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BID # 2015-1
FOR THE PURCHASE AND DELIVERY
OF GASOLINE WITH ETHANOL & DIESEL FUEL

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We received the following questions regarding the bid listed above:

Question #1: Have you ever cancelled a fuel contract for convenience in the past?

Answer #1: No.

Question #2: How are additional gallons priced once fixed gallons are lifted?

Answer #2: Bid is for **approximate** gallons, more or less, at a **fixed rate per gallon**. Any additional gallons are purchased at same guaranteed cost per gallon through life of contract, 12/1/14 – 11/30/15.

Question #3: How are fixed gallons that are not delivered handled?

Answer #3: Bid is for **approximate** gallons, more or less, at a **fixed rate per gallon** through life of contract, 12/1/14 – 11/30/15. Will County is not required to purchase a **minimum or maximum** number of gallons.

Question #4: Do you lock in gallons for each month?

Answer #4: We do not lock in gallons for each month. Each fuel delivery shall be between a minimum of 7,000 gallons and a maximum of 8,000 gallons of fuel. Orders may be placed more than once per month, as needed, per location.

Question #5: Will you allow the pricing page to be sent the day of opening to reduce risk margins associated with setting prices 3 days before opening?

Question #5: Pricing page should be included in the bid package that is due on Wednesday, November 12, 2014, by 11:00 AM. Bids will be opened on Wednesday, November 12, 2014, at 11:10 AM. Final award will be voted on Thursday November 20, 2014. No additional pricing will be allowed or accepted after Wednesday, November 12, 2014, 11:00 AM.

Question #6: Will the County guarantee the fixed price volume for this bid?

Answer #6: Bid is for **approximate** gallons, more or less, at a **fixed rate per gallon**. Will County is not required to purchase a minimum or maximum number of gallons through life of contract, 12/1/14 – 11/30/15.

Question #7: Will the County guarantee to lift all volume off this contract from the awarded vendor?

Answer #7: Bid is for **approximate** gallons, more or less, at a **fixed rate per gallon**. Will County is not required to purchase a minimum or maximum number of gallons through life of contract, 12/1/14 – 11/30/15.

Question #8: Do you buy additional gallons of fuel other than what we are bidding on in this contract?

Answer #8: No, not for the three (3) locations listed on this bid. Additional fuel is purchased at pumps by county personnel as needed, due to travel requirements, when required fill-up is not in proximity to these locations.

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Question #9: Will the County provide a breakdown of monthly volume by product?

Answer #9: **Approximate usage** is 25,000 gallons of 87 octane and 7,500 gallons of diesel fuel per month, but not guaranteed, as this may fluctuate from month to month.

Question #10: Will the agency award each product to a different vendor?

Answer #10: This bid **MAY** be awarded to a **single vendor** for both products, 87 or 89 octane and diesel fuel, or **split between two (2) vendors, based on commodity, not location**, whichever is deemed more beneficial to Will County.

Question #11: Will the award be split between vendors based on location?

Answer #11: : This bid **MAY** be awarded to a **single vendor** for both products, 87 or 89 octane and diesel fuel, or **split between two (2) vendors, based on commodity, not location**, whichever is deemed more beneficial to Will County.

Question #12: Will the award be split between vendors based on commodity?

Answer #12: This bid **MAY** be awarded to a **single vendor** for both products, 87 or 89 octane and diesel fuel, or **split between two (2) vendors, based on commodity, not location**, whichever is deemed more beneficial to Will County.

Question #13: Does the agency prefer to award this contract all to one person?

Answer #13: This bid has been awarded to a **single vendor** for products, 87 or 89 octane and diesel fuel, with deliveries to each of the three (3) locations listed, in the past. This bid **MAY** be awarded to a **single vendor** for both products, 87 or 89 octane and diesel fuel, or **split between two (2) vendors, based on commodity, not location**, whichever is deemed more beneficial to Will County.

Question #14: Will you provide a copy of a current invoice for gas and diesel?

Answer #14: See **attached** current invoices for 87 octane and diesel fuel.

Question #15: Please provide tabs from your most recent fuel bid.

Answer #15: See **attached** copy of Resolution #13-323, with documents for FY14 Fuel Bid Award.

Question #16: Please provide the corresponding bill of lading.

Answer #16: See **attached** bill of lading for 87 octane and diesel fuel.

Question #17: Please provide a copy of the awarded suppliers pricing page from your previous bid.

Answer #17: See **attached** copy of pricing page from Heritage FS, Wilmington, IL, for 2014 bid.

Question #18: If this information requires a freedom of information act please provide that information.

Answer #18: N/A, see attached documents.

Question #19: Will the agency accept winter additive?

Answer #19: Yes

Question #20: What months does the agency consider to be "winter" months?

Answer #20: Usually start by December to early spring, but common sense should be used.

Question #21: Can the diesel be seasonally blended with additive, or is a #1 Kero blend required?

Answer #21: Yes

Question #22: Should the lubricity be added year round or during "winter" months only?

Answer #22: This has never been an issue.

Question #23: What additive is the County currently receiving?

Answer #23: B2 straight blend, winter additive sureflow

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Question #24: What additive is currently being used year round?

Answer #24: B2 straight blend

Question #25: Does the current vendor use additive for the product at the site?

Answer #25: Fuel is premixed before it gets here

Question #26: Who is your current vendor?

Answer #26: Heritage FS, Wilmington, IL

Question #27: It appears you awarded Heritage Oil even though they were not low on any product last bid? Why was this?

Answer #27: See **attached** copy of Resolution #13-323, with documents for FY14 Fuel Bid Award. This bid was award for **both** octane and diesel to **single** bidder; therefore, **total** for both products was used to calculate low bid. This year, this bid **MAY** be awarded to a **single vendor** for both products, 87 or 89 octane and diesel fuel, or **split between two (2) vendors, based on commodity, not location**, whichever is deemed more beneficial to Will County.

Question #28: Just to clarify, you will award either 87 octane or 89 octane but not both?

Answer #28: Only one type of octane will be awarded. Decision will be made after bid opening, but have purchased **87 octane** for the past eight (8) years, 2007-2014.

Question #29: What gasoline octane did you award last year?

Answer #29: 87 octane

Question #30: Have any addendums been released for this bid?

Answer #30: No, this is the first addenda issued for this bid.

Question #31: Will you accept an additive in place of the #1ULS requirement?

Answer #31: Yes we will.

Question #32: Do you currently receive a discount for prompt payment of invoices?

Answer #32: No, Will County pays Net 30, as invoices are reviewed by multiple offices before processed for payment.

Question #33: Can we please have a list of bidders invited to submit a proposal?

Answer #33: The attached list of bidders have been invited via email. Our bid is posted on www.willcountyllinois.com and www.demandstar.com but we do not have a list of those potential bidders.

Question #34: What information will you be reading out loud at the bid opening?

Answer #34: Company name/address, inclusion of bond/check, prime contractor certification, receipt of addenda acknowledgement, and unit cost of 87, 89 octane and diesel fuel per gallon. Bid tabulation will be available on Thursday, November 13, 2014, after 2:00 PM via email request to rweiss@willcountyllinois.com.

Question #35: How long after the bid opening are we required to hold our firm pricing before the recommendation?

Answer #35: Recommendation to committee will be made on Thursday, November 13, 2014 and then voted on at full County Board meeting on **Thursday, November 20, 2014**. The bid is not considered awarded until after final vote on **Thursday, November 20, 2014**.

Question #36: On a firm bid we would like to have a name and contact number for someone that can inform us of the low bidder as soon as possible.

Answer #36: Award information will be available after final vote on **Thursday, November 20, 2014**, after 2:00 PM, via email request to rweiss@willcountyllinois.com.

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Question #37: If we do not attend the bid opening, how and when will we be notified of the low bidder and can we receive a copy of the bid tabulations?

Answer #37: Award information will be available after final vote on **Thursday, November 20, 2014**, after 2:00 PM, via email request to rweiss@willcountyillinois.com.

Question #38: Bid states the Bid Bond will be "attached to the front cover." What does this mean? Can we attach it to the back of the bid?

Answer #38: We request the Bid Bond be located inside the front of your bid, for ease of locating this **required** document.

Question #39: Bid states, "Bid forms shall be completely filled out either typewritten or in ink and shall not be detached from this binding." What does "shall not be detached from this binding" mean?

Answer #39: We require at least one (1) complete bid document be returned, in its entirety, to ensure the bidder has seen and read all pages of the bid, marked as "original". Copies can be of required pages only, as stipulated on page 7 of bid, listed as items 2, 3 and 4. Only original copy of bid bond or cashier's check is required, listed as item 1.

Sealed bids will be received in the Purchasing Department, 2nd Floor of the Will County Office Building, located at 302 N. Chicago St., Joliet, IL. 60432, due no later than **11:00 A.M., "as so indicated by the time stamp clock of Will County", Wednesday, November 12, 2014.**

NO ADDITIONAL QUESTIONS WILL BE ACCEPTED OR ANSWERED REGARDING THIS BID.