



**OFFICE OF WILL COUNTY EXECUTIVE  
LAWRENCE M. WALSH**

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**Rita Weiss**  
Purchasing Director

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**2018-50 – ERP RFP  
Addendum #1 – October 25, 2017**

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We received the following questions regarding this RFP:

Question #1: Whether companies from Outside USA can apply for this?  
(like, from India or Canada)

Answer #1: Nothing precludes a foreign owned company from submitting proposals, but the company should have a US presence.

Question #2: Whether we need to come over there for meetings?

Answer #2: Some meetings can be conducted via phone or other forms of tele-presence, but others will require the vendor to be physically present. The vendor **MUST** be physically present for: the on-site product demonstrations in March (with the assigned Project Manager), as well as an ongoing physical presence in the form of the required Project Manager who will be assigned for the duration of the project. Carefully note how travel costs are to be accounted for in the proposal. The County will **NOT** reimburse travel expenses not included in the proposal.

Question #3: Can we perform the tasks (related to RFP) outside USA?  
(like, from India or Canada)

Answer #3: Some tasks could be performed outside USA, but not Project Management and other tasks requiring physical presence.

Question #4: Can we submit the proposals via email?

Answer #4: Responses to the RFP **must** be submitted in a **sealed package**, per the instructions on Page 3:

*All proposals must be prepared on the forms provided by the County of Will and submit **ONE ORIGINAL AND TWELVE (12) COMPLETE COPIES (PLAINLY MARKED) AND ONE DIGITAL COPY** in accordance with the Instructions to Vendors.*

Question #5: Would Will County be open to an alternate method of project delivery assurance?

Due to the nature of the current economy and credit market, these bonds are very cost prohibitive and difficult to obtain. One of the mechanisms we have used successfully with other customers is Retainage, in which the Services Performed are tied to specific milestones for payment and the client would maintain a certain percentage of these dollars in escrow until successful completion of the entire project.

Answer #5: Retainage is not an option.

Question #6: Any reason for last year's 2017-51 ERP RFP cancellation.

Answer #6: Please see attached Resolution # 17-85, which details reason for cancellation of previous RFP.

Question #7: Reviewing the RFP, it doesn't look like there is a pre-bid meeting related to this RFP. Can you confirm?

Answer #7: There is NO Pre-Bid meeting related to this RFP.

Question #8: Is a consultant being used for the selection process? If so, which one?

Answer #8: **No** consultant is being used for the selection process.

Question #9: While we are excited at the prospect of working together with Will County we noticed that the county has required a performance bond from the successful vendor. Is it possible to remove this requirement? If not, unfortunately (we) will not be able to submit a proposal in response to this RFP.

Answer #9: Will County Board Executive Committee granted permission to remove the request for a 10% Bid Bond as stipulated in our Purchasing Ordinance; however, the requirement of a 100% Performance Bond remains as condition for your response to be qualified and evaluated.



**RESOLUTION OF THE COUNTY BOARD  
WILL COUNTY, ILLINOIS**

***Voiding Bid for Enterprise Resource Planning (ERP) System for Will County***

WHEREAS, in order to receive the most competitive price available, the Will County Executive's Office solicited bids for Enterprise Resource Planning for Will County, and

WHEREAS, on January 31, 2017, the Will County Executive's Office opened six (6) proposals: two (2) "No Bid" responses, one (1) bid disqualified for no bond, one (1) bid disqualified due to exceptions, and two (2) bids conditionally accepted, and

WHEREAS, this is not a sufficient set to find the optimal long term solution for the County, and

WHEREAS, another County has recently issued a Request for Proposal for the same needs and received fourteen (14) responses, and

WHEREAS, a comparison of the two (2) conditionally accepted RFP's revealed that there is one primary difference: the other jurisdiction allowed cloud based system bids. Will County prefers an on premise solution because of response times for workers and for bandwidth purposes, but as the number of vendors providing those solutions in our price range decreases, Will County must consider cloud based solutions as a possibility, and

WHEREAS, the selection group recommends that this bid be voided and that the Will County Board allow the RFP to be modified to allow consideration of cloud based systems (and to include informational items addressed during the addendum process) and requests permission to re-issue the bid.

WHEREAS, the Executive Committee concurs with this request.

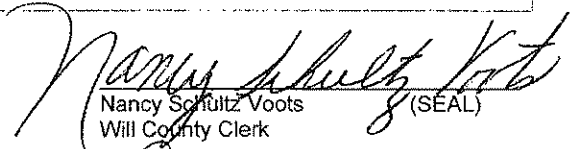
NOW, THEREFORE, BE IT RESOLVED, that the Will County Board hereby voids the bid for Enterprise Resource Planning (ERP) System for the County of Will and authorizes the RFP to be modified to allow consideration of cloud based systems (and to include informational items addressed during the addendum process) and permits staff to re-issue the bid.

BE IT FURTHER RESOLVED, that the Preamble of this Resolution is hereby adopted as if fully set herein. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Adopted by the Will County Board this 16th day of March, 2017.

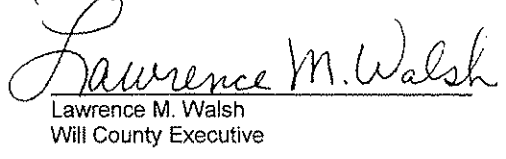
<b>AYES:</b>	Ogalla, Summers, Moustis, Singer, Moran, Rice, Harris, Traynere, Bennefield, Fritz, Gould, Balich, Fricilone, Brooks Jr., Winfrey, Parker, Staley-Ferry, Dollinger, Marcum, Hart, Weigel, Ferry, Kraulidis
<b>ABSENT:</b>	Maier, Tuminello

Result: Approved - [Unanimous]



Nancy Schultz Voots (SEAL)  
Will County Clerk

Approved this 20<sup>th</sup> day of March, 2017.



Lawrence M. Walsh  
Will County Executive