



OFFICE OF WILL COUNTY EXECUTIVE

LAWRENCE M. WALSH

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

Rita Weiss
Purchasing Director

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BID # 2017-13
OFFICE CLEANING
WILL COUNTY, JOLIET, IL
October 6, 2016

ADDENDUM #1

Please note the following changes to **Mandatory Pre-Bid Meeting**, scheduled for Wednesday, October 12, 2016:

This meeting will begin at **10:00 A.M.** (CST) at:
County Office Building, 302 N Chicago St, Joliet, IL, 60432

The following locations will be inspected after the County Office Building, in this order:

Court Annex, 57 N Ottawa St, Joliet, IL, 60432
Sheriff's Offices, 25 N Ottawa St, Joliet, IL, 60432
State's Attorney's Office, 50 W Jefferson St, Joliet, IL, 60432
Executive Center, Ottawa & Clinton Sts, Joliet, IL, 60432
Recorder of Deeds/Coroner, 158 N Scott St, Joliet, IL, 60432
County Archives Center, 806 Nicholson St, Joliet, IL, 60435
Veteran's Assistance, 2400 Glenwood Ave, Joliet, IL, 60435

You **must** attend inspection meetings at the above **eight (8) locations**, in order to qualify to bid.

Three (3) additional locations that are included in the bid will not require site inspection, but will be discussed at the meeting by Owner's representative.

Due to security at multiple locations, you will need to **pre-register to attend this Mandatory Pre-Bid Meeting**, by sending email to Rita Weiss, rweiss@willcountyillinois.com on or before 2:00 P.M., Tuesday, October 11, 2016, to **register company name and attendees**.

We received the following questions regarding the bid listed above:

Question # 1: Can you clarify with me please, is it for the LOWEST bidder, or are other area's weighed in scoring?

It says the lowest responsible bidder, so price is first in acceptance and review?

Answer # 1: Will County selects the lowest, **responsible, responsive** bidder, not necessarily the lowest bidder. Many factors will determine selection of bidder for award, including, but not limited to, submission of all required documents, references, Green Clean Certification and pricing for all three (3) years, first year and additional second and third year pricing.

Please refer to the bid document for all requirements for this bid as follows and also contractor requirements listed:

SUBMITTAL REQUIREMENTS:

Each of the following items **must** be submitted by the bid time mentioned herein in order that the bid will be considered or your bid will be disqualified:

1. *Bid Bond or Cashier's Check*
2. *Certificates of Insurance*
3. *Copies of Green Clean Certification*
4. **Signed** *Copy of Prime Contractor Certification*
5. *Reference Form*
6. **Signed** *Bid Form*
7. **Signed** *Receipt of Addenda Form*