



**OFFICE OF WILL COUNTY EXECUTIVE**  
**LAWRENCE M. WALSH**

**Rita Weiss**  
Purchasing Director

(815) 740-4605  
Fax (815) 740-4604

[rweiss@willcountyillinois.com](mailto:rweiss@willcountyillinois.com)

October 22, 2015

To Whom It Might Concern:

You are invited to submit your sealed bid for the purchase and delivery of **approximately 300,000 gross gallons, more or less, of 87 octane gasoline with ethanol and approximately 85,000 gross gallons, more or less, of a high quality Ultra Low Sulfur, Grade 2, Diesel fuel** for the County of Will Sheriff and Division of Transportation Depts., for the period of December 1, 2015 through November 30, 2016.

Specifications are included and are considered part of the bidding package.

**A 10% Bid Bond or Cashiers Check made payable to the Will County Treasurer MUST accompany your bid, or it will not be considered. Money Orders or Company checks will not be accepted.** Please calculate the 10% bid deposit on total of 300,000 gallons of 87 octane gasoline and 85,000 gallons of high quality Ultra Low Sulfur, Grade 2, Diesel fuel.

Sealed bids will be received in the Purchasing Department, 2nd Floor of the Will County Office Building, located at 302 N. Chicago St., Joliet, IL. 60432, due no later than **9:00 A.M., "as so indicated by the time stamp clock of Will County", Tuesday, November 10, 2015.**

Bids will be publicly opened and read by the Will County Executive or his representative at 9:10 A.M. Tuesday, November 10, 2015, at the Will County Office Building, 2nd Floor. You are welcome to attend the meeting.

The bidder acknowledges the right of the County of Will to reject any or all bids, and to waive non-material informality or irregularity in any bid received in whole or part as may be specified in the solicitation.

Should you have any questions regarding this bid, please contact Rita Weiss, Purchasing Director in writing at [rweiss@willcountyillinois.com](mailto:rweiss@willcountyillinois.com).

We welcome your bid.

Sincerely,

*Rita Weiss*

Rita Weiss  
Purchasing Director

**ADVERTISEMENT OF BID  
FOR THE PURCHASE AND DELIVERY  
OF GASOLINE WITH ETHANOL & DIESEL FUEL  
FOR THE COUNTY OF WILL  
SHERIFF & DIVISION OF TRANSPORTATION DEPTS.**

SEALED BIDS FOR THE PURCHASE AND DELIVERY OF APPROXIMATELY **300,000** GROSS GALLONS, MORE OR LESS, OF 87 OCTANE UNLEADED GASOLINE WITH ETHANOL AND APPROXIMATELY **85,000** GROSS GALLONS, MORE OR LESS, OF A HIGH QUALITY ULTRA LOW SULFUR GRADE 2, DIESEL FUEL FOR THE COUNTY OF WILL FOR THE PERIOD DECEMBER 1, 2015 THROUGH NOVEMBER 30, 2016, WILL BE RECEIVED AT THE WILL COUNTY PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, UNTIL THE HOUR OF 9:00 A.M., TUESDAY NOVEMBER 10, 2015.

SEALED BIDS WILL BE PUBLICLY OPENED AND READ BY THE WILL COUNTY EXECUTIVE OR HIS REPRESENTATIVE AT 9:10 A.M., TUESDAY, NOVEMBER 10, 2015 AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST, 2ND FLOOR, JOLIET, IL 60432.

SPECIFICATIONS AND CONDITIONS OF THE BID ARE AVAILABLE AT [www.demandstar.com](http://www.demandstar.com) AND [www.willcountyillinois.com](http://www.willcountyillinois.com), AS WELL AS THE PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL. 60432, (815) 740-4605 OR [purchasing@willcountyillinois.com](mailto:purchasing@willcountyillinois.com).

THE TENDERING OF A BID TO THE COUNTY SHALL BE CONSTRUED AS ACCEPTANCE OF THE SPECIFICATIONS. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS OR PROPOSALS RECEIVED IN WHOLE OR IN PART.

BY ORDER OF THE WILL COUNTY EXECUTIVE, LAWRENCE M. WALSH.

## INSTRUCTIONS TO BIDDERS

### FOR THE PURCHASE AND DELIVERY OF 87 OCTANE UNLEADED GASOLINE WITH ETHANOL & HIGH QUALITY ULTRA LOW SULFUR, GRADE 2, DIESEL FUEL FOR THE COUNTY OF WILL SHERIFF & DIVISION OF TRANSPORTATION DEPTS.

You are invited to submit your sealed bids for the purchase and delivery of approximately **300,000 gross** gallons, more or less, of 87 octane unleaded gasoline with ethanol and approximately **85,000 gross** gallons, more or less, of a high quality Ultra Low Sulfur, Grade 2, Diesel fuel for the Will County Sheriff & Will County Division of Transportation Departments for a twelve (12) month period, from December 1, 2015 through November 30, 2016. The quantity of gasoline is estimated based on previous year's usage.

#### **SEALED BIDS:**

Sealed bids will be received in the Purchasing Department, 2nd Floor, Will County Office Building, 302 N. Chicago Street, Joliet, Illinois 60432, not later than **9:00 A.M., Tuesday, November 10, 2015, as so indicated by the time stamp clock of Will County.** **BIDS RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Sealed bids will be publicly opened and read aloud by the Will County Executive or his representative at **9:10 A.M., Tuesday, November 10, 2015** at the Will County Office Building, 302 N. Chicago St., 2nd. Floor, Joliet, Illinois 60432.

Bids must be made in accordance with the instructions contained herein.

Bid forms shall be completely filled out either typewritten or in ink and shall not be detached from this binding. The **complete set of Contract Documents shall be submitted** with the proposal, in triplicate with **ONE ORIGINAL AND TWO COPIES, CLEARLY MARKED.**

Bids shall only be submitted on the forms furnished by the County of Will in a sealed package, ***plainly marked***, with the Bidder's name, address and the notation:

**SEALED BID:**                    **2016-1 GASOLINE, SHERIFF/TRANSPORTATION DEPTS.**

**DUE DATE & TIME:**        **TUESDAY, NOVEMBER 10, 2015, 9:00 A.M.**

Sealed bids shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432.

#### **TAX EXEMPTION:**

The County of Will is exempt from State, Municipal or Federal Excise Taxes. Each Bidder must be prepared to file for any Refund relating to said Taxes. The County of Will is not to be billed for any Federal Excise and/or Sales Tax.

#### **SIGNATURE OF BIDS:**

The signature on bid documents shall be that of an authorized representative of bidder. An officer or agent of the offering bidder who is empowered to bind the bidder in a Contract shall sign the proposal and any clarifications to that proposal.

Each bidder, by making and signing his bid, represents that he has read and understands the bidding documents. **Any bid not containing said signed documents shall be non-conforming and shall be rejected.**

**BID SECURITY:**

**A 10% bid bond or cashier's check** made payable to the Will County Treasurer, shall accompany each bid, attached to the front cover, as a guarantee that if the bid is accepted, a contract will be entered into. **Money Orders or company checks will not be accepted.** The bid bond or cashier's check of the unsuccessful bidders will be returned after the contract has been awarded by the County Board. The bid bond or cashier's check of the successful bidder shall be retained by the County of Will as surety that they will fulfill their obligations throughout the length of the contract. The check or bond will be returned upon satisfactory completion of contract.

**SPECIFICATIONS:**

Specifications are included and incorporated herein.

**QUANTITY REQUIREMENTS:**

It is estimated that the County of Will, Joliet, IL will require approximately 300,000 gallons, more or less of unleaded 87 octane gasoline and approximately 85,000 gross gallons, more or less of a high quality Ultra Low Sulfur, Grade 2, Diesel fuel delivered this contract year. This contract will be for a twelve (12) month period, commencing December 1, 2015 through November 30, 2016.

The County of Will reserves the right to increase or decrease the quantities of gasoline so specified in this contract.

**PRICES:**

Prices shall remain in effect throughout the contract period, which will be a twelve (12) month period, December 1, 2015 through November 30, 2016, and shall be a **FIXED RATE PER GALLON**. The Illinois Motor Fuel Tax and Underground Storage Tax should not be part of the bid quote. That is to be billed as a separate line item on the invoices.

If the Federal Government through its agencies imposes price controls or pricing rules during the term of the contract, the Contractor shall comply with such rules and regulations. Will County will **not** be responsible for any such increase in cost during the length of the contract.

**WORDS AND FIGURES:**

Where amounts are given in both words and figures, the words shall govern. If the amount is not written in words the unit cost will take precedence over the extended price in case of a discrepancy in the multiplication.

**PAYMENT:**

Payment will be made pursuant to the Illinois Local Government Prompt Payment Act.

**BIDDING PROCEDURES:**

1. All bids must be prepared on the forms provided by the County and submitted in triplicate, with **ONE ORIGINAL AND TWO COPIES, CLEARLY MARKED**, in accordance with the Instructions to bidders.
2. A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for bids or prior to any extension thereof issued to the bidders.

3. Unless otherwise provided in any supplement to the Instructions to bidders, no bidder shall modify, withdraw or cancel his bid or any part thereof for sixty (60) days after the time designated for the receipt of bids in the Advertisement for bids.
4. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such cases a written addendum describing the change or correction will be issued by the County of Will to all bidders recorded by the County of Will as having received the bidding documents and will be available for inspection wherever issued. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.
5. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than seven (7) days prior to bid due. After sealed bids are received, the bidder will make no allowance for oversight. The County of Will will not be responsible for any oral instructions. All inquiries shall be directed to Rita Weiss, in writing at [rweiss@willcountyillinois.com](mailto:rweiss@willcountyillinois.com).

**NO BID:**

Those who wish not to bid this project please return your bid plainly marked "**NO BID**" so your company's names stay on our bidders list. If you choose not to reply your name will be removed from our bidders list and no future bids will be sent to you.

**REJECTION OF BIDS:**

The bidder acknowledges the right of the County of Will to reject any and all proposals for cause and to waive non-material informality or irregularity in any bid received.

**CLAUSES:**

Insertion of any clauses by any vendor into their bid package will be cause for rejection. The County of Will will not accept any clauses added to the contract as set forth in the bid documents.

**NON-DISCRIMINATION:**

The contractor shall at all times observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq.

**PRIME CONTRACTOR CERTIFICATION:**

Included in this bid package is a prime contractor certification form. This form must be filled out and returned with your bid package or it will not be accepted.

**DEFAULT:**

In case of default by the successful bidder, the County of Will may procure the articles or services from other sources and may deduct from any unpaid balance due the successful bidder any increase in cost to the county as a result of said default, or may collect against the bond or surety for excess costs so paid, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

**CHOICE OF LAW AND VENUE:**

Any cause of action related to this bid, or contract related thereto, shall be governed by the laws of the State of Illinois without regard to conflict of law provisions. Venue for any cause of action related to this bid, or any contract related thereto, shall be in the Twelfth Judicial Circuit, Will County, Illinois.

**ILLINOIS FREEDOM OF INFORMATION ACT:**

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA.

5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the timeframes of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

**AWARDING OF BID:**

The bidder acknowledges the right of the County of Will to accept that bid, in whole or part, deemed to be the lowest responsible bid after all bids have been examined and evaluated. The bid is expected to be awarded at the November 19, 2015 meeting of the Will County Board.

**SUBMITTAL REQUIREMENTS:**

Each of the following Products shall be submitted by the bid time mentioned herein in order that the bid will be considered:

1. 10% Bid Bond or Cashier's Check
2. **Signed** Copy of Prime Contractor Certification
3. **Signed** and completed Bid Form
4. **Signed** and completed Receipt of Addenda Form

**ULTRA LOW SULFUR DIESEL FUEL SPECIFICATIONS:**

ULS Diesel fuel must be a high quality Diesel fuel and will be seasonally and geographically blended for low temperature and performance, as to insure a low cloud point and pour point.

Diesel fuel must have:

1. Specifications per ASTM D975 S15
2. A dispersant to guard against clogging filters.
3. An extra lubricity added.
4. A demulsifier to shed water
5. An antioxidant for storage life.
6. A metal deactivator to suppress gum and varnish
7. A corrosion inhibitor.
8. A low sulfur content, .05 wt % maximum
9. Winter blend shall be with ULSD #1 per ASTM specifications.

**DELIVERY:**

Fuel shall be delivered to the following three (3) locations which are to be used by Will County's Division of Transportation Department and the Sheriff's Department: All of which have 10,000-gallon underground storage tank's (UST's) either for unleaded or diesel.

<b><u>Locations</u></b>	<b><u>Delivery Information</u></b>
Transportation Dept. 16841 W. Laraway Road Joliet, Illinois 60433	<b>Weekdays 7:30 a.m. to 3:30 p.m.</b> (2 tanks) 10,000 gal unleaded UST (1 tank) 10,000 GAL DIESEL UST
Monee Transportation Garage 25930 S Egyptian Trail Monee, Illinois 60449	<b>Weekdays 7:30 a.m. to 3:30 p.m.</b> (1 tank) 10,000 gal unleaded UST (1 tank) 10,000 GAL DIESEL UST
Caton Farm Maintenance Facility 1240 Caton Farm Road Crest Hill, Illinois 60435	<b>Weekdays 7:30 a.m. to 3:30 p.m.</b> (1 tank) 10,000 gal unleaded UST (1 tank) 10,000 GAL DIESEL UST

All deliveries to the Division of Transportation Dept., Monee Transportation Garage and Caton Farm Maintenance Facility shall be made on weekdays between the hours of 7:30 a.m. and 3:30 p.m., unless otherwise specified by an authorized representative of the Will County Sheriff's Department or Division of Transportation Department.

Deliveries shall be made within twenty-four (24) hours of notification of the need for gasoline and diesel fuel. Each fuel delivery shall be between a minimum of 7,000 gallons, and a maximum 8,000 gallons.

**THE SUCCESSFUL BIDDER SHALL BE DIRECTLY RESPONSIBLE FOR ANY AND ALL DELIVERY CHARGES. DO NOT INCLUDE ANY DELIVERY CHARGES ON YOUR BID.**

**PRIME CONTRACTOR CERTIFICATION**

The undersigned hereby certifies that \_\_\_\_\_

Name of Bidder

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

**33E-3. Bid-rigging.** A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

**33E-4 Bid rotating.** A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of **Section 5-4 of this Code.**

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

Date Mailed: 10-22-15  
 Due 11-10-15, 9:00 A.M.  
 Open: 11-10-15, 9:10 A.M.

PURCHASING DEPARTMENT  
 COUNTY OF WILL  
 302 N. CHICAGO ST.  
 JOLIET, IL. 60432  
 Will County Equal Opportunity Employer

CONTRACT FOR  
 GASOLINE/DIESEL  
 2016-1 FUEL BID

COMPANY NAME \_\_\_\_\_ F.E.I.N. # \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ Please check one:  
 CONTACT \_\_\_\_\_ Minority Vendor yes no  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

**THIS IS NOT AN ORDER**

Agency Name and Delivery Address: **VARIOUS WILL COUNTY LOCATIONS  
 JOLIET, IL. 60432**  
 For additional Information: **Rita Weiss, Purchasing  
[rweiss@willcountyillinois.com](mailto:rweiss@willcountyillinois.com)**

THE BIDDER PROPOSES TO PROVIDE THE PRODUCTS AND/OR SERVICES IN ACCORDANCE WITH THE SPECIFICATIONS ATTACHED HEREIN.

<b>CONTRACT PERIOD TWELVE (12) MONTHS,            DECEMBER 1, 2015 - NOVEMBER 30, 2016</b>			
QTY GALLONS	DESCRIPTION	UNIT PRICE GASOLINE 87 OCTANE	UNIT PRICE DIESEL
300,000	APPROXIMATE GALLONS, 87 OCTANE UNLEADED GASOLINE <u>WITH</u> ETHANOL	\$	
85,000	DIESEL FUEL, HIGH QUALITY ULTRA LOW SULFUR, GRADE 2, DIESEL  PLEASE COMPLETE THE QUESTIONNAIRE FOR THE DIESEL FUEL LISTED BELOW.		\$
	UNDERGROUND STORAGE TAX	\$	\$
	ILLINOIS MOTOR FUEL TAXES	\$	\$
	ENVIRONMENTAL IMPACT FEE	\$	\$
	TOTAL PER GALLON COST	\$	\$

ANY STATE, LOCAL OR FEDERAL EXCISE TAXES SHOULD BE PAID FOR BY THE VENDOR. IT WILL BE THE DUTY OF THE VENDOR TO APPLY FOR AND REQUEST ANY REFUNDS FROM THE GOVERNMENT WHERE THESE TAXES ARE CONCERNED.

**PLEASE VERIFY, YES OR NO, THAT YOUR PRODUCT MEETS OR EXCEEDS THE FOLLOWING REQUIREMENTS:**

DIESEL FUEL MUST BE A HIGH QUALITY ULSD GRADE 2 \_\_\_\_\_ Y \_\_\_\_\_ N  
DIESEL FUEL WILL BE SEASONALLY AND GEOGRAPHICALLY BLENDED FOR LOW TEMPERATURE, \_\_\_\_\_ Y \_\_\_\_\_ N  
PERFORMANCE, AS TO INSURE A LOW CLOUD POINT AND POUR POINT.

**DIESEL FUEL MUST HAVE:**

- 1. A DISPERSANT TO GUARD AGAINST CLOGGING FILTERS. \_\_\_\_\_ Y \_\_\_\_\_ N
- 2. AN EXTRA LUBRICITY ADDED. \_\_\_\_\_ Y \_\_\_\_\_ N
- 3. A DEMULSIFIER TO SHED WATER \_\_\_\_\_ Y \_\_\_\_\_ N
- 4. AN ANTIOXIDANT FOR STORAGE LIFE. \_\_\_\_\_ Y \_\_\_\_\_ N
- 5. A METAL DEACTIVATOR TO SUPPRESS GUM AND VARNISH \_\_\_\_\_ Y \_\_\_\_\_ N
- 6. A CORROSION INHIBITOR \_\_\_\_\_ Y \_\_\_\_\_ N
- 7. A LOW SULFUR CONTENT, .05 WT % MAXIMUM \_\_\_\_\_ Y \_\_\_\_\_ N

**Signed By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

**MICHAEL KELLEY, WILL COUNTY SHERIFF  
BRUCE GOULD, COUNTY ENGINEER**

Date Mailed: 10-22-15  
Due 11-10-15, 9:00 A.M.  
Open: 11-10-15, 9:10 A.M.

**RECEIPT OF ADDENDA FORM  
PURCHASING DEPARTMENT  
COUNTY OF WILL  
302 N. CHICAGO ST.  
JOLIET, IL. 60432**

**CONTRACT FOR  
GASOLINE/DIESEL  
2016-1 FUEL BID**

COMPANY NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_ FEIN # \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
CONTACT \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

The Bidder proposes to provide the products and/or services in accordance with the specifications attached herein.

**Please check one:**

Minority Vendor yes no

***THIS IS NOT AN ORDER***

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<b>Agency Name and Delivery Address:</b>	<b>VARIOUS WILL COUNTY LOCATIONS JOLIET, IL. 60432</b>
<b>For Additional information contact:</b>	<b>RITA WEISS, PURCHASING <a href="mailto:rweiss@willcountyillinois.com">rweiss@willcountyillinois.com</a></b>

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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**LATE BIDS CANNOT BE ACCEPTED!**

**SEALED BID DOCUMENT**

**Vendor Return Address:**

**BID #:** 2016-1  
**DUE DATE:** 11/10/15  
**DUE:** 9:00 A.M.  
**DESCRIPTION:** Gasoline/Diesel Fuel Bid  
(Sheriff/ Transportation Depts.)

**DATED MATERIAL-DELIVER IMMEDIATELY**  
**WILL COUNTY PURCHASING DEPARTMENT**  
**302 N. CHICAGO ST., 2<sup>ND</sup> FLOOR**  
**JOLIET, IL 60432**

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE)  
TO THE OUTERMOST ENVELOPE OF YOUR SEALED BID  
TO HELP ENSURE PROPER DELIVERY!

**LATE BIDS CANNOT BE ACCEPTED!**