



**OFFICE OF WILL COUNTY EXECUTIVE**  
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**BID # 2013-31**  
**NURSING SERVICES**  
**SUNNY HILL NURSING HOME, JOLIET, IL**  
**JULY 17, 2013**

**ADDENDUM #1**

Page 1 of 2

We received the following questions regarding the bid listed above:

Question # 1: Would Will County be willing to waive the 5,000.00 bid bond?

Answer # 1: No, we cannot waive the \$5,000.00 bid bond as it is a requirement of our Purchasing Ordinance.

Question # 2: Would Will County be willing to accept a letter of credit and credit reports in regards to an audited financial statement?

Answer # 2: Bidder must provide financial statements, in a separately marked, sealed envelope. If bidder's concern is lack of confidentiality, FOIA exempts this type of information from disclosure if the information is marked as proprietary, privileged or confidential and would cause competitive harm.

Question #3: I have a question with page 15 number 5. What specific financial reports are you looking for?

Answer #3: Include copies of your current **annual report** including **audited** financial statement(s). Submit in a **separately marked, sealed envelope**.

Question #4: In terms of need, do you anticipate that Sunny Hill will be at the same levels as last year?

Answer #4: The current anticipated need for Licensed Nurses and Certified Nurse's Aides will vary from week to week based on resident's needs and census.

Additionally the nurse needs of Sunny Hill Nursing Home of Will County are for L.P.N.'s only unless an R.N. is specifically requested and any R.N. availability accepted by Sunny Hill Nursing Home of Will County will be billed at L.P.N rates.

**ADDENDUM #1**

Question #5: Also, as we have been supplying a performance bond for the duration of the contract, will we still have to issue a new bid bond in order to participate in this RFP?

Answer #5: As the performance bond we are holding is for the current RFP, a new bid bond will be required to qualify your bid. The current performance bond will be returned at the expiration of the current year, after receipt of the new performance bond to cover the new bid contract year, from October 1, 2013 – September 30, 2014.

Question #6: What is the total value of the contract?

Answer #6: \$300,000.00 annually, split between awarded vendors. See attached spreadsheet.

Question #7: Do we need to submit a letter of intent to bid?

Answer #7: No, you do not need to submit letter of intent to bid. You simply need to submit your bid by the due date and time, July 24, 2013, by 11:00 a.m.

Question #8: A copy of the previously awarded contract

Answer #8: See attached spreadsheet for all awarded information.

Question #9: Previous bill rates and pay rates for comparison

Answer #9: See attached spreadsheet for all bill/pay rates.

Question #10: List of vendors/contractors who were previously awarded the contract

Answer #10: See attached spreadsheet for list of awarded vendors/contractors.

Question #11: Will this service require us to provide an equipment?

Answer #11: SHNH requires all Nursing Staff to wear a gait belt.

Question #12: What other additional registrations/license do we need to submit other than our state license and business registration?

Answer #12: Credentials as listed on page 9 under qualified Staff Requirements are required prior to 1<sup>st</sup> scheduled shift for each employee.

