



ABSORB GREEN



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County of Will
Land Use Department
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Please visit our website at:

www.willcountyillinois.com

Our hours of operation are:

Monday – Friday
8:30 a.m. – 4:30 p.m.

Will County Building Division Welcomes You

UNDERSTANDING THE PERMIT PROCESS
AND IT'S BENEFITS



RESIDENTIAL



COMMERCIAL



AGRICULTURAL



GENERATE GREEN



BUILD GREEN

**A GREAT STEP TOWARDS PRESERVING
OUR FUTURE.**

WHY DO I NEED A BUILDING PERMIT?

A building permit protects the property owner in many ways. *First*, it assures that contractors and subcontractors are registered, insured and bonded. *Next*, review of your project by highly qualified Plans Examination Staff insures that all structural, plumbing, mechanical, electrical, energy efficiency, life safety, and, in some cases, accessibility codes are met. *Once* the permit is issued, inspectors assess the materials, workmanship and design compliance is met through each phase of construction. This is how owners are guaranteed they are getting the most for their money.

As a failsafe measure, the Building Division requires all contractors associated with a project to be responsible. **Contractor Registration** mandates liability, workers compensation and a surety bond. In the case of Roofers and Plumbers a State License is required. Electricians are also required to submit a copy of their applicable license. Should a contractor or a sub-contractor fail to meet the requirements of a project, the owner may seek to recover that contractor's surety bond (\$10K) to complete any and all work satisfactorily.

A properly permitted and inspected project often benefits the owner by lowered insurance costs, more efficient energy consumption, higher quality construction, structure safety, and much more...



HOW DO I OBTAIN A BUILDING PERMIT?

To obtain a Building Permit please view the guidelines below:

- 1. Submit a complete 'permit application' form***. A current Plat of Survey citing the proposed structure with dimensions to buildings, lot lines, well and septic fields shall accompany the application. (3 copies)
- 2. Design drawings** along with all information describing your project. (3 copies)
- 3. Complete a 'List of Contractors' form***.

*Forms are available at:
58 East Clinton Street, Joliet, Illinois
or can be downloaded at www.willcountyillinois.com

Each application must include a minimum \$50 plan review fee is due at time of submittal. The initial plan review shall be conducted within 15 business days of submittal date. All other permit fees are to be paid before permit issuance.

The Land Use Department will circulate the building permit application throughout its divisions. Please note additional approvals may be necessary from the Will County Health Department, Local Road Authority, and Fire Protection District, and, in some cases, the Homeowners' Association.

The Will County Building Division does **NOT** require a building permit for:

- Exterior concrete, brick paver or stone flat work - e.g. patios, driveways, sidewalks, etc.
- Site landscaping and shrubbery.
- Fencing, other than a pool barrier.

WHAT BUILDING CODES ARE FOLLOWED IN WILL COUNTY?

The Will County Building Division currently enforces the Will County Building Ordinance. Codes found with the Ordinance are:

2012	International Building Code	IBC
2012	International Residential Code	IRC
2012	International Mechanical Code	IMC
2012	International Fuel Gas Code	IFGC
2012	International Fire Code	IFC
2012	International Property Maintenance Code	IPMC
2012	International Energy Conservation Code	IECC
2011	National Electric Code	NEC
2014	Illinois State Plumbing Code	ISPC
1997	Illinois Accessibility Code	IAC



From building design to finished product, Will County Building Division is here to make sure your projects are safe, secure and complete.



Please note that other requirements may apply. You can contact the Development Review Division for further details at 815-740-8140 or at zoning@willcountylanduse.com.