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BID # 2015-22
FOR THE PURCHASE OF
TONER CARTRIDGES & PRINTER MAINTENANCE
SEPTEMBER 24, 2014

ADDENDUM #1

Page 1 of 2

We received the following questions regarding the bid listed above:

Question # 1: Would you be able to provide a word or excel version to work off of?

Answer # 1: The bid is provided in PDF format, to ensure that no changes are made to the document. If bidder so chooses, you can create a Word or Excel spreadsheet to work from, but final figures must be entered on the original PDF document.

Question # 2: I would like to respond to Various Toner Cartridges Only. Is that okay?

Answer # 2: Per bid specifications on bid form:

***"YOU MUST BID ON EVERY ITEM LISTED AND INCLUDE YIELD FOR EACH
NO RECYLED TONER ACCEPTED IF AREA IS SHADED"***

Question # 3: Does the County want service for the inkjet printers?

Answer # 3: The inkjet printers need to be included in unlimited service calls, labor and all parts to keep printers in top working order. The printers will be cleaned and checked once during the 12 month contract period and inventoried for departments within the first 6 months of the contract.

Question # 4: We have a recycling portal for our customer to get recycling boxes with prepaid shipping labels on the box. When that department has filled their box, they can just hand off to UPS or FedEx. Would this be an acceptable program to fulfill your recycling requirements in the bid?

Answer # 4: As not all departments have access to UPS and/or FedEx, vendor **must pick up used toner cartridges** from the various County locations a minimum of once every two (2) weeks.

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Question #4: The following items have been discontinued since they were last purchased. How would you like us to process to provide pricing for these specific cells in the pricing sheet?

12	HP 56 Ink Twin Pack, Black (2 Pack of C6656AN)	C9319FN
3	HP 57 Ink Twin Pack, Tri-Color (2 Pack of C6657AN)	C9320FN
13	HP 97 Ink Twin Pack, Tri-color (2 Pack of C9363WN)	C9349FN
60	HP 93 Ink Twin Pack Tri-Color (2 Pack of C9361WN)	CC581FN

Answer #4: All above multi pack toners are also listed as single toners on the bid form. Please notate ONLY these four (4) multi pack toners as "N/A" on bid form.

Please adjust the quantity of the following single toners on the bid form to reflect amounts below:

44	HP 56 Inkjet Print Cartridge Black	C6656AN
22	HP 57 Inkjet Print Cartridge Tri-Color	C6657AN
59	HP 97 Large Inkjet Print Cartridge Tri-Color	C9363WN
262	HP 93 Inkjet Print Cartridge, Tricolor	C9361WN