



OFFICE OF WILL COUNTY EXECUTIVE

JENNIFER BERTINO-TARRANT

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

Kevin Lynn
Purchasing Director

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Fax (815) 740-4604
klynn@willcountyllinois.com

BID # 2021-14
PHARMACEUTICAL BID FOR
SUNNY HILL NURSING HOME, WILL COUNTY
JOLIET, IL

ADDENDUM #1
December 10, 2020

We received the following questions regarding the bid listed above:

Question # 1 Are there any exclusions permitted from the required per diem?

Answer # 1: Exclusions should be requested in bid response

Question # 2 Is the pharmacy allowed to true-up / adjust the per diem on a quarterly basis?

Answer # 2: No, the per diem cannot be adjusted quarterly

Question #3: In order to calculate a per diem, we need the Medicare Part A patient days and drug utilization for the most recent 90 days. Can this be provided?

Answer # 3: 940 resident days over 90 days

Question #4: What is the current pharmacy's per diem rate?

Answer # 4: Per diem rate is \$25.00 per patient per day

Question #5: In regards to the packaging listed on your part d are you OK with bingo cards and only a 14 day supply for all medications or are you looking for a multi dose type packaging?

Answer # 5: 14 day bingo cards are allowed for narcotics/ psychotropic. All other medication must be unit dose packaging

Question #6: is there a pricing comparison opportunity for this bid? i.e. you supply a list of medications and we provide our pricing or pricing models?

Answer # 6: Medications are billed through the pharmacy. We do not provide resident medical records.

Question #7: Can you please send me the FOIA bid from the pharmacy that won the last Pharmaceutical & Consultant Services RFP?

Answer # 7: [Please see attached.](#)



REDACTED



RFP # 2018-14
SHNH PHARMACEUTICAL AND CONSULTANT SERVICES

PROPOSAL

Prepared for Will County Purchasing Department

December 20, 2017
10:00 AM

Prepared by

Forum Extended Care Services, Inc. II
4201 W Victoria St
Chicago, IL 60646

Contact:
Pamela Bryan Kramer
(800) 447-7108 x3302

SECTION 1. INTRODUCTION

BUSINESS PROFILE

Established in 1969, Forum Extended Care Services is an independent, privately owned company with locations on the outskirts of Chicago and in Springfield, Illinois. Forum has provided the highest quality institutional pharmacy and consulting services to healthcare facilities for almost 50 years.



Company History

In 1972, we began working with our first 300-bed Skilled Nursing Facility (SNF). By 1990, we had expanded to service more than 1,600 skilled beds. The mid-1990s heralded major investments in specialized technology to address the unique needs of LTC, which continue to this day.

Through careful, controlled growth, today our LTC client list totals more than 9,000 licensed beds among more than 100 healthcare and nursing facilities in Illinois, Indiana, and Wisconsin. Our 32,000-square-foot, state-of-the-art production facility includes significant upgrades in computer hardware and software, systems, automation, and technology. All allow Forum to remain competitive with national chains without forcing a one-size-fits-all system onto its customers.



PHARMACY CREDENTIALS

Staff and pharmacy licenses are on display at Forum Extended Care Services' corporate offices. Copies of current pharmacy, pharmacist, and nurse licenses are available for review at any time. Copies of licenses for the assigned Registered Pharmacist and Registered Nurse Consultants are provided to the facility.

- **Dually Accredited Long-Term Care & Infusion Pharmacy, Accreditation Council for Healthcare, 2015**
- Accredited, Healthcare Quality Association on Accreditation 2009, 2012
- Illinois-Licensed Pharmacy #054-017240
- Illinois-Licensed Pharmacy Controlled Substances B, II, IIN, III, IIIN, IV, V #320-005422
- Illinois Medicaid-Approved Pharmacy Supplier
- United States Department of Justice Drug Enforcement Association Controlled Substance Registration Certificate #BF3612579
- Wisconsin-Licensed Out-of-State Pharmacy #577-43; Wisconsin Medicaid-Approved Pharmacy Supplier
- Indiana-Licensed Out-of-State Pharmacy #64001297A; Indiana Medicaid-Approved Pharmacy Supplier

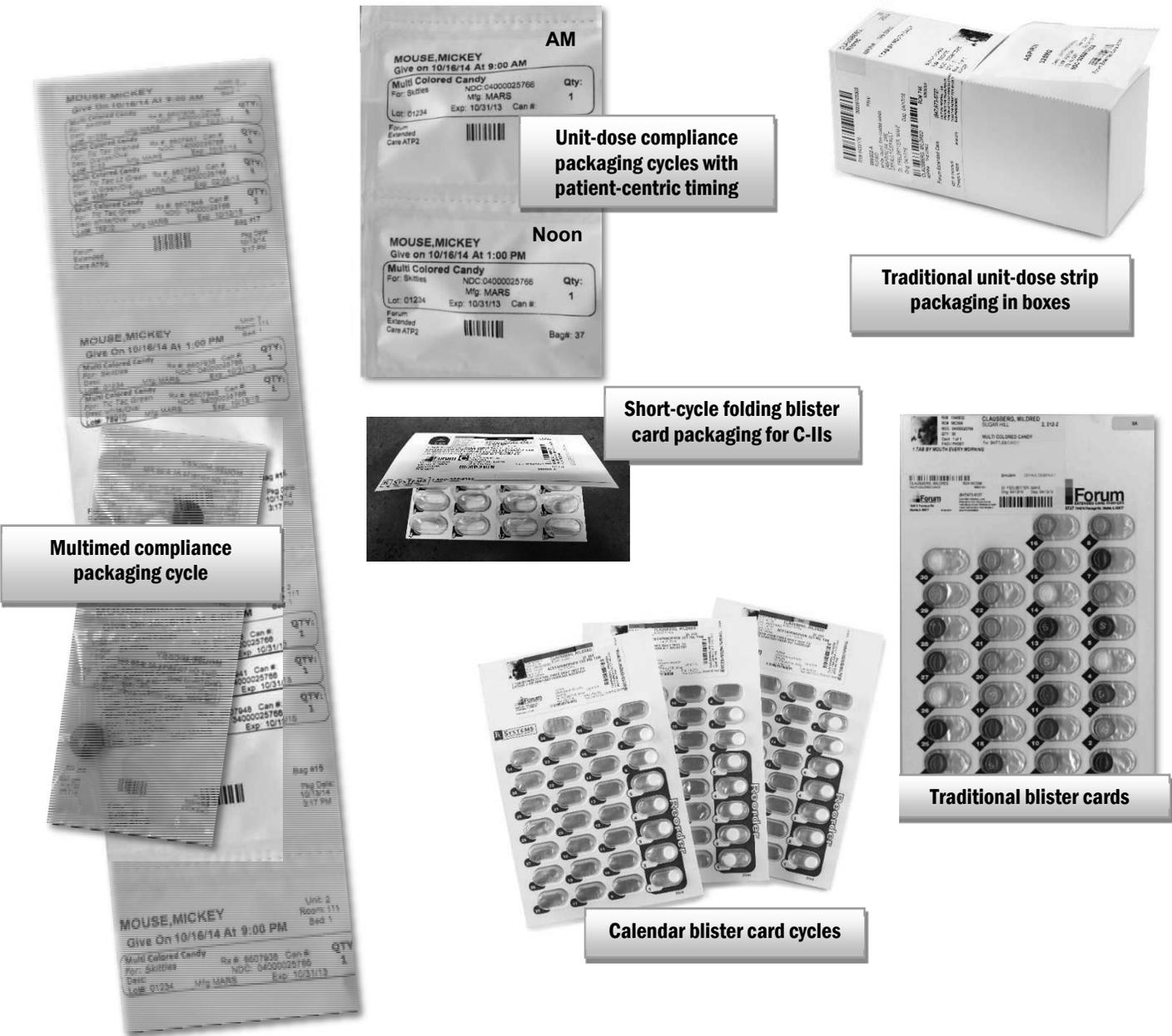


SECTION 3. DISPENSING SERVICES

YOUR CHOICE OF PACKAGING

Forum provides approved prescription and over-the-counter drugs, intravenous solutions, biologicals, and supplies in accordance with local, State, and Federal regulations. Facilities may choose from a variety of packaging and dispensing methods to address their specific needs. The following packaging and dispensing systems for oral solid medications are utilized with our clients:

- Multi-day unit-dose boxes
- Multi-day unit-dose blister (“bingo”) cards
- Calendar-specific cycled blister cards
- Patient-specific compliance packaging in unit-dose or multimed cycles



Unit-dose compliance packaging cycles with patient-centric timing

Traditional unit-dose strip packaging in boxes

Short-cycle folding blister card packaging for C-II's

Multimed compliance packaging cycle

Traditional blister cards

Calendar blister card cycles

INFUSION SERVICES

Forum Extended Care Services' accredited policies and procedures ensure strict adherence to current United States Pharmacopeia standards and accreditation guidelines for pharmaceutical compounding of sterile preparations.

All sterile compounds are prepared on site in a state-of-the-art Class 10, positive-pressure clean room with HEPA-filtered air, providing a surgical-grade sterile environment that exceeds government standards ten-fold. The room, as well as the laminar and vertical flow hoods used for IV preparation, is re-certified every 6 months to ensure that they are within standards, creating the cleanest and most aseptic environment possible.



Standard IV therapies include:

- Antibiotics
- Advanced & biologic therapies
- Hydration
- Total parenteral nutrition (TPN)
- Anticoagulant therapies
- Chemotherapy
- Pain management

Standard Compounding Services

Compounded formulations can increase patient compliance and improve outcomes. Forum's compounding services allow novel combinations and routes of administration that address patients' unique needs. Compounds include but are not limited to topical gels, suppositories, creams, and solutions.

- Collins mix
- Irrigation solutions
- Lorazepam intensol
- Magic/miracle mouthwashes
- Magic skin cream
- Ophthalmic solutions
- Oral suspensions
- Scopolamine gel
- Stomatitis cocktail
- Topical ointments, creams, and gels



SECTION 10. RESPONSIBILITIES

CONSULTANT RESPONSIBILITIES

Pharmacist Consultant Services

Forum's assigned Consultant Pharmacist is responsible for the general supervision of the facility's pharmaceutical services. More specifically, the Consultant Pharmacist:

- Provides general supervision of the facility's procedures for the control and accountability of all drugs, intravenous solutions, biologics and supplies throughout the facility and ensure that the facility's policies and procedures pertaining to pharmacy are in compliance with applicable local, state and federal laws and regulations;
- Review the records for receipt and disposition of controlled drugs and the maintenance of such records in sufficient detail to allow an accurate reconciliation;
- Review the drug regimen of each resident in the facility and report in writing any irregularity to the facility's Administrator, Medical Director, the resident's physician and the Director of Nursing;
- Work with the facility staff to ensure that inspections are done of each nursing station, its related drug storage area, and resident health records, and that findings are documented in the Consultant's report at least monthly;
- Ensure the proper labeling, preparation, delivery and administration of all drugs, intravenous solutions and biologics and that labeling is based on currently accepted professional standards and includes the appropriate accessory and cautionary instructions as well as the expiration date, when applicable;
- Provide written reports to the Administrator, Quality Assurance Committee or Director of Nursing Services regarding the status of the facility's pharmaceutical services and staff performance. Participate in meetings of the Pharmaceutical Services Committee, Quality Assurance Committee, Infection Control Committee and/or any other committee meetings, with reasonable prior notice and during regularly scheduled visits to the facility;
- Assist in the development of, and/or conduct, when requested by the facility Administrator and/or Clinical Care Director as mutually agreed to by the pharmacy and the facility, programs for in-service education on subjects related to the pharmaceutical services rendered; such in service education to be conducted by the Pharmacist or his/her designee;
- Perform all other responsibilities required of a pharmacy consultant as set forth by applicable local, state or federal laws and regulations; and
- Assist in developing the facility's policies and procedures for routine and emergency/disaster drug control.

Nurse Consultant Services

Forum's Nurse Consultants are former LTC Directors of Nursing, and work consultatively with facility staff. They are responsible for the following activities:

- Perform monthly and as needed review of FACILITY's staff procedure and administration of medications, medication audits, medication room inspection and medication administration and treatment observations;
- Perform a monthly review of Physician Order Sheets, Medication Administration Records and Treatment Administration Records, if requested by the FACILITY.
- Conduct in-service orientations and training including but not limited to: pharmacy procedures, medication pass guidelines, proper documentation, and survey compliance.
- Audit medication and treatment carts and provide pre-survey compliance audits if requested by the facility.
- Provide infusion therapy nursing services, including IV and PICC-line insertions and troubleshooting, if requested by the facility, for an additional fee.



SECTION 14. BILLING & REIMBURSEMENT SERVICES

BILLING SERVICES

Forum issues monthly invoices to facilities and private-pay residents for goods and services provided. Claims are submitted electronically to government and third-party payers. Co-pays, when applicable, are billed directly to the resident or responsible party. Split billing and crossover credits for Medicare Part A stays are available.

PARTICIPATION IN MOST PAYER PROGRAMS

- Government programs, including Illinois and Wisconsin Medicaid programs
- All Illinois and Wisconsin Medicare D prescription drug plans (PDPs) to date
- Most third-party prescription plans; Forum will negotiate contracts with additional payers as needed

PRESCRIPTION PAYER PARTICIPATION		
AARP Pharmacy Service	Advance PCS	Aetna
Anthem	Argus	Caremark
Cigna	Eckerd Health Services	Express Scripts
Hospi-Script	Illinois "Circuit Breaker"	Illinois Medicaid
Illinois Senior Care	Innovant	Medco Health (PAID)
Medicare Part B (vaccines, wound care)	Medicare Part D	Members First
MPS	NPA-TAPE	NPS
PCS	PDS	Perform Rx
Pharmicare	PRIME Therapeutics	Propar
Pro-Serv-EZ	Restat	Rx America
Rx Solutions	SavRx	Scriptnet
ScripSolutions	Script Save	Tricare
United Healthcare	United Provider Services	WellPoint
Walgreen Health Initiatives (WHI)	Wisconsin Medical Assistance Program (WMAP)	Additional plans as needed

PRIME CONTRACTOR CERTIFICATION

The undersigned hereby certifies that Forum Extended Care Services Inc., ll
Name of Company

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Brian H. Kramer
Representative of Company

President/CIO
Title


Signature

December 12, 2017
Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of **Section 5-4 of this Code.**

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

Receipt of Addenda Signature Form

Bid Let: 11-27-17
Due: 12-20-17, 10:00 A.M.
Open: 12-20-17, 10:10 A.M.

COUNTY OF WILL
PURCHASING DEPARTMENT
302 N. CHICAGO ST.
JOLIET, IL. 60432

CONTRACT FOR
SHNH #2018-14
PHARMACEUTICAL
AND CONSULTANT SERVICES

COMPANY NAME Forum Extended Care Services F.E.I.N. # 363855933
ADDRESS 4201 W Victoria St
CITY Chicago STATE IL ZIP 60646
CONTACT Pamela Bryan Kramer
PHONE (800) 447-7108, x3302 FAX (847) 673-6215 EMAIL pam.kramer@forumpharmacy.com

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. 1, dated 12/11/17, signed [REDACTED]

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. N/A, dated After 12/11/17, signed _____

Please note that we are submitting this proposal on December 12. Any addenda provided after 12/11/17 are hereby acknowledged

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

Bid Let: 11-27-17
Due: 12-20-17, 10:00 A.M.
Open: 12-20-17, 10:10 A.M.

SUBMIT BID TO:
COUNTY OF WILL
PURCHASING DEPARTMENT
302 N. CHICAGO ST.
JOLIET, IL. 60432

CONTRACT FOR
SHNH #2018-14
PHARMACEUTICAL
AND CONSULTANT SERVICES

COMPANY NAME Forum Extended Care Services F.E.I.N. # 363855933
 ADDRESS 4201 W Victoria St
 CITY Chicago STATE IL ZIP 60646
 CONTACT Pamela Bryan Kramer
 PHONE (800) 447-7108 FAX (847) 673-6215 EMAIL pam.kramer@forumpharmacy.com

THIS IS NOT AN ORDER

Agency Name and Delivery Address: SUNNY HILL NURSING HOME OF WILL COUNTY, 421 DORIS AVENUE, JOLIET, IL 60433
For additional information contact: RITA WEISS, PURCHASING rweiss@willcountyllinois.com

COMPENSATION TO PHARMACY:	FEE PER HOUR	FEE PER MONTH	EXTENDED ANNUAL
For services of pharmacist: Facility will pay the pharmacy a fee per month, based on occupied beds (maximum 157 bed capacity):	N/A	\$850	\$10,200
IV Nurse Services- Facility will pay hourly to pharmacy for an "IV" nurse for instruction.	Included	N/A	N/A
Consultant Nurse Services- Facility will pay monthly to pharmacy for a registered nurse.	N/A	Included	N/A
List of any additional charges to Facility from Pharmacy:		See Section 15 for flat-rate, per occurrence pricing of optional onsite infusion nursing services	

Signed By: [Redacted] **Title:** President/CIO
 (Representative of Company)

Approved by: BECKY HALDORSON, ADMINISTRATOR, SUNNY HILL NURSING HOME OF WILL COUNTY