



OFFICE OF WILL COUNTY EXECUTIVE LAWRENCE M. WALSH

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Question # 1: Fixed Service & Escalation Charges. In one area of your document, it's stated that service rates should be fixed for a 36 month period and not escalate more than 5% per year after that. Later in the document, this same discussion states a "5 year period" for the fixed prices. The lease requested was for only 36 months. Which is correct?

Response # 1: Please replace section of the original bid, "PRICES" on page 6 with the following information:

PRICES:

Prices for purchased/ leased equipment must remain firm for the length of the contract (36 months).

*Maintenance Prices for purchased equipment must remain firm for **FIVE** years.*

*After year **FIVE**, price will not increase more than 5% annually, over previous year.*

After lease expires, maintenance prices for leased equipment, annual increase will not increase more than 5% over previous year.

Question # 2: Staples Included or Not? Again, in one section it states not to include staples and in another it states "all supply items, except paper". Please clarify if staples should or should not be included in the service agreement.

Response # 2: This bid will include all supplies EXCEPT PAPER AND STAPLES. Staples will be ordered and paid for by each department individually, as needed.

Question # 3: Re: bid prices for the Will County Project - companies coming in with remanufactured machines. It does not state in the bid that the machine have to be new!

Response # 3: Under General Specifications, page 10, Paragraph 2 states:

*"All equipment and accessories shall be **unused and new and in current production**. Equipment accessories must be off the shelf commercial products. Any model that is announced by the manufacturer as discontinued on or before the bid due date will not be considered. All equipment and equipment options and add-ons will be original equipment manufacturer."*