectives
 - Strategies
 - Tactics
 - Responsible Partners and their Roles
 - Measures
 - Outcomes
 - Resource development strategies

Stage 5. Development of the Action Plan with implementation recommendations

This stage includes the development of recommendations regarding the implementation. Included within this phase should be recommendations regarding;

- A detailed budget to implement the plan, with leverage dollars for match;
- Infrastructure integrations needed to support the implementation phase;
- Homeless Response System structure needed to act on the plan; and
- Data tracking

DELIVERABLES

1. All back-up materials, source documentation, and data used in the preparation of the Plan;
2. Electronic monthly reports, including:
 - a. Electronic public notices published by the consultant;

- b. Electronic notes from all formal input sessions and consultations done outside of formal input sessions provided within 30 days after each session or consultation; and
 - c. Electronic copies of written public comments, summaries of verbal comments, and responses.
3. An electronic, print-ready copy, and a paper copy of the draft Plan and final Plan including indexes, tables, attachments, etc.;
4. Periodic drafts summarizing the results of data analysis, actions taken to engage the community, feedback received from stakeholders and the community, potential strategies, goals, and activities identified for Plan, and areas where Continuum of Care Board feedback may be beneficial; and
5. A high-level PowerPoint to be used during the Community presentations.
 - a. Review Strategic Plan and action plan with staff.
 - b. Make one (1) presentation to the Full CoC.

Proposal Format

Proposals should include the following information:

- Cover Letter, signed by the person authorized to bind the firm into an agreement
- Complete legal name, address, telephone number, email address
- DUNS number, and Tax Identification Number
- Business organization including the date established, number of employees, and brief history of the firm
- Statement of qualifications included a description of the approach the Consultant will employ in carrying out the work described in the Scope of Services
- Proposed time schedule for the Strategic Plan, including target dates for public participation
- At least three (3) references of past clients with similar Scope of Services conducted and the period that was involved to complete the client's projects. Include company name, address, contact name, and phone number
- Proposed budget for complete project and hourly rate for staff person(s) (by staff position/title)
- Provide one (1) original four (4) copies and one (1) electronic copy of the proposal response.

Potential consultants may email questions to Kevin Lynn at klynn@willcountyillinois.com before submitting their proposal.

Proposals should include a detailed budget broken down by activity and potential expenses and should be submitted with the proposal.

PRIME CONTRACTOR CERTIFICATION:

The undersigned hereby certifies that _____

Company Name

Is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Name of Authorized Representative

Title

Signature

Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a Contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 Contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same Contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

Date Released: April 9, 2021
Due: May 7, 2021, 4:00 P.M.

**RFQ FORM
SUBMIT TO:**
WILL COUNTY
PURCHASING DEPARTMENT
302 N. CHICAGO STREET
JOLIET, IL 60432

**#2021-69 RFQ
Homelessness Strategic
Plan**

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SOC. SEC # or FEIN: _____

CONTACT: _____

PHONE: _____ FAX: _____

EMAIL: _____

Agency Name and Delivery Address:	WILL COUNTY 302 N. CHICAGO STREET, JOLIET, IL 60432
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For Additional information contact:	KEVIN LYNN PURCHASING DIRECTOR, klynn@willcountyillinois.com
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Signed by: _____ Title: _____

Authorized Representative of Company

ADDENDA FORM

SUBMIT TO:

Date Released: April 9, 2021
Due: May 7, 2021, 4:00 P.M.

WILL COUNTY
PURCHASING DEPARTMENT
302 N. CHICAGO STREET
JOLIET, IL 60432

#2021-69 RFQ
Homelessness Strategic
Plan

COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____

ZIP _____

SOC. SEC. or F.E.I.N. # _____

CONTACT _____

PHONE _____ FAX _____ EMAIL _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

LATE RESPONSES CANNOT BE ACCEPTED!

<u>Respondents Return Address:</u>	
<u>RFQ #:</u>	2021-69 Homelessness Strategic Plan
<u>DUE DATE:</u>	5/7/21
<u>DUE:</u>	4:00 P.M.
DATED MATERIAL-DELIVER IMMEDIATELY WILL COUNTY PURCHASING DEPARTMENT 302 N. CHICAGO ST., 2ND FLOOR JOLIET, IL 60432	

PLEASE
CUT OUT AND AFFIX THIS LABEL (ABOVE) TO
THE OUTERMOST PACKAGE OF YOUR SEALED RESPONSE
TO HELP ENSURE PROPER DELIVERY!

LATE RESPONSES CANNOT BE ACCEPTED!