



OFFICE OF WILL COUNTY EXECUTIVE
LAWRENCE M. WALSH

Rita Weiss
Purchasing Director

(815) 740-4605
Fax (815) 740-4604
rweiss@willcountyillinois.com

February 5, 2016

To Whom It May Concern:

You are invited to submit your bid to provide Miscellaneous Dietary and Nursing Supplies for the Sunny Hill Nursing Home of Will County, 421 Doris Ave., Joliet, IL 60433. The contract period will commence May 1, 2016 through and including April 30, 2017, with two (2) one (1) year optional renewals, at the discretion of Will County.

A 10% Bid Bond or Cashiers Check made payable to the Will County Treasurer must accompany your bid, or it will not be considered.

Bids will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 North Chicago Street, Joliet, IL. 60432, not later **than 9:30 A.M., "as so indicated by the time stamp clock of Will County", Thursday, February 25, 2016.**

Bids will be publicly opened and read by the Will County Executive or his representative at **9:40 A.M., Thursday, February 25, 2016** at the same location.

The bidder acknowledges the right of the County of Will to reject any and all bids, and to waive non-material informality or irregularity in any bid received in whole or part as may be specified in the solicitation.

Should you have any questions regarding this bid, please contact Rita Weiss, in writing at rweiss@willcountyillinois.com. We welcome your bid.

Sincerely,

Rita Weiss

Rita Weiss
Purchasing Director

RW/em

**ADVERTISEMENT OF BID
MISC DIETARY AND NURSING PRODUCTS
SUNNY HILL NURSING HOME OF WILL COUNTY
JOLIET, IL.**

SEALED BIDS TO PROVIDE MISCELLANEOUS DIETARY AND NURSING SUPPLIES FOR THE SUNNY HILL NURSING HOME OF WILL COUNTY, JOLIET, IL. WILL BE RECEIVED AT THE WILL COUNTY PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, UNTIL THE HOUR OF 9:30 A.M., THURSDAY, FEBRUARY 25, 2016.

BIDS WILL BE PUBLICLY OPENED AND READ BY THE WILL COUNTY EXECUTIVE OR HIS REPRESENTATIVE AT 9:40 A.M., THURSDAY, FEBRUARY 25, 2016, AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., 2ND FLOOR JOLIET, IL., 60432.

SPECIFICATIONS AND CONDITIONS OF THE BID ARE AVAILABLE AT www.demandstar.com OR www.willcountyillinois.com AS WELL AS THE PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., 2ND FLOOR, JOLIET, IL 60432, (815) 740-4605 OR purchasing@willcountyillinois.com.

THE TENDERING OF A BID TO THE COUNTY SHALL ACT AS ACCEPTANCE OF THE SPECIFICATIONS. THE BIDDER ACKNOWLEDGES THE RIGHT OF THE COUNTY OF WILL TO REJECT ANY AND ALL BIDS, AND TO WAIVE NON-MATERIAL INFORMALITY OR IRREGULARITY IN ANY BID RECEIVED IN WHOLE OR PART AS MAY BE SPECIFIED IN THE SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, LAWRENCE M. WALSH

**INSTRUCTIONS TO BIDDERS
DIETARY AND NURSING SUPPLIES FOR THE
SUNNY HILL NURSING HOME OF WILL COUNTY
JOLIET, IL.**

GENERAL SPECIFICATIONS

Sealed Bids are invited to provide Miscellaneous Dietary and Nursing Supplies for the Sunny Hill Nursing Home of Will County, Joliet, IL. The contract period will commence May 1, 2016 through and including April 30, 2017 with two (2) one (1) year optional renewals, at the discretion of Will County.

SEALED BIDS:

Sealed bids will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **not later than 9:30 A.M., Thursday, February 25, 2016, “as so indicated by the time stamp clock of Will County”**.

BIDS RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.

Bids will be publicly opened and read aloud by the Will County Executive or his representative at **9:40 A.M., Thursday, February 25, 2016** at the Will County Office Building, 302 N. Chicago St., 2nd Floor, Joliet, IL. 60432.

Bids must be made in accordance with the instructions contained herein.

Bid Forms shall be completely filled out and shall not be detached from this binding. **The complete set of Contract Documents shall be submitted with this proposal.** All Bid Forms and Specifications as attached hereto shall be used to form the Contract for the work to be performed.

Proposals shall be submitted on the forms furnished by the County of Will in a sealed package, plainly marked, with the Bidder's name and Address and the notation:

SEALED BID: 2016-29 MISC DIETARY AND NURSING SUPPLIES

BID DUE: Thursday, February 25, 2016, 9:30 A.M.

Bids shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432.

SIGNATURE OF BIDS: The signature on bid documents shall be that of an authorized representative of said Company. An officer or agent of the offering vendor who is empowered to contractually bind the vendor shall sign the bid and any amendments or clarifications to the bid.

Each bidder, by making his bid, represents that he has read and understands the bidding documents. **Any bid not containing said signed documents shall be non-conforming and shall be rejected.**

BIDDING PROCEDURES:

1. All bids must be prepared on the forms provided by the County and submitted in triplicate, with **ONE ORIGINAL AND TWO COPIES, CLEARLY MARKED**, in accordance with the Instructions to bidders.
2. A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for Bids or prior to any extension thereof issued to the bidders.
3. Unless otherwise provided in any supplement to the Instructions to Bidders, no bidder shall modify, withdraw or cancel his bid or any part thereof for ninety (90) days after the time designated for the receipt of bids in the Advertisement for Bids.
4. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such cases a written addendum describing the change or correction will be issued by the County of Will to all bidders recorded by the County of Will as having received the bidding documents and will be posted on the Demand Star website for those who received bid documents via the internet and will be available for inspection wherever issued. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.
5. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than seven (7) days prior to bid due date, notify the County of Will, who will, if necessary, send written addendum to all bidders. The County of Will is not responsible for any oral instructions. All inquiries shall be directed to Rita Weiss in writing at rweiss@willcountyillinois.com. After sealed bids are received, the Bidder will make no allowance for oversight.

REJECTION OF BIDS:

The bidder acknowledges the right of the County of Will to reject any and all proposals for cause and to waive non-material informality or irregularity in any bid received.

CONTRACT DURATION:

The contract is to commence May 1, 2016 through and including April 30, 2017 with two (2) one (1) year optional renewals, at the discretion of Will County. The renewals are for a one-year contract period that will not exceed the percentage of increase you enter on the attached bid form. The renewal will require County Board approval.

NO BIDS:

Those who wish not to bid on this project please return your bid plainly marked "**NO BID**" or send email indicating "**NO BID**" to retain your company's name on the bidder list. If you choose not to reply your company name will be removed and no future bids will be sent.

PRIME CONTRACTOR CERTIFICATION:

Included in this bid package is a prime Contractor certification form. **This form must be filled out, signed and returned with your sealed bid package or it will not be accepted.**

WORDS AND FIGURES:

Where amounts are given in both words and figures, the words shall govern. If the amount is not written in words the unit cost will take precedence over the extended price in case of a discrepancy in the multiplication.

BID SECURITY:

A 10 % Bid Bond or Cashier's Check made payable to the Will County Treasurer shall accompany each bid, attached to the front cover, as a guarantee that if the bid is accepted, a Contract will be entered into. **Money Orders or Company checks will not be accepted.**

The bid bond or cashier's check of the successful bidder **shall be retained** by the County of Will until bid is approved by County Board. The bid bond will be returned with award letter, copy of resolution of award and counter-signed copy of bid form (contract). The Bid bond or cashier's check of the unsuccessful bidder(s) will be returned after award of the contract has been made.

NON-DISCRIMINATION:

The Contractor shall at all times observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq.

DEFAULT:

In case of default by the successful Bidder, the County of Will may procure the articles or services from other sources and may deduct from the unpaid balance due the successful bidder any of its costs resulting from the default, or may collect against the bond or surety for excess costs so paid, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

Will County reserves the right to cancel the contract if the bidder fails to perform the work required in the bid specifications after efforts to resolve any problems that have been unsuccessful.

PRICES & QUANTITIES:

Prices shall remain in effect throughout the Contract Period, which is for a (12) Twelve-month period, from May 1, 2016 through and including April 30, 2017, with two (2) one (1) year optional renewals, at the discretion of Will County.

Quantities are based on last year's usage and are approximate figures; actual quantities may vary based on resident census and population need. All prices must include any freight and/or shipping charges.

If County extends the optional renewal for year(s) two and/or three, and no percent of increase has been listed on the bid form, the original first year rates will apply.

SUBSTITUTIONS:

1. Each bidder represents that its bid is based upon the materials and equipment described in the bidding documents.
2. Any vendor bidding on equal product must specify **Brand Name, Model Number**, and supply specifications of product including pack size and case count. The Sunny Hill Nursing Home Administrator shall judge whether an article shall be deemed to be equal. Brand names that may be mentioned in the specifications are used only as a reference to the type and quality of materials or equipment desired.

ALTERNATE BIDS:

Vendor must submit a complete bid form for each alternate bid(s), labeled as alternate on each page and the grand total for each bid(s) must be filled in completely. If alternate bids are not clearly marked and totaled separately, the alternate bid(s) will not be considered.

CLAUSES:

Any vendor that inserts any clauses into their bid package would be cause for rejection. The County of Will will not accept any clauses added to the contract as set forth in the bid documents.

SAMPLES:

Bidder **must** submit samples of all products for evaluation before award of any item. Samples are required on all items vendors are bidding on, regardless of the manufacturer. If you are submitting alternate bids, you **must** supply samples of the alternate items as well. Samples for alternate bids must be packaged together and labeled as such. If a manufacturer will be supplying the samples it must be **clearly marked as a sample for bid 2016-29 – SHNH Housekeeping Supplies** and reference the vendor it is being sent for. **ANY VENDOR THAT FAILS TO SUPPLY SAMPLES WILL NOT BE CONSIDERED.**

Samples **must** be received on or before February 25, 2016 at 9:30 A.M.

**SAMPLES MUST BE SENT DIRECTLY TO THE
FACILITY AT THE ADDRESS BELOW:**

**SUNNY HILL NURSING HOME OF WILL COUNTY
421 DORIS AVE
ATTN: EDDIE BRADLEY
JOLIET, IL 60433**

DELIVERY:

Delivery of product will be made to the Receiving Door of the Sunny Hill Nursing Home of Will County. **There is no dock and the driver must be prepared to take the cartons off the back of the truck; shipments on skids will not be accepted for that reason.** Delivery address is 421 Doris Avenue, Joliet, IL. 60433. All prices contained in the bid must reflect delivery in this manner. The County shall not be responsible for any costs associated with shipping or delivery

All shipments must be shipped **freight pre-paid**; deliveries are made via Common Carrier with the bill marked for Collect Shipment will not comply with this bid and it will be REFUSED. If this should occur and if any additional charges are incurred due to a Collect shipment it will be the responsibility of the Vendor to resolve any differences with the Freight Company.

PAYMENT:

The successful Bidder shall submit an invoice for payment to the Nursing Home after each delivery. Payment will be made in conformance with the Local Government Prompt Payment Act, 50 ILCS 505/1, et seq.

ILLINOIS FREEDOM OF INFORMATION ACT:

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption, making reference to the specific FOIA provision applicable without simply making a general claim that the information is "confidential," "proprietary," "exempt from disclosure," or the like. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA. 5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the time frames of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption, making reference to the specific FOIA provision applicable without simply making a general claim that the information is "confidential," "proprietary," "exempt from disclosure," or the like. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

EVALUATION CRITERIA:

Because of the limited amount of storage space available at the Sunny Hill Nursing Home of Will County, the following factors will be considered when determining the lowest responsible, responsive bid.

- Pack size
- Lead Time
- Vendors ability to provide items as described or comparable as requested in specs
- Quality of samples

Vendors are expected to organize their bids in such a manner as to facilitate the evaluation process. Bids deemed non-responsive will be eliminated from further consideration. All vendor bids will be reviewed for compliance with the mandatory requirements stated within the bid. The Nursing Home Administrator may contact the vendor for clarification of the vendor's response.

AWARDING OF BID:

The bidder acknowledges the right of the County of Will to reject any bids in whole or in part not in compliance with the request for bids and the right to waive any non-material informalities or irregularities for any bid received and to accept the lowest responsible, responsive bid after all bids have been examined and evaluated. The bid is expected to be awarded at the April 21, 2016 meeting of the Will County Board. **This bid may be awarded in whole or in part, by line item.**

SUBMITTAL REQUIREMENTS:

Each of the following items shall be submitted by the bid time mentioned herein in order that the bid will be considered:

1. Bid Bond or Cashier's Check
2. **Signed** Copy of Prime Contractor Certification
3. **Signed** Bid Form
4. **Signed** Receipt of Addenda Form
5. **Samples submitted to Sunny Hill Nursing Home on or before February 25, 2016**

PRIME CONTRACTOR CERTIFICATION

The undersigned hereby certifies that _____

Name of Bidder

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Name of Bidder

Title

Signature

Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent non collusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

DIETARY AND NURSING PRODUCTS SPECIFICATIONS

- | ITEM # | DESCRIPTION |
|--------|---|
| 1. | STYROFOAM DINNER PLATES:
Size: 9" (8 7/8)
Color: White
in case: 4 packages of 125 plates each
Present usage of current product yearly: 28 cases
Price per pack
Extended cost of 112 packs |
| 2. | STYROFOAM CAKE PLATES:
Size: 6"
Color: White
in case: 8 packages of 125 each
Present usage of current product yearly: 16 cases
Price per pack
Extended cost of 128 packs |
| 3. | CUTLERY SETS – DISPOSABLE:
Plastic knife, fork, spoon & napkin packaged in cellophane
Color: white
in case: 500 packs per case
Present usage of current product yearly: 2 cases
Price per pack
Extended cost of 1,000 packs |
| 4. | DISPOSABLE FORKS:
Weight: Medium
Length: 5 and 7/8"
Color preferred: White
in case: 1000 pieces
Present usage of current product yearly: 30 cases
Price per case
Extended cost of 30 cases |
| 5. | DISPOSABLE SPOONS:
Weight: Medium
Length: 5 and 7/8"
Color preferred: White
in case: 1000 pieces
Present usage of current product yearly: 170 cases
Price per case
Extended cost of 170 cases |
| 6. | DISPOSABLE KNIVES:
Weight: Medium
Length: 6 and 1/3"
Color preferred: White
in case: 1000 pieces
Present usage of current product yearly: 20 cases
Price per case
Extended cost of 20 cases |

7. DISPOSABLE LONG HANDLED SPOONS (Ice Tea):
 - Weight: Medium
 - Length: 8"
 - Color preferred: White
 - # in case: 1000 pieces
 - Present usage of current product yearly: 3 cases
 - Price per case
 - Extended cost of 3 cases

8. CLEAR DRINKWARE (Root beer float cups):
 - Flexible plastic
 - Size: 9oz
 - Color: Clear
 - # in case: 12 sleeves of 20 cups each
 - Present usage of current product yearly: 6 cases
 - Price per sleeve
 - Extended cost of 72 sleeves

9. CLEAR DRINKWARE (sip-n-easy/activities):
 - Clear strong plastic
 - Size: 9oz
 - # in case: 6 sleeves of 100 cups each
 - Present usage of current product yearly: 6 cases
 - Price per sleeve
 - Extended cost of 36 sleeves

10. DISPOSABLE COFFEE MUGS:
 - Dimensions: 8oz
 - Color: Clear
 - # in case: 24 sleeves of 8 cups each
 - Present usage of current product yearly: 12 cases
 - Price per sleeve
 - Extended cost of 288 sleeves

11. STYROFOAM CUPS:
 - 8 oz.
 - Color: White
 - # in case: 40 sleeves of 25 cups
 - Present usage of current product yearly: 32 cases
 - Price per sleeve
 - Extended cost of 1,280 sleeves

12. STYROFOAM CUP LIDS:
 - 8.oz.
 - Color: White
 - # in case: 10 sleeves of 100 lids
 - Present usage of current product yearly: 12 cases
 - Price per sleeve
 - Extended cost of 120 sleeves

13. STYROFOAM CUPS:
 - 10 oz.
 - Color: White
 - # in case: 40 sleeves of 25 cups
 - Present usage of current product yearly: 260 cases
 - Price per sleeve
 - Extended cost of 10,400 sleeves

14. STYROFOAM CUPS:
16 oz.
Color: White
in case: 40 sleeves of 25 cups
Present usage of current product yearly: 90 cases
Price per sleeve
Extended cost of 3,600 sleeves
15. STYROFOAM CUP LIDS:
16 oz.
Color: White
LID: X slot
in case: 10 sleeves of 100 lids
Present usage of current product yearly: 80 cases
Price per sleeve
Extended cost of 800 sleeves
16. DISPOSABLE DRINKING STRAWS:
Wrapped, elbow
Size: 7 and 3/4"
Color: White
in case: 12 boxes of 400 each
Present usage of current product yearly: 20 cases
Price per box
Extended cost of 240 boxes
17. DISPOSABLE BOWLS:
5oz.
Styrofoam
Color: White
in case: 20 sleeves of 50 bowls each
Present usage of current product yearly: 8 cases
Price per sleeve
Extended cost of 160 sleeves
18. DISPOSABLE BOWL LIDS:
Size: for 5oz., 8oz. and 12oz. bowls
Color: Translucent
in case: 10 sleeves of 100 lids each
Present usage of current product yearly: 15 cases
Price per sleeve
Extended cost of 150 sleeves
19. DISPOSABLE BOWLS:
8oz
Styrofoam
Color: White
in case: 20 sleeves of 50 bowls each
Present usage of current product yearly: 15 cases
Price per sleeve
Extended cost of 300 sleeves
20. DISPOSABLE BOWLS:
12oz
Styrofoam
Color: White
in case: 20 sleeves of 50 bowls each
Present usage of current product yearly: 8 cases
Price per sleeve
Extended cost of 160 sleeves

21. DISPOSABLE TRAYS:
Styrofoam, laminated, for serving
Color: White
Size: 14" x 18"
in case: 100
Present usage of current product yearly: 4 cases
Price per tray
Extended cost of 400 trays
22. DISPOSABLE PAPER BAG:
#8
Dimensions: 6 1/8" X 4" x 12 7/16"
Color: White
in case: 4 bales of 500 bags each
Present usage of current product yearly: 4 cases
Price per bale
Extended cost of 16 bales
23. DISPOSABLE PAPER BAG:
#4
Dimensions: 5 1/16" X 3 1/8" X 9 23/32"
Color: White
in case: 8 bales of 500 each
Present usage of current product yearly: 6 cases
Price per bale
Extended cost of 48 bales
24. DISPOSABLE PLASTIC CLEAR SANDWICH BAG:
Dimensions: 6 1/2" x 6" x 1 1/2" fold back (7"x7")
in case: 2 boxes of 1000 bags each
Present usage of current product yearly: 6
Price per box
Extended cost of 12 boxes
25. PLASTIC BAG:
Density: Poly
Color: clear translucent
Dimensions: 18" x 24"
in case: 1 roll of 500
Present usage of current product yearly: 5 rolls
Price per roll
Extended cost of 5 rolls
26. DISPOSABLE APRONS:
Disposable, embossed
Poly plastic apron in a dispenser box
Color: White
Medium weight
28" X 46"
in case: 100 aprons
Present usage of current product yearly: 50 cases
Price per case
Extended cost of 50 cases
27. ALUMINUM FOIL WITH CUTTER BOX:
Standard
18" X 1000'
in case: 1 roll per box
Present usage of current product yearly: 15 boxes
Price per box
Extended cost of 15 boxes

28. FILM WRAP WITH CUTTER BOX:
Film wrap in cutter box with cutter guard protective edge
18" X 2000'
in case: 1 roll per box
Present usage of current product yearly: 80 boxes
Price per box
Extended cost of 80 boxes
29. TABLECLOTH ROLLS:
Paper
Color: White
40" X 300'
in case: 1 roll
Present usage of current product yearly: 20 rolls
Price per roll
Extended cost of 20 rolls
30. TABLECLOTH ROLLS:
Plastic
Color: Navy Blue
40" X 100'
in case: 4 rolls
Present usage of current product yearly: 20 rolls
Price per roll
Extended cost of 20 rolls
31. TABLECLOTH ROLLS:
Plastic
Color: Red
40" X 100'
in case: 4 rolls
Present usage of current product yearly: 20 rolls
Price per roll
Extended cost of 20 rolls
32. TABLECLOTH ROLLS:
Plastic
Color: Yellow
40" X 100'
in case: 4 rolls
Present usage of current product yearly: 20 rolls
Price per roll
Extended cost of 20 rolls
33. TABLECLOTH ROLLS:
Plastic
Color: Red Gingham
40" X 100'
in case: 4 rolls
Present usage of current product yearly: 20 rolls
Price per roll
Extended cost of 20 rolls
34. BEVERAGE NAPKINS:
Color: Hunter Green
¼ fold, 10"x10"
in case: 12 pkgs. of 50
Present usage of current product yearly: 20 cases
Price per pack
Extended cost of 240 packs

35. BEVERAGE NAPKINS:
 Color: Red
 ¼ fold, 10"x10"
 # in case: 12 pkgs. of 50
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 120 packs
36. BEVERAGE NAPKINS:
 Color: Navy Blue
 ¼ fold, 10"x10"
 # in case: 12 pkgs. of 50
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 120 packs
37. BEVERAGE NAPKINS:
 Color: Ivory
 ¼ fold, 10"x10"
 # in case: 12 pkgs. of 50
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 120 packs
38. BEVERAGE NAPKINS:
 Color: Classic White
 ¼ fold, 10"x10"
 # in case: 12 pkgs. of 50
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 120 packs
39. BOUFFANT HAIR COVERING:
 Color: White
 # in case: 10 bags of 100 ea.
 Present usage of current product yearly: 10 cases
 Price per bag
 Extended cost of 100 bags
40. BUN RACK COVER:
 Clear High Density
 52"x80"
 # per case: 50
 Present usage of current product yearly: 10 cases
 Price per case
 Extended cost of 10 cases
41. DINNER NAPKINS:
 Color: Navy Blue
 1/8 fold, 15"x17", 2 ply
 # per case: 12 packages of 50
 Present usage of current product yearly: 150 cases
 Price per pack
 Extended cost of 1,800 packs
42. DINNER NAPKINS:
 Color: Hunter Green
 1/8 fold, 15"x17", 2 ply
 # per case: 12 packages of 50
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 120 packs

43. DINNER NAPKINS:
 Color: Yellow
 1/8 fold, 15"x17", 2 ply
 # per case: 12 packages of 50
 Present usage of current product yearly: 100 cases
 Price per pack
 Extended cost of 1,200 packs
44. DINNER NAPKINS:
 Color: Red
 1/8 fold, 15"x17", 2 ply
 # per case: 12 packages of 50
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 120 packs
45. DINNER NAPKINS:
 Color: Ecru
 1/8 fold, 15"x17", 2 ply
 # per case: 12 packages of 50
 Present usage of current product yearly: 50 cases
 Price per pack
 Extended cost of 600 packs
46. HOFFMASTER PLACEMAT:
 10x14
 Design: "Good Morning"
 # per case: 1000 ct.
 Present usage of current product yearly: 60 cases
 Price per case
 Extended cost of 60 cases
47. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "Happy Birthday"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 2 cases
 Price per case
 Extended cost of 2 cases
48. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "Patriotic"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 3 cases
 Price per case
 Extended cost of 3 cases
49. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "Valentine"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 1 case
 Price per case
 Extended cost of 1 case
50. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "St. Patrick's Day"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 1 case
 Price per case
 Extended cost of 1 case

51. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "Easter"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 1 case
 Price per case
 Extended cost of 1 case
52. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "Father's Day"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 1 case
 Price per case
 Extended cost of 1 case
53. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "Halloween"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 1 case
 Price per case
 Extended cost of 1 case
54. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "Thanksgiving"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 1 case
 Price per case
 Extended cost of 1 case
55. HOFFMASTER PLACEMAT COMBO PACK:
 10x14
 Theme: "Happy New Year"
 # per case: 200 placemats and 200 napkins
 Present usage of current product yearly: 1 case
 Price per case
 Extended cost of 1 case
56. WIPES:
 Foodservice, Pink Stripe
 # per case: 200ct.
 Present usage of current product yearly: 190 cases
 Price per case
 Extended cost of 190 cases
57. TOWELETTE:
 Wet Nap
 # per case: 10 packs of 100 towelettes
 Present usage of current product yearly: 20 cases
 Price per pack
 Extended cost of 200 packs
58. BAG:
 Poly Re-closeable, 1 Gallon
 # per case: 250 bags per box
 Present usage of current product yearly: 20 boxes
 Price per box
 Extended cost of 20 boxes

59. MEDICINE GRAD CUP:
1 oz. Plastic
per case: 50 sleeves of 100 cups each
Present usage of current product yearly: 20 cases
Price per sleeve
Extended cost of 1,000 sleeves
60. CAMBRO LIDS:
Shoreline Mug Lid, 8 oz.
CLSM8B519
per case: 10 sleeves of 150 lids each
Present usage of current product yearly: 25 cases
Price per sleeve
Extended cost of 250 sleeves
61. CAMBRO LIDS:
Shoreline Soup Bowl Lid, 9 oz.
CLSB9190
per case: 10 sleeves of 100 bowls each
Present usage of current product yearly: 25 cases
Price per sleeve
Extended cost of 250 sleeves
62. VINYL GLOVES FOR FOOD HANDLING:
Large, powder free
per case: 10 boxes of 100 gloves
Present usage of current product yearly: 25 cases
Price per box
Extended cost of 250 boxes
63. VINYL GLOVES FOR FOOD HANDLING:
Medium, powder free
per case: 10 boxes of 100 gloves
Present usage of current product yearly: 35 cases
Price per box
Extended cost of 350 boxes
64. VINYL GLOVES FOR FOOD HANDLING:
Extra large, powder free
per case: 10 boxes of 100 gloves
Present usage of current product yearly: 25 cases
Price per box
Extended cost of 250 boxes
65. DINNER NAPKINS:
Color: White
1/8 fold, 15"x17", 2 ply
per case: 28 packages of 100
Present usage of current product yearly: 5 cases
Price per pack
Extended cost of 140 packs
66. HOFFMASTER PLACEMAT:
10x14
Design: Greek Key
per case: 1000 ct.
Present usage of current product yearly: 200 cases
Price per case
Extended cost of 200 cases

67. DISPENSER EXPRESS NAPKINS:
 Color: White
 4.25" X 6.5" folded
 # per case: 12 packages of 500
 Present usage of current product yearly: 15 cases
 Price per pack
 Extended cost of 180 packs
68. STYROFOAM SQUAT CUPS
 4 oz.
 Color: White
 # in case: 20 sleeves of 50 cups
 Present usage of current product yearly: 12 cases
 Price per sleeve
 Extended cost of 240 sleeves
69. PLASTIC TUMBLERS:
 12 oz.
 CC12240
 Color: Clear
 # in case: 12 sleeves of 20 cups
 Present usage of current product yearly: 10 cases
 Price per sleeve
 Extended cost of 120 sleeves
70. DISPOSABLE PLASTIC COFFEE MUGS:
 CWM8192WSLVR
 Dimensions: 8oz
 Color: White w/Silver Band
 # in case: 24 sleeves of 8 cups each
 Present usage of current product yearly: 4 cases
 Price per sleeve
 Extended cost of 96 sleeves
71. PLASTIC DINNER PLATES:
 Size: 9"
 Color: White w/Silver Band
 # in case: 10 packages of 12 plates each
 Present usage of current product yearly: 8 cases
 Price per pack
 Extended cost of 80 packs
72. PLASTIC PLATES:
 Size: 6"
 Color: White W/Silver Band
 # in case: 10 packages of 15 each
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 100 packs
73. PLASTIC BOWL:
 Size: 10 oz
 Color: White W/Silver Band
 # in case: 10 packages of 15 each
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 100 packs

74. DISPOSABLE PLASTIC COFFEE MUGS:
 CWM8192IPREM
 Dimensions: 8oz
 Color: Ivory w/Gold Band
 # in case: 24 sleeves of 8 cups each
 Present usage of current product yearly: 4 cases
 Price per sleeve
 Extended cost of 96 sleeves
75. PLASTIC DINNER PLATES:
 Size: 9"
 Color: Ivory w/Gold Band
 # in case: 10 packages of 12plates each
 Present usage of current product yearly: 8 cases
 Price per pack
 Extended cost of 80 packs
76. PLASTIC PLATES:
 Size: 6"
 Color: Ivory w/Gold Band
 # in case: 10 packages of 15 each
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 100 packs
77. PLASTIC BOWL:
 Size: 10 oz
 Color: Ivory w/Gold Band
 # in case: 10 packages of 15 each
 Present usage of current product yearly: 10 cases
 Price per pack
 Extended cost of 100 packs
78. PLASTIC FORKS:
 REFLECTIONS DUET
 Length: 7 1/2"
 Color preferred: Silver w/Black Handle
 # in case: 480 pieces
 Present usage of current product yearly: 3 cases
 Price per case
 Extended cost of 3 cases
79. PLASTIC SPOON:
 REFLECTIONS DUET
 Length: 7 1/2"
 Color preferred: Silver w/Black Handle
 # in case: 480 pieces
 Present usage of current product yearly: 3 cases
 Price per case
 Extended cost of 3 cases
80. PLASTIC KNIFE:
 REFLECTIONS DUET
 Length: 7 1/2"
 Color preferred: Silver w/Black Handle
 # in case: 480 pieces
 Present usage of current product yearly: 3 cases
 Price per case
 Extended cost of 3 cases

81. PLASTIC FORKS:
REFLECTIONS DUET
Length: 7 1/2"
Color preferred: Silver w/White Handle
in case: 480 pieces
Present usage of current product yearly: 3 cases
Price per case
Extended cost of 3 cases
82. PLASTIC SPOON:
REFLECTIONS DUET
Length: 7 1/2"
Color preferred: Silver w/white Handle
in case: 480 pieces
Present usage of current product yearly: 3 cases
Price per case
Extended cost of 3 cases
83. PLASTIC KNIFE:
REFLECTIONS DUET
Length: 7 1/2"
Color preferred: Silver w/White Handle
in case: 480 pieces
Present usage of current product yearly: 3 cases
Price per case
Extended cost of 3 cases
84. STYROFOAM SQUAT CUP LIDS:
Non vented-Translucent
4.oz.
Color: White
in case: 10 sleeves of 100 lids
Present usage of current product yearly: 8 cases
Price per sleeve
Extended cost of 80 sleeves
85. PLASTIC TUMBLERS:
9 oz.
CC9240
Color: Clear
in case: 12 sleeves of 20 cups
Present usage of current product yearly: 10 cases
Price per sleeve
Extended cost of 120 sleeves

Date Mailed: 2-5-16
 Due: 2-25-16, 9:30 A.M.
 Open: 2-25-16, 9:40 A.M.

**BID FORM
 COUNTY OF WILL
 PURCHASING DEPARTMENT
 302 N. CHICAGO ST.
 JOLIET, IL. 60432
 Will County Equal Opportunity Employer**

**CONTRACT FOR
 SHNH #2016-29
 DIETARY AND NURSING
 SUPPLIES**

The Bidder proposes to provide the products and/or services in accordance with the specifications attached herein.

COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

CONTACT _____ F.E.I.N. # _____

EMAIL _____

THIS IS NOT AN ORDER

Agency Name and Delivery Address: SUNNY HILL NURSING HOME OF WILL COUNTY, 421 DORIS AVENUE, JOLIET, IL 60433

For additional information contact: RITA WEISS, PURCHASING rweiss@willcountyillinois.com

YOU MUST LIST ON THE LINE BELOW EACH DESCRIPTION YOUR PRODUCT INFORMATION.

I.E. Brand, Part #, Qty per Pkg and Case Count

Quantities are based on last year's usage and could vary depending on individual resident usage and facility census.
 This bid may be awarded in whole or in part, by line item.

ITEM #	DESCRIPTION	QTY	PRICE PER	UNIT COST	EXTENDED QTY	EXTENDED COST
#1	STYROFOAM DINNER PLATES 9"	1	PACK		112 PACK	
#2	STYROFOAM CAKE PLATES 6"	1	PACK		128 PACK	
#3	CUTLERY SETS DISPOSABLE	1	PACK		1,000 PACK	
#4	DISPOSABLE FORKS MED WT	1	CASE		30 CASE	
#5	DISPOSABLE SPOONS MED WT	1	CASE		170 CASE	
#6	DISPOSABLE KNIVES MED WT	1	CASE		20 CASE	
#7	DISPOSABLE SPOONS ICE TEA	1	CASE		3 CASE	
#8	CLEAR DRINKWARE FLEXIBLE 9 OZ	1	SLEEVE		72 SLEEVE	

ITEM #	DESCRIPTION	QTY	PRICE PER	UNIT COST	EXTENDED QTY	EXTENDED COST
#9	CLEAR DRINKWARE STRONG 9 OZ	1	SLEEVE		36 SLEEVE	
#10	DISPOSABLE COFFEE MUGS 8OZ	1	SLEEVE		288 SLEEVE	
#11	STYROFOAM CUPS 8OZ	1	SLEEVE		1,280 SLEEVE	
#12	STYROFOAM CUP LIDS 8OZ.	1	SLEEVE		120 SLEEVE	
#13	STYROFOAM CUPS 10OZ	1	SLEEVE		10,400 SLEEVE	
#14	STYROFOAM CUPS 16OZ	1	SLEEVE		3,600 SLEEVE	
#15	STYROFOAM CUP LIDS 16OZ.	1	SLEEVE		800 SLEEVE	
#16	DISPOSABLE DRINKING STRAWS	1	BOX		240 BOX	
#17	DISPOSABLE BOWLS 5 OZ	1	SLEEVE		160 SLEEVE	
#18	DISPOSABLE BOWL LIDS	1	SLEEVE		150 SLEEVE	
#19	DISPOSABLE BOWLS 8 OZ	1	SLEEVE		300 SLEEVE	
#20	DISPOSABLE BOWLS 12 OZ	1	SLEEVE		160 SLEEVE	
#21	DISPOSABLE TRAYS WHITE	1	TRAY		400 TRAY	
#22	DISPOSABLE PAPER BAG #8	1	BALE		16 BALE	
#23	DISPOSABLE PAPER BAG #4	1	BALE		48 BALE	
#24	DISPOSABLE SANDWICH BAG	1	BOX		12 BOX	
#25	PLASTIC BAG 18" X 24" CLEAR	1	ROLL		5 ROLL	

ITEM #	DESCRIPTION	QTY	PRICE PER	UNIT COST	EXTENDED QTY	EXTENDED COST
#26	DISPOSABLE APRONS MED WT	1	CASE		50 CASE	
#27	FOIL ROLL W/CUTTER BOX 18"X1000'	1	BOX		15 BOX	
#28	FILM WRAP W/CUTTER BOX 18"X1000'	1	BOX		80 BOX	
#29	TABLECLOTH ROLL WHITE	1	ROLL		20 ROLL	
#30	TABLECLOTH ROLL NAVY BLUE	1	ROLL		20 ROLL	
#31	TABLECLOTH ROLL RED	1	ROLL		20 ROLL	
#32	TABLECLOTH ROLL YELLOW					
#33	TABLECLOTH ROLL RED GINGHAM	1	ROLL		20 ROLL	
#34	BEVERAGE NAPKINS HUNTER GREEN	1	PACK		240 PACK	
#35	BEVERAGE NAPKINS RED	1	PACK		120 PACK	
#36	BEVERAGE NAPKINS NAVY BLUE	1	PACK		120 PACK	
#37	BEVERAGE NAPKINS IVORY	1	PACK		120 PACK	
#38	BEVERAGE NAPKINS CLASSIC WHITE	1	PACK		120 PACK	
#39	BOUFFANT HAIR COVERING WHITE	1	BAG		100 BAG	
#40	BUN RACK COVER 52" X 80"	1	CASE		10 CASES	
#41	DINNER NAPKINS NAVY BLUE	1	PACK		1,800 PACK	

ITEM #	DESCRIPTION	QTY	PRICE PER	UNIT COST	EXTENDED QTY	EXTENDED COST
#42	DINNER NAPKINS HUNTER GREEN	1	PACK		120 PACK	
#43	DINNER NAPKINS YELLOW	1	PACK		1,200 PACK	
#44	DINNER NAPKINS RED	1	PACK		120 PACK	
#45	DINNER NAPKINS ECRU	1	PACK		600 PACK	
#46	PLACEMAT GOOD MORNING	1	CASE		60 CASE	
#47	PLACEMAT COMBO HAPPY BIRTHDAY	1	CASE		2 CASE	
#48	PLACEMAT COMBO PATRIOTIC	1	CASE		3 CASE	
#49	PLACEMAT COMBO VALENTINE	1	CASE		1 CASE	
#50	PLACEMAT COMBO ST. PATRICK'S	1	CASE		1 CASE	
#51	PLACEMAT COMBO PACK EASTER	1	CASE		1 CASE	
#52	PLACEMAT COMBO FATHER'S DAY	1	CASE		1 CASE	
#53	PLACEMAT COMBO HALLOWEEN	1	CASE		1 CASE	
#54	PLACEMAT COMBO THANKSGIVING	1	CASE		1 CASE	
#55	PLACEMAT COMBO NEW YEAR	1	CASE		1 CASE	
#56	WIPES FOODSERVICE, PINK STRIPE	1	CASE		190 CASE	
#57	TOWELETTE WET NAP	1	PACK		200 PACK	
#58	BAG POLY, RECLOSEABLE, 1 GALLON	1	BOX		20 BOX	

ITEM #	DESCRIPTION	QTY	PRICE PER	UNIT COST	EXTENDED QTY	EXTENDED COST
#59	MEDICINE GRAD CUP 1OZ.	1	SLEEVE		1,000 SLEEVE	
#60	CAMBRO LID MUG 8OZ.	1	SLEEVE		250 SLEEVE	
#61	CAMBRO LID BOWL 9OZ.	1	SLEEVE		250 SLEEVE	
#62	VINYL GLOVES LARGE	1	BOX		250 BOX	
#63	VINYL GLOVES MEDIUM	1	BOX		350 BOX	
#64	VINYL GLOVES X-LARGE	1	BOX		250 BOX	
#65	DINNER NAPKINS WHITE	1	PACK		140 PACK	
#66	PLACEMAT BLUE GREEK KEY	1	CASE		200 CASE	
#67	DINNER EXPRESS NAPKINS WHITE	1	PACK		180 PACK	
#68	STYROFOAM SQUAT CUPS 4OZ	1	SLEEVE		240 SLEEVE	
#69	PLASTIC TUMBLER CLEAR 12OZ	1	SLEEVE		120 SLEEVE	
#70	PLASTIC COFFEE MUG WHITE/SILVER 8OZ	1	SLEEVE		96 SLEEVE	
#71	PLASTIC DINNER PLATE WHITE/SILVER 9"	1	PACK		80 PACK	
#72	PLASTIC PLATE WHITE/SILVER 6"	1	PACK		100 PACK	
#73	PLASTIC BOWL WHITE/SILVER 10OZ	1	PACK		100 PACK	
#74	PLASTIC COFFEE MUG IVORY/GOLD 8OZ	1	SLEEVE		96 SLEEVE	

ITEM #	DESCRIPTION	QTY	PRICE PER	UNIT COST	EXTENDED QTY	EXTENDED COST
#75	PLASTIC DINNER PLATE IVORY/GOLD 9"	1	PACK		80 PACK	
#76	PLASTIC PLATE IVORY/GOLD 6"	1	PACK		100 PACK	
#77	PLASTIC BOWL IVORY/GOLD 10OZ	1	PACK		100 PACK	
#78	PLASTIC FORKS REFLECTIONS SILVER/ BLACK 7 1/2"	1	CASE		3 CASE	
#79	PLASTIC SPOONS REFLECTIONS SILVER/ BLACK 7 1/2"	1	CASE		3 CASE	
#80	PLASTIC KNIVES REFLECTIONS SILVER/ BLACK 7 1/2"	1	CASE		3 CASE	
#81	PLASTIC FORKS REFLECTIONS SILVER/ WHITE 7 1/2"	1	CASE		3 CASE	
#82	PLASTIC SPOONS REFLECTIONS SILVER/ WHITE 7 1/2"	1	CASE		3 CASE	
#83	PLASTIC KNIVES REFLECTIONS SILVER/ WHITE 7 1/2"	1	CASE		3 CASE	
#84	STYROFOAM SQUAT CUP LIDS 4OZ	1	SLEEVE		80 SLEEVE	
#85	PLASTIC TUMBLER CLEAR 9OZ	1	SLEEVE		120 SLEEVE	

ITEM #	DESCRIPTION	QTY	PRICE PER	UNIT COST	EXTENDED QTY	EXTENDED COST
Lead Time A.R.O. _____ Days						
Grand Total for year one:				\$		
GRAND TOTAL FOR YEAR ONE IN WRITTEN WORDS BELOW:						
Optional Year two (2) Percentage Increase					%	
Optional Year three (3) Percentage Increase					%	
Additional Percentage Discount if awarded in its entirety					%	

Signed By: _____

Title: _____

Approved by: _____

KAREN SORBERO, SUNNY HILL NURSING HOME OF WILL COUNTY ADMINISTRATOR

RECEIPT OF ADDENDA FORM
COUNTY OF WILL
PURCHASING DEPARTMENT
302 N. CHICAGO ST.
JOLIET, IL. 60432

CONTRACT FOR
SHNH #2016-29
DIETARY AND NURSING
SUPPLIES

Date Mailed: 2-5-16
Due: 2-25-16, 9:30 A.M.
Open: 2-25-16, 9:40 A.M.

The Bidder proposes to provide the products and/or services in accordance with the specifications attached herein.

COMPANY NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE _____ FAX _____
CONTACT _____ F.E.I.N. # _____
EMAIL _____

THIS IS NOT AN ORDER

Agency Name and Delivery Address: **SUNNY HILL NURSING HOME OF WILL COUNTY,
421 DORIS AVENUE, JOLIET, IL 60433**

For additional information contact: **RITA WEISS, PURCHASING DIRECTOR, rweiss@willcountyllinois.com**

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

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No. _____, dated _____, signed _____

LATE BIDS CANNOT BE ACCEPTED!

Vendor Return Address:

SEALED BID DOCUMENT

BID #: 2016-29

DUE DATE: 2/25/16

DUE: 9:30 A.M.

**DESCRIPTION: SHNH Dietary and Nursing
Supplies**

DATED MATERIAL-DELIVER IMMEDIATELY

**WILL COUNTY PURCHASING DEPARTMENT
302 N. CHICAGO ST., 2ND FLOOR
JOLIET, IL 60432**

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO
THE OUTERMOST ENVELOPE OF YOUR SEALED BID TO
HELP ENSURE PROPER DELIVERY!

LATE BIDS CANNOT BE ACCEPTED!