



OFFICE OF WILL COUNTY EXECUTIVE

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BID # 2017-58
ELECTRONICS COLLECTITON – TURNKEY
LAND USE DEPARTMENT, RESOURCE RECOVERY & ENERGY DIVISION
WILL COUNTY, JOLIET, IL.

ADDENDUM 1
January 11, 2017

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We received the following questions regarding the bid listed above:

Question #1: I saw it mentions "encourages" for R2. I am not R2 or E-Stewards. Can you please verify that I can submit a bid?

Answer #1: Certifications: The County encourages the Contractor to pursue all applicable certifications, including, but not limited to R2, E-Stewards, ISO 14001. The Contractor shall submit any Certificates currently held or any achieved throughout the term of this Agreement to the Will County Recycling Specialist.

Question #2: For any collection scheduled for more than 2hrs- all day session- do our employees need to be at the location all day or just to set up and pick up?

Answer #2: The only collection program that goes beyond 2 hours is the Lockport Site operation. It is currently open on Tuesdays and Fridays from 6am to 11am. We do not view the Lockport site as an all day event, but as our permanent site.

5.1 Current Practice: The Lockport Public Works site is open from 6am-11am to the public on Tuesdays and Fridays each week except when the City of Lockport is closed for a holiday. Will County has provided part-time temporary employees since May of 2016 at the Lockport site to:

- Set out Gaylord boxes and pallets stored at the Lockport site
- Check resident IDs
- Sort electronic items as required by the MFER
- Stack and shrink wrap electronic items as required by the MFER

The employees arrive between 5:55am-6am. The public is welcome from 6am-11am. The employees complete sorting and wrapping by 11:30-11:45am. (Occasionally they work until noon, but never later.)

5.2 As part of this contract, the selected vendor is to provide two laborers at the Lockport site to replace the part-time temporary County employees. The Contractor will take responsibility for labor replacement due to illness, vacation or a no-show situation. At no time should the Contractor have less than two people working at the site to perform the required labor.

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The Contractor is expected to have two staff members arrive at 5:55am-6am. Perform the setup, while simultaneously checking participants driver's licenses, assisting with unloading, sorting, shrink-wrapping, as directed by Will County and our MFER, as well as the Lockport supervisor on-site. The two staff MUST remain on site until it closes to the public at 11am and usually must remain to complete the stacking and wrapping, averaging an 11:30am completion.

Question #3: On line 1.23 Turn Key – there is mention of weekly collection- is that 1 time per week at that particular location?

Answer #3: 1.23 TURN-KEY means a public two hour collection event held in a recurring manner, either weekly, bi-weekly or monthly, at the same location at the same time of day. (Example: Turn-Key Electronics Collection at Romeoville Public Works from 5pm to 7pm the first and third Tuesday of each month.)

This is the definition section. It defines the meaning of the term Turn-Key for the purposes of the bid and eventual contract. We currently have four sites operating under this structure, as depicted on page 16, section 4.4. The Romeoville site used in the example operates twice a month but we leave it open for us and our partners in the future to determine if we want to hold the two-hour collections once a month, every week or bi-weekly. For the purposes of determining the bid value, we will consider these continuing on the twice a month current schedule.

Typo in Bid: Page 15 Description of Lockport Site in 2016

Lockport	May 1 – Nov 14, 2016
City of Lockport	558,446 lbs. total
17112 Prime Blvd (East of I-355 overpass)	20,000 lbs. gross pickup is the goal
Hours: Monday-Friday 7am-3pm	65% CRT TVs

Should be

Lockport	
City of Lockport	
17112 Prime Blvd (East of I-355 overpass)	
Hours: Tuesday and Friday ONLY 6am-11am	