



**OFFICE OF WILL COUNTY EXECUTIVE**  
**LAWRENCE M. WALSH**

**Rita Weiss**  
Purchasing Director

(815) 740-4605  
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September 19, 2014

To Whom It May Concern:

You are invited to submit your sealed bid for the purchase of various toner cartridges & printer maintenance contract for the Will County Purchasing Department. The contract will commence December 1, 2014 through November 30, 2015, with two (2) one (1) year optional renewals.

Complete bid specifications are included, **which will act as the contract and must be filled out and returned as such.**

**A 10% Bid Bond or Cashier's Check made payable to the Will County Treasurer MUST accompany your bid, or it will not be considered. Money Orders or Company checks will not be accepted.**

Sealed bids will be received in the purchasing department, 2<sup>nd</sup> floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **DUE NOT LATER THAN 11:00 A.M., "AS SO INDICATED BY THE TIME STAMP CLOCK OF WILL COUNTY", TUESDAY, SEPTEMBER 30, 2014.**

Bids will be publicly opened and read by the Will County Executive or his Representative at **11:10 A.M., TUESDAY, SEPTEMBER 30, 2014**, at the Will County Office Building, 302 N. Chicago Street, 2<sup>nd</sup> Floor, Joliet, IL. 60432. You are welcome to attend the meeting.

The vendor acknowledges the right of the County of Will to reject any or all bids and to waive non-material informality or irregularity in any Bid received in whole or part as may be specified in the solicitation.

Should you have any questions regarding this bid, please contact Rita Weiss in writing at [rweiss@willcountyllinois.com](mailto:rweiss@willcountyllinois.com).

We welcome your bid.

Sincerely,

*Rita Weiss*

Rita Weiss  
Purchasing Director

RW/mmf

**ADVERTISEMENT OF BID  
FOR THE PURCHASE OF  
TONER CARTRIDGES & PRINTER MAINTENANCE**

SEALED BIDS ARE INVITED FOR THE PURCHASE OF VARIOUS TONER CARTRIDGES & PRINTER MAINTENANCE, FOR THE COUNTY OF WILL PURCHASING DEPARTMENT, JOLIET, ILLINOIS. BIDS WILL BE RECEIVED AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO STREET, 2ND FLOOR PURCHASING DEPARTMENT, JOLIET, IL. 60432, UNTIL THE HOUR OF 11:00 A.M., ON TUESDAY, SEPTEMBER 30, 2014.

SEALED BIDS WILL BE PUBLICLY OPENED AND READ BY THE WILL COUNTY EXECUTIVE OR HIS REPRESENTATIVE AT 11:10 A.M., SEPTEMBER 30, 2014, AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO STREET, 2<sup>ND</sup> FLOOR, JOLIET, IL. 60432.

SPECIFICATIONS AND CONDITIONS OF THE BID ARE AVAILABLE AT [www.demandstar.com](http://www.demandstar.com) AND [www.willcountyillinois.com](http://www.willcountyillinois.com) AS WELL AS THE PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., 2ND FLOOR, JOLIET, IL 60432, OR FROM [purchasing@willcountyillinois.com](mailto:purchasing@willcountyillinois.com).

THE TENDERING OF A BID TO THE COUNTY SHALL BE CONSTRUED AS ACCEPTANCE OF THE SPECIFICATIONS. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS OR PROPOSALS RECEIVED IN WHOLE OR IN PART.

BY ORDER OF THE WILL COUNTY EXECUTIVE, LAWRENCE M. WALSH.

**INSTRUCTIONS TO BIDDERS  
FOR RE-MANUFACTURED AND OEM  
TONER CARTRIDGES AND PRINTER MAINTENANCE**

You are invited to submit your sealed bid for the purchase of various toner cartridges & printer maintenance for the Will County Purchasing Department. The contract is a twelve (12) month period beginning December 1, 2014 through November 30, 2015, with two (2) one year optional renewals.

**SEALED BIDS:**

Sealed bids will be received in the Purchasing Department, 2nd floor of the Will County Office Building located at 302 N. Chicago Street, Joliet, IL. 60432, **not later than 11:00 A.M., Tuesday, September 30, 2014.** **BIDS RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Sealed bids will be publicly opened and read aloud by the Will County Executive or his representative at **11:10 AM, Tuesday, September 30, 2014** at the Will County Office Building, 302 N. Chicago Street, 2<sup>nd</sup> Floor, Conference Room B, Joliet, IL. 60432.

Bids must be made in accordance with the instructions contained herein.

Bid forms shall be completely filled out either typewritten or in ink and shall not be detached from this binding. The **complete set of Contract Documents shall be submitted** with the proposal, in triplicate with **ONE ORIGINAL (CLEARLY MARKED), ONE COPY (CLEARLY MARKED) AND ONE ELECTRONIC COPY (CD OR FLASH DRIVE).**

Bids shall be submitted on the forms furnished by the County of Will in a sealed package, plainly marked, with the bidder's name, address, and the notation:

**SEALED BID:**                    **2015-22 VARIOUS TONER CARTRIDGES AND PRINTER  
MAINTENANCE CONTRACT**

**BIDS DUE:**                    **TUESDAY, SEPTEMBER 30, 2014 - 11:00 A.M.**

Bids shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago Street, Joliet, IL. 60432.

**SPECIFICATIONS:**

Specifications are attached hereto and incorporated herein.

**TAX EXEMPTION:**

The County of Will is exempt from Federal, State and Municipal Taxes.

**SIGNATURE OF BIDS:**

The **signature on bid documents** shall be that of an authorized representative of bidder. An officer or agent of the offering bidder who is empowered to bind the bidder in a Contract shall sign the proposal and any clarifications to that proposal.

Each bidder, by making its bid, represents that it has read and understands the bidding documents. **Any bid not containing said signed documents shall be non-conforming and shall be rejected.**

## **BIDDING PROCEDURES:**

1. All bids must be prepared on the forms provided by the County and submitted in triplicate, with **ONE ORIGINAL (CLEARLY MARKED), ONE COPY (CLEARLY MARKED) AND ONE ELECTRONIC COPY (CD OR FLASH DRIVE)**, in accordance with the Instructions to bidders.
2. A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for bids or prior to any extension thereof issued to the bidders.
3. Unless otherwise provided in any supplement to the Instructions to bidders, no bidder shall modify, withdraw or cancel its bid or any part thereof for sixty (60) days after the time designated for the receipt of bids in the Advertisement for bids.
4. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such cases a written addendum describing the change or correction will be issued by the County of Will to all bidders recorded by the County of Will as having received the bidding documents and will be available for inspection wherever issued. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.
5. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than seven (7) days prior to bid due date, notify the County of Will, who will, if necessary, send written addendum to all bidders. The County of Will will not be responsible for any oral instructions. All inquiries shall be directed to the Purchasing Director. After sealed bids are received, the bidder will make no allowance for oversight.

## **SUBSTITUTIONS:**

1. Each bidder represents that its bid is based upon the materials and equipment described in the bidding documents.
2. Each bidder should enclose literature with its bid for a more accurate evaluation of the bid and these specifications. Brand names that may be mentioned in the specifications are used only as a reference to the type and quality of materials or equipment desired. Any dealer bidding on equal product must specify the brand name, model number, and supply specifications of product. The Will County Purchasing department shall judge whether an article shall be deemed to be equal. The bidder must list the company's part number in place of the HP item number listed on the bid form. If the cartridge is not available as a remanufactured you should bid on a generic and/or OEM brand. The County requires the brand name, model number, yield and cost for each remanufactured, generic and OEM cartridge that bidder is bidding on, based on 5% page coverage. **THE COUNTY WILL ONLY ACCEPT OEM CARTRIDGES FOR ANY AND ALL INK/DESK OR OFFICE JET PRINTERS.**
3. Bids will be considered on equipment or material complying substantially with specifications provided each deviation is stated and the substitution is described, including technical date when applicable, in a letter attached to the bid.

## **REJECTION OF BIDS:**

The bidder acknowledges the right of the County of Will to reject any and all Bids for cause and to waive non-material informality or irregularity in any bid received.

## **BID SECURITY:**

**A 10% Bid Bond or Cashiers Check** made payable to the Will County Treasurer shall accompany each bid, attached to the front cover, as a guarantee that if the bid is accepted, a Contract will be entered into. **Money Orders or Company checks will not be accepted.** The Bid bond or cashier's check will be returned to the unsuccessful bidder(s) after award of the contract has been made. The bid bond or cashiers check of the successful bidder **shall be retained** by the County of Will as a performance bond until completion of the contract, (the Bid Bond is held for the entire length of the contract. If the county chooses to renew for a second and/ or third year, we will retain the bond until the contract expires) after which it will be returned.

## **CONTRACT DURATION:**

The Contract is to commence December 1, 2014 and extend through November 30, 2015, with two (2) one-year renewal options, if the County so chooses.

## **CHOICE OF LAW AND VENUE:**

The bid and this agreement shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions. Venue for any cause of action related to this bid or agreement shall be the Twelfth Judicial Circuit, Will County, Illinois.

## **ILLINOIS FREEDOM OF INFORMATION ACT:**

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA. 5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the time frames of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

**DEFAULT:**

In case of default by the successful bidder, the County of Will may procure the articles or services from other sources and may deduct from any unpaid balance due the successful bidder any increase in cost to the county as a result of said default, or may collect against the bond or surety for excess costs so paid, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

Will County reserves the right to cancel the contract if the bidder fails to perform the work required in the bid specifications after efforts to resolve any problems have been unsuccessful.

**NON-DISCRIMINATION:**

The bidder shall at all times observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to 775 ILCS 10/1.

**PRICES:**

Prices shall remain firm for the length of the contract award December 1, 2014 through November 30, 2015. Quantities are based on last year's usage and are approximate figures. Quantities may vary.

**If County extends the optional renewal for year(s) two and/or three, and no percent of increase has been listed on the bid form, the original first year rates shall apply.**

**REFERENCES:**

Submit with your bid a minimum of three (3) references you've done business with in the past five (5) years. They must be references equivalent to the size of Will County who have or are currently using the equipment specified in your bid. They will be contacted and interviewed with regard to their overall satisfaction of product and your company's performance.

**PRODUCT TESTING & SAMPLES:**

You may be required to submit samples of your remanufactured or recycled product for better evaluation.  
**WE WILL ONLY ACCEPT OEM CARTRIDGES FOR ANY AND ALL INK/ DESK OR OFFICE JET PRINTERS.**

## **QUALIFIED CONTRACTOR:**

Each bidder must meet the following criteria:

1. Have been in business for a minimum for five (5) years
2. Sold or been in the toner cartridge re-manufacturing business a minimum of three (3) years
3. Sold, serviced and cleaned printers for a minimum of three (3) years
4. Have online order placement, approval and tracking (see ordering)
5. Have a dedicated account rep assigned to Will County with at least three (3) years of experience in the field

## **PAYMENT:**

The County prefers to pay for toner via Procurement card. If a vendor accepts credit card payment, any additional fees/charges must be incorporated into your prices listed on the bid form. Will County will not allow for adjustments in pricing once bids have been received. If a vendor does not accept credit card payment, the County will offer the option of payment by check or Direct Deposit/ ACH, at vendor's choice.

The County shall pay all invoices Net 30, pursuant to 50 ILCS 505, "Local Government Prompt Payment Act". Payment will not be made on invoices submitted later than three-months (90 days) after delivery of goods and any statute of limitations to the contrary is hereby waived.

## **WORDS AND FIGURES:**

Where amounts are given in both words and figures, the words shall govern. If the amount is not written in words the unit cost will take precedence over the extended price in case of a discrepancy in the multiplication.

## **PRIME CONTRACTOR CERTIFICATION:**

Included in this bid package is a prime Contractor certification form. This form must be filled out and returned with your sealed bid package or it will not be accepted.

## **NO BIDS:**

Those who wish to not bid on this project please return your bid plainly marked "**NO BID**" so your company's name will be kept on the bid list. If you choose not to reply your name will be removed and no future bids will be automatically sent to you.

## **ORDERS AND ORDER PROCESSING:**

The County of Will **requires** the ability place orders via the Internet rather than paper Purchase Orders.

In order to be considered for the toner contract, your company must be able to meet or exceed several minimum requirements:

### **Orders:**

1. Have internet ordering capabilities, by Will County specific shopping list
2. Have tiered order approval
3. Have all users order history and approvals tied to Super user(s)
4. Have the ability to track orders from the website by ship to location, order number and order date
5. Have the ability to offer budgeting by department
6. Have the ability to view/ print invoices and statements from the website
7. Have a link to customer service through website

**Order Processing:**

1. **Process** orders received via website until 5:00 P.M.
2. Require no minimum order
3. Ability to maintain multiple ship to locations that must be included in our account, order and billing set-up
4. Orders are expected to be delivered the next day or 2-Day, unless the delay is due to a manufacturing problem beyond your control (notice of any such delay must be reported to the Purchasing Department immediately. It is the vendor's responsibility to reorder the product from proper reorder point to ensure timely delivery.)

**SHIPMENT/ DELIVERY:**

Orders will be delivered to each department/ship to directly. Deliveries to all offices must be made during the hours of 8:30 A.M. until 3:30 P.M. No exceptions for the Next Day or 2-Day delivery will be made for "Attempted Delivery" after the 3:30 P.M. cutoff.

All shipments must be **freight pre-paid**; if deliveries are made via Common Carrier and the bill is marked for Collect Shipment it will be REFUSED. If this should occur and if any additional charges are incurred due to a Collect shipment, it will be the responsibility of the Dealer to resolve any differences with the Freight Company.

**AWARDING OF BID:**

The bidder acknowledges the right of the County of Will to accept that bid, in whole or part, deemed to be the lowest responsible bid after all bids have been examined and evaluated. The bid is expected to be awarded at the October 16, 2014 meeting of the Will County Board.

**SUBMITTAL REQUIREMENTS:**

Each of the following Products shall be submitted by the bid time mentioned herein in order that the bid will be considered:

1. Bid Bond or Cashier's Check
2. Signed Copy of Prime Contractor Certification
3. References (equivalent to the size of Will County)
4. Signed and completed Bid Form

## **BID SPECIFICATIONS ON TONER CARTRIDGES**

Toner cartridges for laser printers that are remanufactured and/or recycled **must** contain the minimum characteristics as listed below:

- Long life drums.
- Cartridges are sealed with special seal to avoid messy toner leakage during transit.
- Each cartridge must be factory-certified and print tested for reliability.
- 1-Year manufacturer's warranty against defects in materials and workmanship: **will not damage or void the printer warranty.**
- If the cartridge is not available as a remanufactured you should bid on a generic and/or OEM brand. We will need the brand name, model number, yield and cost for each remanufactured, generic and OEM cartridge that you are bidding on, based on 5% page coverage.
- Any cartridge that has a computer chip in it and/or has an expiration date must be sold to Will County with no less than one year for expiration to occur and be so stated on the package.
- Due to manufacturing and quality issues with many previous toners, recycled cartridges must be manufactured domestically, preferably in Illinois.
- For reliability purposes, we require that each cartridge be manufactured individually, not assembly line, and factory certified/print tested.

### **WE WILL ONLY ACCEPT OEM CARTRIDGES FOR ANY AND ALL INK/ DESK OR OFFICE JET PRINTERS.**

Quantities are estimated based on our current year's usage. When there is an asterisk (\*) next to the quantity, it represents that usage has not yet been established. It is either a new item that we are adding to our inventory or that we are not sure at this time what the usage will be for this item. Therefore, the quantity will be one (1).

The successful bidder agrees to add new products as needed by Will County, at comparable contract price, and to delete products no longer needed by Will County from contract price, with no penalty.

The successful bidder must recycle our used cartridges. Vendor **must pick them up** from the various County locations a minimum of once every two (2) weeks. The used cartridges will always be in one location at each office. Do not expect to receive an empty cartridge for every cartridge ordered.

Cartridges that are returned will be empty, unless defective. Once notified of a defective cartridge, vendor must send replacement immediately **at no charge** and defective cartridges will be returned. The box will be boldly marked "**DEFECTIVE**".

## **BID SPECIFICATIONS FOR PRINTER MAINTENANCE**

With the purchase of printer cartridges, Will County will get unlimited service calls, labor and all parts to keep printers in top working order. The printers will be cleaned and checked once during the 12 month contract period. Listed below are the service requirements the successful vendor must comply to:

- Vendor will inventory all printer equipment for departments using their cartridges within the first 6 months of the contract and supply the Purchasing Department with that inventory on the forms furnished by the County of Will.
- All printers will get extended lifetime warranty for their equipment at no additional cost.
- The price of the cartridges includes unlimited service calls, labor and all parts to keep printer in top working condition.
- All service calls **must be** made within 24 hours of initial call. Normal hours for most offices are 8:30AM to 3:30PM.
- A maintenance checkup on each of the printers will be conducted within the first 6 months of the initial contract award. The check up will consist of a thorough cleaning and maintenance check to assure that all parts, wheels, gears, belts and/or other operable parts are in good working condition. Maintenance checks and cleanings during renewal periods can be completed during service calls.
- The only parts the vendor is not responsible for on the printers are the drum(s) and any computerized electronic parts (chips, boards and sensor), memory and/ or maintenance kits. Any parts with a billable cost must be pre-approved by each department prior to ordering and/or installation. (The maintenance kits are considered a consumable supply and billed directly to each department. The cost of these kits is not considered part of the maintenance portion of the bid.)

**PRIME CONTRACTOR CERTIFICATION**

The undersigned hereby certifies that \_\_\_\_\_

Name of Bidder

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

**33E-3. Bid-rigging.** A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

**33E-4 Bid rotating.** A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) **of Section 5-4 of this Code.**

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

**FORM  
SUBMIT BID TO:  
COUNTY OF WILL  
PURCHASING DEPARTMENT  
302 N. CHICAGO ST.  
JOLIET, IL. 60432**

**Bid Let:** 09-19-14  
**Due:** 09-30-14, 11:00 A.M.  
**Open:** 09-30-14, 11:10 A.M.

**CONTRACT FOR  
#2015-22  
VARIOUS TONERS &  
PRINTER MAINTENANCE**

NAME \_\_\_\_\_ F.E.I.N. # \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ **Please check one:**  
CONTACT \_\_\_\_\_ **Minority Vendor** yes no  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:  
No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:  
No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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**FORM  
SUBMIT BID TO:  
COUNTY OF WILL  
PURCHASING DEPARTMENT  
302 N. CHICAGO ST.  
JOLIET, IL. 60432**

**Bid Let:** 09-19-14  
**Due:** 09-30-14, 11:00 A.M.  
**Open:** 09-30-14, 11:10 A.M.

**CONTRACT FOR  
#2015-22  
VARIOUS TONERS &  
PRINTER MAINTENANCE**

NAME \_\_\_\_\_ F.E.I.N. # \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ **Please check one:**

CONTACT \_\_\_\_\_ **Minority Vendor** yes no

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

***THIS IS NOT AN ORDER***

**Agency Name and Delivery Address:** COUNTY OF WILL, VARIOUS LOCATIONS  
**For additional Information contact:** RITA WEISS, PURCHASING 815-740-4605  
rweiss@willcountyillinois.com

***YOU MUST BID ON EVERY ITEM LISTED AND INCLUDE YIELD FOR EACH  
NO RECYLED TONER ACCEPTED IF AREA IS SHADED***

| EST QTY | MACHINE DESCRIPTION  | PART #    | YIELD | RECYCLED UNIT COST | EXTENDED COST RECYCLED | YIELD | OEM BRAND UNIT COST | EXTENDED COST FOR OEM BRAND |
|---------|--|-----------|-------|--------------------|------------------------|-------|---------------------|-----------------------------|
| 1       | HP LaserJet 8150 Black High Yield  | C4182X    |       |                    |                        |       |                     |                             |
| 1       | Canon (CLI-8BK) iP4200/ iP5200/ iP5200R/ iP6600D/ iP6700D/ MP 500/ 530/ 800/ 800R/ 830/ 950/ PRO 9000 Black Ink Tank   | 0620B002  |       |                    |                        |       |                     |                             |
| 2       | Canon (CLI-8 Three Color Pack) iP4200/iP4300/iP5200/iP5200R/iP6600D/iP6700D/MP500/510/530/600/800/800R/810/830/950/ PIXMA Pro 9000 Color Ink Tank Three Pack (Includes 1 Each of 0621B002 0622B002 0623B002) | 0621B016  |       |                    |                        |       |                     |                             |
| 3       | Canon (PGI-5BK) iP4200/ iP5200/ iP5200R/ iP6600D/ MP 500/ 780/ 800/ 800R/ 830/ 950 Black Ink Tank  | 0628B002  |       |                    |                        |       |                     |                             |
| 1       | Premium Compatible Phaser 6300 Black Toner High Capacity   | 106R01085 |       |                    |                        |       |                     |                             |
| 1       | Xerox Phaser(R) 3300MFP Print Cartridge High Capacity  | 106R01412 |       |                    |                        |       |                     |                             |

| EST QTY | MACHINE DESCRIPTION  | PART #     | YIELD | RECYCLED UNIT COST | RECYCLED EXTENDED COST | YIELD | OEM BRAND UNIT COST | EXTENDED COST FOR OEM BRAND |
|---------|--|------------|-------|--------------------|------------------------|-------|---------------------|-----------------------------|
| 2       | Xerox WorkCentre® 3210/ 3220 Toner Cartridge, High Capacity  | 106R01486  |       |                    |                        |       |                     |                             |
| 2       | Premium Compatible Phaser 6500/ WorkCentre 6505 Cyan High Capacity Toner   | 106R01594  |       |                    |                        |       |                     |                             |
| 2       | Premium Compatible Phaser 6500/ WorkCentre 6505 Magenta High Capacity Toner  | 106R01595  |       |                    |                        |       |                     |                             |
| 2       | Premium Compatible Phaser 6500/ WorkCentre 6505 Yellow High Capacity   | 106R01596  |       |                    |                        |       |                     |                             |
| 2       | Premium Compatible Phaser 6500/ WorkCentre 6505 Black High Capacity Toner  | 106R01597  |       |                    |                        |       |                     |                             |
| 2       | Xerox Phaser® 4510 Black Toner Cartridge, Standard Capacity  | 113R00711  |       |                    |                        |       |                     |                             |
| 1       | Infoprint 1120/ 1125/ Lexmark T520/ T522 Series Toner (20,000 Page Yield)  | 12A6735    |       |                    |                        |       |                     |                             |
| 4       | Dell P1700/ 1700N/ 1710/ 1710N/ Infoprint 1412/ Lexmark E230/ E232/ E234/ E238/ E240/ E330/ E332/ E340/ E342/ X340/ X342 Series  | 24015SA    |       |                    |                        |       |                     |                             |
| 4       | (CRG-120/CRG-720) imageCLASS D1120/ D1150/ D1170/ D1180/ i-Sensys MF6680 Series Toner  | 2617B001AA |       |                    |                        |       |                     |                             |
| 1       | Canon (BCI-3eBK) BJC 3000/6000/6100/6200/6500/iP3000/iP4000/iP4000R/iP5000/S400/S450/S500/S520/S530D/S600/S630/S750/i550/i850/i860/MultiPASS C100/400/600F/700/730/750/755/760/780/F30/F50/LR1 Enhanced Black Ink Tank | 4479A003   |       |                    |                        |       |                     |                             |
| 2       | Canon (BCI-3eC) BJC 3000/6000/6100/6200/6500/S400/S450/S500/S520/S530D/S600/S630/S750/i550/i850/MultiPASS C100/400/600F/700/730/755/F30/F50/LR1 Enhanced Cyan Ink Tank   | 4480A003   |       |                    |                        |       |                     |                             |
| 1       | Canon (BCI-3eM) BJC 3000/6000/6100/6200/6500/S400/S450/S500/S520/S530D/S600/S630/S750/i550/i850/MultiPASS C100/400/600F/700/730/755/F30/F50/LR1 Enhanced Magenta Ink Tank  | 4481A003   |       |                    |                        |       |                     |                             |
| 10      | Canon (PGI-225) iP4820/ MG5220/ MG6120/ MG8120 Photo Black Pigment Ink Tank  | 4530B001   |       |                    |                        |       |                     |                             |
| 3       | Canon (PGI-225/ CLI226) iP4820/ MG5220/ MG5120/ MG6120/ MG8120/ MX882/ MX892/ iX6520/ iP4920/ MG5320 Photo Color Ink Tank Multi Pack (1 each of 4530B001, 4547B001, 4548B001, 4549B001)                                | 4530B008   |       |                    |                        |       |                     |                             |
| 4       | Canon (CLI-226) iP4820/ MG5220/ MG6120/ MG8120 Photo Black Dye-based Ink Tank  | 4546B001   |       |                    |                        |       |                     |                             |
| 4       | Canon (CLI-226) iP4820/ MG5220/ MG6120/ MG8120 Cyan Ink Tank   | 4547B001   |       |                    |                        |       |                     |                             |
| 4       | Canon (CLI-226) iP4820/ MG5220/ MG6120/ MG8120 Magenta Ink Tank  | 4548B001   |       |                    |                        |       |                     |                             |

| EST QTY | MACHINE DESCRIPTION  | PART #   | YIELD | RECYCLED UNIT COST | RECYCLED EXTENDED COST | YIELD | OEM BRAND UNIT COST | EXTENDED COST FOR OEM BRAND |
|---------|--|----------|-------|--------------------|------------------------|-------|---------------------|-----------------------------|
| 4       | Canon (CLI-226) iP4820/ MG5220/ MG6120/ MG8120 Yellow Ink Tank                                 | 4549B001 |       |                    |                        |       |                     |                             |
| 2       | Lexmark (501H) MS310d/ MS310dn/ MS410d/ MS410dn/ MS510/ MS610dn/ MS610de High Yield            | 50F1H00  |       |                    |                        |       |                     |                             |
| 5       | HP 45 Inkjet Print Cartridge Black (930 Yield)   | 51645A   |       |                    |                        |       |                     |                             |
| 2       | Lexmark (701HK) CS310n/ CS310dn/ CS410n/ CS410dn/ CS410dtn/ CS510de/ CS510dte High Yield Black | 70C1HK0  |       |                    |                        |       |                     |                             |
| 7       | LaserJet 4/ 4+/ 4M/ 4M+/ 5/ 5M/ 5N/ 5se (EX) Series Toner                                      | 92298A   |       |                    |                        |       |                     |                             |
| 2       | HP 920 C/ M/ Y Ink Cartridge Photo Pack (Includes 1 Each of CH634AN, CH635AN, CH636AN)         | B3B30FN  |       |                    |                        |       |                     |                             |
| 1       | HP 564 Creative Combo Pack (Includes 1 Each of OEM# CB318WN, CB319WN, CB320WN)                 | B3B33FN  |       |                    |                        |       |                     |                             |
| 13      | LaserJet 5Si/ 8000/ 8050/ 24/ 4324/ OPTRA N 240/ N245/ Mopier 240 Series Toner                 | C3909A   |       |                    |                        |       |                     |                             |
| 13      | LaserJet 1100/ 3200 Series Toner   | C4092A   |       |                    |                        |       |                     |                             |
| 13      | LaserJet 2100/ 2200 Series Toner   | C4096A   |       |                    |                        |       |                     |                             |
| 18      | LaserJet 4000/ 4050 Series High Yield  | C4127X   |       |                    |                        |       |                     |                             |
| 1       | LaserJet 5000/ 5100 Series Toner   | C4129X   |       |                    |                        |       |                     |                             |
| 1       | HP 11 Ink Cartridge Cyan   | C4836A   |       |                    |                        |       |                     |                             |
| 1       | HP 11 Ink Cartridge Magenta  | C4837A   |       |                    |                        |       |                     |                             |
| 1       | HP 11 Ink Cartridge Yellow   | C4838A   |       |                    |                        |       |                     |                             |
| 1       | HP 10 Ink, Black   | C4844A   |       |                    |                        |       |                     |                             |
| 6       | HP 940XL Ink Cartridge, Black  | C4906AN  |       |                    |                        |       |                     |                             |
| 3       | HP 940XL Ink Cartridge, Cyan   | C4907AN  |       |                    |                        |       |                     |                             |
| 5       | HP 940XL Ink Cartridge, Magenta  | C4908AN  |       |                    |                        |       |                     |                             |
| 6       | HP 940XL Ink Cartridge, Yellow   | C4909AN  |       |                    |                        |       |                     |                             |
| 5       | HP 78 Inkjet Print Cartridge Tri-Color   | C6578DN  |       |                    |                        |       |                     |                             |
| 2       | HP 17 Inkjet Print Cartridge Tri-Color   | C6625A   |       |                    |                        |       |                     |                             |
| 20      | HP 56 Inkjet Print Cartridge Black   | C6656AN  |       |                    |                        |       |                     |                             |
| 16      | HP 57 Inkjet Print Cartridge Tri-Color   | C6657AN  |       |                    |                        |       |                     |                             |
| 9       | LaserJet 1000/ 1200/ 1220/ 3300/ 3300 MFP/ 3380 Series Toner                                   | C7115X   |       |                    |                        |       |                     |                             |
| 4       | HP 94 Inkjet Print Cartridge Black   | C8765WN  |       |                    |                        |       |                     |                             |

| EST QTY | MACHINE DESCRIPTION   | PART #  | YIELD | RECYCLED UNIT COST | RECYCLED EXTENDED COST | YIELD | OEM BRAND UNIT COST | EXTENDED COST FOR OEM BRAND |
|---------|---|---------|-------|--------------------|------------------------|-------|---------------------|-----------------------------|
| 3       | HP 95 Inkjet Print Cartridge Tri-Color                            | C8766WN |       |                    |                        |       |                     |                             |
| 21      | HP 96 Large Inkjet Print Cartridge Black                          | C8767WN |       |                    |                        |       |                     |                             |
| 2       | HP 02 Ink Cartridge, Cyan   | C8771WN |       |                    |                        |       |                     |                             |
| 2       | HP 02 Ink Cartridge, Magenta                                      | C8772WN |       |                    |                        |       |                     |                             |
| 12      | HP 56 Ink Twin Pack, Black (2 Pack of C6656AN)                    | C9319FN |       |                    |                        |       |                     |                             |
| 3       | HP 57 Ink Twin Pack, Tri-Color (2 Pack of C6657AN)                | C9320FN |       |                    |                        |       |                     |                             |
| 45      | HP 96 Ink Twin Pack, Black (2 Pack of C8767WN)                    | C9348FN |       |                    |                        |       |                     |                             |
| 13      | HP 97 Ink Twin Pack, Tri-color (2 Pack of C9363WN)                | C9349FN |       |                    |                        |       |                     |                             |
| 62      | HP 96/ 97 Ink Combo Pack (Includes 1 Each of C8767WN and C9363WN) | C9353FN |       |                    |                        |       |                     |                             |
| 142     | HP 93 Inkjet Print Cartridge, Tricolor                            | C9361WN |       |                    |                        |       |                     |                             |
| 33      | HP 97 Large Inkjet Print Cartridge Tri-Color                      | C9363WN |       |                    |                        |       |                     |                             |
| 6       | HP 98 Inkjet Print Cartridge, Black                               | C9364WN |       |                    |                        |       |                     |                             |
| 2       | HP 88 XL Ink Cartridge, Cyan                                      | C9391AN |       |                    |                        |       |                     |                             |
| 2       | HP 88 XL Ink Cartridge, Magenta                                   | C9392AN |       |                    |                        |       |                     |                             |
| 3       | HP 88 XL Ink Cartridge, Yellow                                    | C9393AN |       |                    |                        |       |                     |                             |
| 4       | HP 88XL Ink, Black  | C9396AN |       |                    |                        |       |                     |                             |
| 130     | HP 21 Ink Twin Pack, Black (2 Pack of C9351AN)                    | C9508FN |       |                    |                        |       |                     |                             |
| 134     | HP 98 Ink Twin Pack, Black (2 Pack of C9364WN)                    | C9514FN |       |                    |                        |       |                     |                             |
| 11      | LaserJet 4600/ 4610/ 4650 Series Black Toner                      | C9720A  |       |                    |                        |       |                     |                             |
| 9       | LaserJet 4600/ 4610/ 4650 Series Cyan Toner                       | C9721A  |       |                    |                        |       |                     |                             |
| 6       | LaserJet 4600/ 4610/ 4650 Series Yellow Toner                     | C9722A  |       |                    |                        |       |                     |                             |
| 12      | LaserJet 4600/ 4610/ 4650 Series Magenta                          | C9723A  |       |                    |                        |       |                     |                             |
| 1       | LaserJet 5500/ 5550 Series Black Toner                            | C9730A  |       |                    |                        |       |                     |                             |
| 1       | HP Color LJ 5500 Smart Print Cartridge Black                      | C9730A  |       |                    |                        |       |                     |                             |
| 1       | LaserJet 5500/ 5550 Series Cyan Toner                             | C9731A  |       |                    |                        |       |                     |                             |

| <b>EST QTY</b> | <b>MACHINE DESCRIPTION</b>  | <b>PART #</b> | <b>YIELD</b> | <b>RECYCLED UNIT COST</b> | <b>RECYCLED EXTENDED COST</b> | <b>YIELD</b> | <b>OEM BRAND UNIT COST</b> | <b>EXTENDED COST FOR OEM BRAND</b> |
|----------------|---|---------------|--------------|---------------------------|-------------------------------|--------------|----------------------------|------------------------------------|
| 1              | LaserJet 5500/ 5550 Series Yellow Toner (12,000 Page Yield) (OEM# C9732A) | C9732A        |              |                           |                               |              |                            |                                    |
| 1              | LaserJet 5500/ 5550 Series Magenta Toner                                  | C9733A        |              |                           |                               |              |                            |                                    |
| 3              | LaserJet P1005/ P1006 Series Toner  | CB435A        |              |                           |                               |              |                            |                                    |
| 8              | LaserJet M1522mp/ P1505 Series Toner                                      | CB436A        |              |                           |                               |              |                            |                                    |
| 6              | LaserJet CM1312 MFP/ CP1215/ CP1515/ CP1518 Series Black Toner            | CB540A        |              |                           |                               |              |                            |                                    |
| 10             | LaserJet CM1312 MFP/ CP1215/ CP1515/ CP1518 Series Cyan                   | CB541A        |              |                           |                               |              |                            |                                    |
| 6              | LaserJet CM1312MFP/ CP1215/ CP1515/ CP1518 Series Yellow Toner            | CB542A        |              |                           |                               |              |                            |                                    |
| 1              | LaserJet CM1312MFP/ CP1215/ CP1515/ CP1518 Series Magenta Toner           | CB543A        |              |                           |                               |              |                            |                                    |
| 50             | LaserJet P4014/ P4015/ P4515 Series Toner                                 | CC364A        |              |                           |                               |              |                            |                                    |
| 61             | LaserJet P4015/ P4515 Series High Yield Toner                             | CC364X        |              |                           |                               |              |                            |                                    |
| 24             | LaserJet CM2320 MFP/ CP2025 Series Black                                  | CC530A        |              |                           |                               |              |                            |                                    |
| 19             | LaserJet CM2320 MFP/ CP2025 Series Cyan                                   | CC531A        |              |                           |                               |              |                            |                                    |
| 21             | LaserJet CM2320 MFP/ CP2025 Series Yellow                                 | CC532A        |              |                           |                               |              |                            |                                    |
| 20             | LaserJet CM2320 MFP/ CP2025 Series Magenta Toner                          | CC533A        |              |                           |                               |              |                            |                                    |
| 130            | HP 22 Ink Twin Pack, Tri-Color (2 Pack of C9352AN)                        | CC580FN       |              |                           |                               |              |                            |                                    |
| 60             | HP 93 Ink Twin Pack Tri-Color (2 Pack of C9361WN)                         | CC581FN       |              |                           |                               |              |                            |                                    |
| 9              | HP 920 Ink Cartridge, Black (420 Yield)                                   | CD971AN       |              |                           |                               |              |                            |                                    |
| 1              | LaserJet CM3530/ CP3525 Series Black Toner                                | CE250A        |              |                           |                               |              |                            |                                    |
| 14             | LaserJet CM3530/ CP3525 Series High Yield Black Toner                     | CE250X        |              |                           |                               |              |                            |                                    |
| 11             | LaserJet CM3530/ CP3525 Series Cyan Toner                                 | CE251A        |              |                           |                               |              |                            |                                    |
| 12             | LaserJet CM3530/ CP3525 Series Yellow Toner                               | CE252A        |              |                           |                               |              |                            |                                    |
| 10             | LaserJet CM3530/ CP3525 Series Magenta Toner                              | CE253A        |              |                           |                               |              |                            |                                    |
| 36             | LaserJet M525/ P3015/ P3016 Series High Yield Toner                       | CE255X        |              |                           |                               |              |                            |                                    |
| 5              | LaserJet CM4540/ CP4025/ CP4520/ CP4525 Series Black Toner                | CE260A        |              |                           |                               |              |                            |                                    |
| 1              | LaserJet CP4025/ CP4525 Series Cyan Toner                                 | CE261A        |              |                           |                               |              |                            |                                    |
| 2              | LaserJet CP4025/ CP4525 Series Magenta                                    | CE263A        |              |                           |                               |              |                            |                                    |

| <b>EST QTY</b> | <b>MACHINE DESCRIPTION</b>   | <b>PART #</b> | <b>YIELD</b> | <b>RECYCLED UNIT COST</b> | <b>RECYCLED EXTENDED COST</b> | <b>YIELD</b> | <b>OEM BRAND UNIT COST</b> | <b>EXTENDED COST FOR OEM BRAND</b> |
|----------------|--|---------------|--------------|---------------------------|-------------------------------|--------------|----------------------------|------------------------------------|
| 23             | LaserJet Pro P1606/ M1536 MFP Series Toner   | CE278A        |              |                           |                               |              |                            |                                    |
| 55             | LaserJet Pro M1130/ M1132/ M1134/ M1136/ M1137/ M1138/ M1139/ M1212/ M1213/ M1214/ M1216/ M1217/ M1219/ P1102 Series Toner | CE285A        |              |                           |                               |              |                            |                                    |
| 6              | LaserJet CP1025nw/ MFP M175nw Black Toner  | CE310A        |              |                           |                               |              |                            |                                    |
| 6              | LaserJet CP1025nw/ MFP M175nw Cyan Toner   | CE311A        |              |                           |                               |              |                            |                                    |
| 6              | LaserJet CP1025nw/ MFP M175nw Yellow   | CE312A        |              |                           |                               |              |                            |                                    |
| 6              | LaserJet CP1025nw/ MFP M175nw Magenta  | CE313A        |              |                           |                               |              |                            |                                    |
| 12             | LaserJet CM1415 MFP/ CP1525nw Series Black Toner   | CE320A        |              |                           |                               |              |                            |                                    |
| 11             | LaserJet CM1415 MFP/ CP1525nw Series Cyan Toner  | CE321A        |              |                           |                               |              |                            |                                    |
| 8              | LaserJet CM1415 MFP/ CP1525nw Series Yellow Toner  | CE322A        |              |                           |                               |              |                            |                                    |
| 9              | LaserJet CM1415 MFP/ CP1525nw Series Magenta Toner   | CE323A        |              |                           |                               |              |                            |                                    |
| 2              | LaserJet M4555 MFP/ M601/ M602/ M603 Series CE390A Extended Yield Toner  | CE390A        |              |                           |                               |              |                            |                                    |
| 2              | LaserJet M4555 MFP/ M602/ M603 Series High Yield Toner   | CE390X        |              |                           |                               |              |                            |                                    |
| 19             | LaserJet M551/ M570/ M575/ M575c Series High Yield Black Toner   | CE400X        |              |                           |                               |              |                            |                                    |
| 13             | LaserJet M551/ M570/ M575/ M575c Series Cyan Toner   | CE401A        |              |                           |                               |              |                            |                                    |
| 13             | LaserJet M551/ M570/ M575/ M575c Series Yellow Toner   | CE402A        |              |                           |                               |              |                            |                                    |
| 13             | LaserJet M551/ M570/ M575/ M575c Series Magenta Toner  | CE403A        |              |                           |                               |              |                            |                                    |
| 9              | LaserJet M351/ M375/ M451/ M475 Series High Yield Black Toner  | CE410X        |              |                           |                               |              |                            |                                    |
| 8              | LaserJet M351/ M375/ M451/ M475 Series Cyan Toner  | CE411A        |              |                           |                               |              |                            |                                    |
| 8              | LaserJet M351/ M375/ M451/ M475 Series Yellow Toner  | CE412A        |              |                           |                               |              |                            |                                    |
| 14             | LaserJet M351/ M375/ M451/ M475 Series Magenta Toner   | CE413A        |              |                           |                               |              |                            |                                    |
| 223            | LaserJet P2035/ P2055 Series Black Toner   | CE505A        |              |                           |                               |              |                            |                                    |
| 21             | LaserJet P2055 Series High Yield Toner   | CE505X        |              |                           |                               |              |                            |                                    |
| 3              | HP 131X LaserJet Pro 200 Color M251/ M276 Series High Yield ColorSphere Black  | CF210X        |              |                           |                               |              |                            |                                    |
| 2              | HP 131A LaserJet Pro 200 Color M251/ M276 Series ColorSphere Print Cartridge, Cyan   | CF211A        |              |                           |                               |              |                            |                                    |
| 2              | HP 131A LaserJet Pro 200 Color M251/ M276 Series ColorSphere Print Cartridge, Yellow                                       | CF212A        |              |                           |                               |              |                            |                                    |

| EST QTY | MACHINE DESCRIPTION  | PART #    | YIELD | RECYCLED UNIT COST | RECYCLED EXTENDED COST | YIELD | OEM BRAND UNIT COST | EXTENDED COST FOR OEM BRAND |
|---------|--|-----------|-------|--------------------|------------------------|-------|---------------------|-----------------------------|
| 2       | HP 131A LaserJet Pro 200 Color M251/ M276 Series ColorSphere Print Cartridge, Magenta  | CF213A    |       |                    |                        |       |                     |                             |
| 2       | LaserJet Pro M401/ M425 MFP Series High Yield Toner  | CF280X    |       |                    |                        |       |                     |                             |
| 159     | HP 61XL Ink Cartridge, Black   | CH563WN   |       |                    |                        |       |                     |                             |
| 138     | HP 61XL Ink Cartridge, Tri-Color   | CH564WN   |       |                    |                        |       |                     |                             |
| 14      | HP 950XL Ink, Black  | CN045AN   |       |                    |                        |       |                     |                             |
| 14      | HP 951XL Ink, Cyan   | CN046AN   |       |                    |                        |       |                     |                             |
| 13      | HP 951XL Ink, Magenta  | CN047AN   |       |                    |                        |       |                     |                             |
| 11      | HP 951XL Ink, Yellow   | CN048AN   |       |                    |                        |       |                     |                             |
| 9       | HP 932XL Ink, Black  | CN053AN   |       |                    |                        |       |                     |                             |
| 7       | HP 933XL Ink, Cyan   | CN054AN   |       |                    |                        |       |                     |                             |
| 7       | HP 933XL Ink, Magenta  | CN055AN   |       |                    |                        |       |                     |                             |
| 7       | HP 933XL Ink, Yellow   | CN056AN   |       |                    |                        |       |                     |                             |
| 1       | HP 564XL Ink Cartridge, Black  | CN684WN   |       |                    |                        |       |                     |                             |
| 3       | DCP 7030/ 7040/ HL 2140/ 2170W/ MFC 7340/ 7345/ 7440N/ 7840W Series Drum Unit  | DR360     |       |                    |                        |       |                     |                             |
| 7       | Dell 1720/ 1720dn/ Infoprint 1601/ 1602/ 1612/ 1622/ Lexmark E250/ E350/ E352/ E450 Series Toner   | E250A11A  |       |                    |                        |       |                     |                             |
| 14      | Lexmark E260/ E360/ E460/ E462 Series Toner (3,500 Page Yield) (OEM# E260A11A/ E260A21A)   | E260A11A  |       |                    |                        |       |                     |                             |
| 2       | Dell 1720/ 1720dn/ Infoprint 1601/ 1602/ 1612/ 1622/ Lexmark E250/ E350/ E352/ E450 Series E450H21A Extended Yield Toner (11,000 Page Yield) | E450H21A  |       |                    |                        |       |                     |                             |
| 6       | ML-2525/ ML-2525W/ SCX-4600/ SCX-4623F/ SF-650/ SF-650P Toner Cartridge  | MLT-D105L |       |                    |                        |       |                     |                             |
| 5       | LaserJet 4200 Series Toner   | Q1338A    |       |                    |                        |       |                     |                             |
| 7       | LaserJet 2300 Series Toner   | Q2610A    |       |                    |                        |       |                     |                             |
| 47      | LaserJet 1010/ 1012/ 1015/ 1018/ 1020/ 1022/ 3015/ 3020/ 3030/ M1319f/ MFP 3050/ 3052 Series Toner   | Q2612A    |       |                    |                        |       |                     |                             |
| 11      | LaserJet 1300 Series High Yield Toner  | Q2613X    |       |                    |                        |       |                     |                             |
| 3       | LaserJet 1150 Series Toner   | Q2624X    |       |                    |                        |       |                     |                             |
| 4       | LaserJet 3500/ 3550/ 3700 (Black only for 3700) Series Black   | Q2670A    |       |                    |                        |       |                     |                             |
| 2       | LaserJet 3500/ 3550 Series Yellow Toner (4,000 Page Yield) (OEM# Q2672A)   | Q2672A    |       |                    |                        |       |                     |                             |

| <b>EST QTY</b> | <b>MACHINE DESCRIPTION</b>   | <b>PART #</b> | <b>YIELD</b> | <b>RECYCLED UNIT COST</b> | <b>RECYCLED EXTENDED COST</b> | <b>YIELD</b> | <b>OEM BRAND UNIT COST</b> | <b>EXTENDED COST FOR OEM BRAND</b> |
|----------------|--|---------------|--------------|---------------------------|-------------------------------|--------------|----------------------------|------------------------------------|
| 1              | LaserJet 3500/ 3550 Series Magenta Toner                           | Q2673A        |              |                           |                               |              |                            |                                    |
| 2              | Laserjet 3700 Series Cyan Toner                                    | Q2681A        |              |                           |                               |              |                            |                                    |
| 2              | Laserjet 3700 Series Yellow Toner                                  | Q2682A        |              |                           |                               |              |                            |                                    |
| 2              | Laserjet 3700 Series Magenta Toner                                 | Q2683A        |              |                           |                               |              |                            |                                    |
| 21             | LaserJet 4240/ 4250/ 4350 Series Toner                             | Q5942A        |              |                           |                               |              |                            |                                    |
| 25             | LaserJet 4250/ 4350 Series High Yield Toner                        | Q5942X        |              |                           |                               |              |                            |                                    |
| 36             | LaserJet 1160/ 1320 Series Toner                                   | Q5949A        |              |                           |                               |              |                            |                                    |
| 3              | LaserJet 1320/ 3390 Series High Yield Toner                        | Q5949X        |              |                           |                               |              |                            |                                    |
| 14             | LaserJet 4700 Series Black Toner                                   | Q5950A        |              |                           |                               |              |                            |                                    |
| 8              | LaserJet 4700 Series Cyan Toner                                    | Q5951A        |              |                           |                               |              |                            |                                    |
| 8              | LaserJet 4700 Series Yellow Toner                                  | Q5952A        |              |                           |                               |              |                            |                                    |
| 6              | LaserJet 4700 Series Magenta Toner                                 | Q5953A        |              |                           |                               |              |                            |                                    |
| 2              | LaserJet 1600/ 2600/ 2605/ CM1015/ CM1017 Series Black Toner       | Q6000A        |              |                           |                               |              |                            |                                    |
| 2              | LaserJet 1600/ 2600/ 2605/ CM1015/ CM1017 Series Cyan Toner        | Q6001A        |              |                           |                               |              |                            |                                    |
| 2              | LaserJet 1600/ 2600/ 2605/ CM1015/ CM1017 Series Yellow Toner      | Q6002A        |              |                           |                               |              |                            |                                    |
| 3              | LaserJet 1600/ 2600/ 2605/ CM1015/ CM1017 Series Magenta Toner     | Q6003A        |              |                           |                               |              |                            |                                    |
| 9              | LaserJet 3600/ 3800/ CP3505 Series Black                           | Q6470A        |              |                           |                               |              |                            |                                    |
| 1              | LaserJet 3600 Series Cyan Toner                                    | Q6471A        |              |                           |                               |              |                            |                                    |
| 2              | LaserJet 3600 Series Yellow Toner (4,000 Page Yield) (OEM# Q6472A) | Q6472A        |              |                           |                               |              |                            |                                    |
| 3              | LaserJet 3600 Series Magenta Toner                                 | Q6473A        |              |                           |                               |              |                            |                                    |
| 1              | LaserJet 2400/ 2420/ 2430 Series High Yield                        | Q6511X        |              |                           |                               |              |                            |                                    |
| 9              | LaserJet P3005/ M3027mfp/ M3035mfp Series High Yield Toner         | Q7551X        |              |                           |                               |              |                            |                                    |
| 27             | LaserJet P2015/ M2727mfp Series High Yield                         | Q7553X        |              |                           |                               |              |                            |                                    |
| 3              | Color LaserJet 3800/ CP3505 Series Cyan                            | Q7581A        |              |                           |                               |              |                            |                                    |
| 4              | LaserJet 3800/ CP3505 Series Yellow Toner                          | Q7582A        |              |                           |                               |              |                            |                                    |
| 2              | LaserJet 3800/ CP3505 Series Magenta Toner                         | Q7583A        |              |                           |                               |              |                            |                                    |
| 1              | Lexmark T650/ T652/ T654/ T656 Series Toner                        | T650H11A      |              |                           |                               |              |                            |                                    |
| 2              | Lexmark T650/ T652/ T654/ T656 High Yield                          | T650H11A      |              |                           |                               |              |                            |                                    |

|   |  |       |  |  |   |                       |  |           |
|---|--|-------|--|--|---|-----------------------|--|-----------|
| 7   | 2820/ 2920/ DCP 7010/ 7020/ 7025/ HL 2030/ 2040/ 2070/ MFC 7220/ 7225N/ 7420/ 7820N/ DCP 7010/ 7020/ 7025/ Intellifax 2820/ 2910/ 2920 Series Toner          | TN350 |  |  |   |                       |  |           |
| 20  | HL 2230/ 2240D/ 2270DW/ 2280/ MFC 7240/ 7360/ 7460/ 7860/ DCP 7060/ 7065/ IntelliFax 2840/ 2940 Series Toner (2,600 Page Yield) (OEM# TN450/ TN2220)         | TN450 |  |  |   |                       |  |           |
| 2   | DCP 1200/ 1400/ MFC 8300/ 8500/ 8600/ 8700/ 9600/ 9700/ 9800/ PPF 4100/ 4750/ 4750E/ 5750/ 5750E/ HL 1240/ 1250/ 1270N/ 1435/ 1440/ 1450/ 1470N Series Toner | TN460 |  |  |   |                       |  |           |
| <b>TOTAL COST RECYCLED</b>  |  |       |  |  |   | <b>TOTAL COST OEM</b> |  |           |
| <b>GRAND TOTAL FOR ONE YEAR</b>   |  |       |  |  |   |                       |  | <b>\$</b> |
| <b>TOTAL CONTRACT AMOUNT WRITTEN IN WORDS.</b> IN CASE OF DISCREPANCY, THE AMOUNT IN WORDS SHALL GOVERN.  |  |       |  |  |   |                       |  |           |
| Optional Year two (2) Percentage Increase _____   |  |       |  |  | Optional Year three (3) Percentage Increase _____ |                       |  |           |
| <b>References:</b>  |  |       |  |  |   |                       |  |           |
| Have you included at least 3 references with your bid, equivalent to the size of Will County who have or are currently using the equipment specified in your bid? |  |       |  |  |   |                       |  |           |
| <b>Qualified Contractor (please answer each question):</b>  |  |       |  |  |   |                       |  |           |
| How long in business?   |  |       |  |  |   |                       |  |           |
| How long in business w/ re-manufactured cartridges?   |  |       |  |  |   |                       |  |           |
| Do you use Domestic products for re-manufactured toner cartridges?  |  |       |  |  |   |                       |  |           |
| Where are your recycled cartridges manufactured?  |  |       |  |  |   |                       |  |           |
| Is each re-manufactured cartridge factory certified and print tested for reliability (not sample tested)?   |  |       |  |  |   |                       |  |           |
| Is each re-manufactured cartridge made individually, not assembly-line?   |  |       |  |  |   |                       |  |           |
| What is the value rate of your re-manufactured cartridges?  |  |       |  |  |   |                       |  |           |
| If awarded the contract, will you assign a dedicated account rep for Will County?   |  |       |  |  |   |                       |  |           |
| Are you willing to add new toners on contract at equal to or lower than competitive pricing?  |  |       |  |  |   |                       |  |           |
| Are you able to provide toner and service for all printers as listed above (i.e. Dell, Lexmark, Xerox)?   |  |       |  |  |   |                       |  |           |
| List printers not included for toner and service (i.e. Dell, Lexmark, Xerox)?   |  |       |  |  |   |                       |  |           |
| <b>Ordering/ Order Processing (please answer each question):</b>  |  |       |  |  |   |                       |  |           |
| Do you offer internet ordering, tiered approval and tracking?   |  |       |  |  |   |                       |  |           |
| Does your website offer account order history?  |  |       |  |  |   |                       |  |           |



**LATE BIDS CANNOT BE ACCEPTED!**

| <b><u>SEALED BID DOCUMENT</u></b>  |                   |
|--|-------------------|
| From:  |                   |
| <b>BID #:</b>  | <b>2015-22</b>    |
| <b>DUE DATE:</b>   | <b>9/30/14</b>    |
| <b>DUE:</b>  | <b>11:00 A.M.</b> |
| <b>Toners &amp;<br/>Printer Maintenance Bid</b>  |                   |
| <b>DATED MATERIAL-DELIVER IMMEDIATELY</b>  |                   |
| <b>WILL COUNTY PURCHASING DEPARTMENT<br/>302 N. CHICAGO ST., 2<sup>ND</sup> FLOOR<br/>JOLIET, IL 60432</b> |                   |

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO THE OUTERMOST ENVELOPE OF YOUR SEALED BID TO HELP ENSURE PROPER DELIVERY!

**LATE BIDS CANNOT BE ACCEPTED!**